

UPPER BEEDING PARISH COUNCIL

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Clerk: Steve Coberman

MINUTES OF A MEETING OF THE EMERGENCY COMMITTEE

Date: Tuesday 19th October 2010 **Time:** 7.30pm **Place:** Beeding & Bramber Village Hall

Present:	Cllrs S Birnstingl (Chairman), C Bailey, D Coldwell, R French, F Jones, and C Warren.
E:1010:01 <i>Apologies</i>	All committee members were present.
E:1010:02 <i>Questions from the public</i>	There were no questions from the public.
E:1010:03 <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below
E:1010:04 <i>Minutes of previous meeting</i>	The minutes of the meeting dated 28th September 2010 were approved by all present and signed by the Chairman. <i>Proposed by D Coldwell; Seconded by R French.</i>
E:1010:05 <i>Matters arising</i>	There were no matters arising from the minutes not covered elsewhere in the agenda.
E:1010:06 <i>Presentation by Tony Skelding</i>	Mr Skelding, the emergencies coordinator for HDC, addressed the meeting. He reviewed the issues which arose in the previous winter, and explained the need for a coordinated approach across County, District, and Parishes. Cllr S Birnstingl raised the issues of Truleigh Hill, which was accessible only from Shoreham. Cllr D Coldwell suggested that Mr Skelding approach Mr Gretton of Mackleys to discuss their cooperation. The Clerk asked for clarification regarding the separate WSCC pro forma, and Mr Skelding confirmed that this was wholly subsumed within the HDC framework and that WSCC accepted this.
E:1010:07 <i>Emergency Plan</i>	The meeting further considered the HDC framework, and suggested that a pro forma should be left in surgeries inviting inclusion in the “vulnerable persons” schedule, though the main invitation should be via the newsletter. It was agreed that members would supply their completed schedules to Cllr S Birnstingl, who would coordinate and collate the response.
E:1010:08 <i>Next meeting</i>	It was agreed that the next meeting should be held on 9 th November.

E:1010:09 <i>Items for information or next agenda</i>	The Clerk was asked to obtain clarification from SALC on the legal position regarding people clearing snow from the path outside their house.
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The meeting closed at 8.20pm. The next meeting will be held at Beeding & Bramber Village Hall on Tuesday 9th November 2010.

Minutes signed by: **Date:**