

Secretary to the Forum

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Our reference
FMC/CNE 17/1

16th January 2007

A meeting of the Countryside Access Forum for West Sussex (CAFWS) will be held at **10.30 a.m. on Wednesday, 24th January 2007 at The Village Hall, Billingshurst.**

Agenda

1. **Apologies**

2. **Welcome and Introductions**

- Crispin Scott, National Trust
- John Kilford, West Sussex County Council.
- Ian Burton, Mid-Sussex District Council

3. **Declaration of Interests**

Members and officers are invited to make any declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

4. **Minutes** of the Forum meeting held on 4th October 2006 (attached)

5. **Actions and Matters Arising not Covered by Agenda**

- Item 93 – letter to Natural England (copy attached)

6. **Urgent Matters**

To consider any items not on the Agenda which the Chairman agrees should be considered as a matter of urgency due to special circumstances. If any member wishes to raise a matter under this heading they are asked to consult the Chairman or the Secretary before the meeting begins.

7. **National Trust land at Black Down, Nr Haslemere**

To receive a 5-minute presentation from Crispin Scott, National Trust.

8. **Strategic New Developments**

a) – **District Council Process**

To receive a 20-minute presentation by Ian Burton

b) – **Design Statement**

To receive a 20-minute presentation by John Kilford

c) – **Q&A Session** (10 mins)

d) - **Next Steps**

9. **Rights of Way Improvement Plan (RoWIP)**

a) overview of responses to the consultation

b) next steps

c) monitoring

10 **CAFWS 2007/8 Work Programme**

a) to formulate the CAFWS 2007/8 Work Programme and deliverables (draft copy and example 'project brief' attached)

b) members to note proposed 2007 South Downs Access Forum Work Programme (copy attached)

c) request Natural England to ensure continued support and local training for Local Access Forums (LAFs) as per attached correspondence

11. **2006/2007 Annual Report**

To consider format, and items and photographs for inclusion in the Report

12. **General Report**

To note a written report on items of interest to members of the Forum including sub fora meetings. (copy attached) **If members have questions in connection with the General Report, please could these be raised with officers prior to the meeting.**

13. **Agenda for the next Meeting of the Forum**

To consider Agenda items for the next meeting.

- AGM meeting – election of Chairman and Vice Chairman

14. **Date of Next Meeting**

The next meeting of the Forum will be held on Wednesday 18th April 2007 at 10.30am at Capron House, Midhurst.