

# UPPER BEEDING PARISH COUNCIL

r/o 6 Hyde Square ~ Upper Beeding ~ West Sussex ~ BN44 3JE

Tel: 01903 810316

e-mail: [upper.beeding@btconnect.com](mailto:upper.beeding@btconnect.com)

[www.westsussex.gov.uk/upperbeeding](http://www.westsussex.gov.uk/upperbeeding)

Clerk: Steve Coberman

## MINUTES OF A MEETING OF THE PARISH COUNCIL

**Date:** Tuesday 6<sup>th</sup> April 2010

**Time:** 7.30pm

**Place:** Beeding & Bramber Village Hall

<b>Present:</b>	Cllrs D Coldwell (Chairman), C Bailey, B Davoudi, R French, F Jones, P Kentell, J Peake, A Purches, J Shaw, and C Warren; County Cllr D Deedman; District Cllr A Fisher; PCSO A Giles.
<b>C:0410:01</b> <i>Apologies</i>	Apologies were received from Cllr R Harber (illness). Cllr S Birnstingl and District Cllr F Grantham were absent.
<b>C:0410:02</b> <i>Questions from the public</i>	There were no questions from the public.
<b>C:0410:03</b> <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
<b>C:0410:04</b> <i>Minutes of previous meeting</i>	The minutes of the meeting dated 2 <sup>nd</sup> March 2010 were approved by all present and signed by the Chairman. <i>Proposed by F Jones; Seconded by P Kentell.</i>
<b>C:0410:05</b> <i>Matters arising</i>	The Clerk reported as follows: C:0309:14 WSCC will be emailing proposals for taking forward the 20mph zone. C:0509:18 WSCC have now appointed a new highways engineer, who will be progressing the Small Dole gateway. C:0310:10 A letter has been sent to HDC on 4th March requesting the size of the council be reduced to 10. They are yet to reply.
<b>C:0410:06</b> <i>PCSO and neighbourhood wardens report</i>	PCSO Giles reported on issues of local interest, as follows: <ul style="list-style-type: none"><li>- Criminal damage to the school, to Adur Valley Court, and telecoms masts on Truleigh Hill (the latter being investigated by the CID).</li><li>- An increase in antisocial behaviour, including by persons already under an ASBO.</li><li>- A street meeting for police and public to be held on 24<sup>th</sup> April.</li><li>- A neighbourhood panel meeting to be held on 21<sup>st</sup> April.</li></ul> Cllr A Shaw reported on the LAT meeting held on 6 <sup>th</sup> April.

<p><b>C:0410:07</b> <i>County Councillor's Report</i></p>	<p>County Cllr D Deedman reported as follows:</p> <p><u>Highways</u> An extra £10m-£15m has been assigned to pothole repairs (part funded by central government, and part by reallocation from other projects). The rules regarding speed reduction schemes are to be relaxed.</p> <p><u>Corporate issues</u> WSCC have agreed both the corporate plan for the current year, and a children and young persons plan. The latter is aspirational rather than directly deliverable.</p> <p><u>Emergency issues</u> Riparian owners are to be reminded of their responsibilities. Steyning are proceeding with emergency planning independent of Bramber and Beeding; Cllr Deedman and District Cllr Fisher agreed to report back our desire to be included in their planning.</p> <p><u>Planning</u> The application for a recycling facility at Mackley's (to which ourselves and others have strongly objected) is to be referred to the Planning Committee, probably at the June meeting.</p>
<p><b>C:0410:08</b> <i>District Councillors' Reports</i></p>	<p>District Cllr A Fisher reported as follows:</p> <p><u>Planning</u> An application for a good sized extension on a listed building is under consideration, but the new conservation architect is being hard to convince. The application for the recycling plant (see above) has taken considerable time to research and report.</p> <p><u>Emergency issues</u> Work has proceeded on the content of the final report for the Flooding and Drainage Working Group which has meant interviews and reports from parishes and individuals.</p> <p><u>Corporate issues</u> The restructuring of the council's management structure is still proceedings and some saving and more efficient methods identified with no serious reduction in services. There is a long way to go with greatly reduced government grants but a continual increase of duties imposed.</p>
<p><b>C:0410:09</b> <i>Chairman's announcements</i></p>	<p>Cllr D Coldwell noted the forthcoming meeting of the Horsham and District Community Partnership on 27<sup>th</sup> April; its annual meeting last month concentrated on green issues. The HALC annual meeting due in late May will deal with matters arising from e-planning.</p>
<p><b>C:0410:10</b> <i>Annual Parish Meeting</i></p>	<p>A suggestion was made by Cllr J Peake to add a presentation by Shoreham Airport to the agenda. It was decided to defer this until next year.</p>
<p><b>C:0410:11</b> <i>Parish Plan</i></p>	<p>The Clerk reported that 6 councillors had returned completed matrices for collation. However, responses were substantially incomplete and in a limited number of cases contradictory. Given the nature of these responses, plus his own very limited knowledge of events prior to my arrival in May 2008, he felt unable to make an effective attempt at collation. Cllr D Coldwell agreed to take on this job himself.</p>

<p><b>C:0410:12</b> <i>Carbon footprint</i></p>	<p>Cllr D Coldwell reported that the Horsham and District Community Partnership have requested that councils take action to reduce their carbon footprint. Suggestions were made that the Clerk might work from home or car share, that the amount of paper generated be reduced, and that we could follow Steyning and Henfield in removing plastic bag from village shops. No decisions were taken, and a view was expressed by some that any such actions faded into insignificance in comparison with the footprint of the landfill site.</p>																																				
<p><b>C:0410:13</b> <i>Dog bins</i></p>	<p>The Clerk reported, concerning a proposed dog bin at Mackley's field, that HDC will empty a bin weekly for £95pa, but that the council would have to purchase and install the bin. These cost between £100 and £200 each, plus fitting cost. It was agreed that the Clerk should proceed, having first obtained agreement from Mackleys and HDC regarding the siting, and should also investigate the possibility of dog bins at Riverside, Dawn Close, and Smugglers Lane.</p>																																				
<p><b>C:0410:14</b> <i>Newsletter</i></p>	<p>The Clerk reported on the costs of hardcopy printing of the newsletter (£81 per 100 copies). It was agreed to use the Annual Parish Meeting as a forum for advertising the web-based newsletter, and obtaining an enhanced list of email distributees.</p>																																				
<p><b>C:0410:15</b> <i>Newsletter</i></p>	<p>Cllr J Shaw agreed to coordinate a subcommittee to make arrangements for the council stall at the annual village fete; this will probably meet on 20<sup>th</sup> April following the Planning Committee meeting. Cllrs C Bailey and C Warren volunteered to join this subcommittee.</p>																																				
<p><b>C:0410:16</b> <i>Authorisation of Payments</i></p>	<p>A resolution to authorise the following payments was approved unanimously:</p> <table data-bbox="501 987 1437 1406"> <tr> <td>SALC</td> <td>Annual subs to SALC/NALC</td> <td>£929.94</td> </tr> <tr> <td>HDC</td> <td>Advertising consent fee</td> <td>£335.00</td> </tr> <tr> <td>Viridor</td> <td>Third party contribution to swings</td> <td>£1,023.00</td> </tr> <tr> <td>Henfield PC</td> <td>Community bus</td> <td>£150.00</td> </tr> <tr> <td>WSCC</td> <td>Salaries</td> <td>£2,942.06</td> </tr> <tr> <td>S Herbert</td> <td>Office electricity</td> <td>£179.51</td> </tr> <tr> <td>Allfire</td> <td>Sports hall fire extinguishers</td> <td>£67.85</td> </tr> <tr> <td>Upper Beeding Village Hall</td> <td>Room hire</td> <td>£97.00</td> </tr> <tr> <td>S R Coberman</td> <td>Sundries</td> <td>£122.80</td> </tr> <tr> <td>D Meacher</td> <td>Odd jobs</td> <td>£292.68</td> </tr> <tr> <td>SALC</td> <td>LCR magazine</td> <td>£192.00</td> </tr> <tr> <td>EDF Energy</td> <td>Sports hall &amp; changing room electricity</td> <td>£1,449.13</td> </tr> </table> <p><i>Proposed by D Coldwell; Seconded by C Bailey.</i></p>	SALC	Annual subs to SALC/NALC	£929.94	HDC	Advertising consent fee	£335.00	Viridor	Third party contribution to swings	£1,023.00	Henfield PC	Community bus	£150.00	WSCC	Salaries	£2,942.06	S Herbert	Office electricity	£179.51	Allfire	Sports hall fire extinguishers	£67.85	Upper Beeding Village Hall	Room hire	£97.00	S R Coberman	Sundries	£122.80	D Meacher	Odd jobs	£292.68	SALC	LCR magazine	£192.00	EDF Energy	Sports hall & changing room electricity	£1,449.13
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<p><b>C:0410:17</b> <i>Accounts: Mar-10</i></p>	<p>These were presented and noted.</p>																																				
<p><b>C:0410:18</b> <i>Bank statements: Feb-10</i></p>	<p>These were presented and noted.</p>																																				

<p><b>C:0410:19</b> <i>Correspondence</i></p>	<p>The following items of correspondence (not dealt with elsewhere on the agenda) were notified to the Council:</p> <ul style="list-style-type: none"> <li>• LCR magazine</li> <li>• Compass Bus schedules booklet</li> <li>• Steyning Health Centre booklet</li> <li>• Environment Agency Drainage Districts management letter</li> <li>• WSCC “Connections” magazine</li> <li>• Email from HDC re reducing size of council</li> <li>• Beeding in Bloom minutes</li> <li>• Letter from Mr Paxton (resident) re sports hall</li> <li>• Email from Mr Wade re site opposite Fox PH</li> <li>• Email from Southern Gas Networks re mess left by contractors</li> <li>• Email from Will Jones (HDC) re tree felling in conservation area</li> <li>• Jobs carried out this month by odd-job man</li> <li>• CPRE “Fieldwork” magazine</li> </ul>
<p><b>C:0410:20</b> <i>Items for information or next agenda</i></p>	<p>The Clerk noted that the glass on the Small Dole noticeboard had been vandalised, and was asked to arrange for repairs.</p>

The meeting closed at 8.55pm. The next meeting will be held at Beeding & Bramber Village Hall on Tuesday 4<sup>th</sup> May 2010 at 7.30pm.

**Minutes signed by:** ..... **Date:** .....