

UPPER BEEDING PARISH COUNCIL

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Clerk: Steve Coberman

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL

Date: Tuesday 4th May 2010

Time: 7.30pm

Place: Beeding & Bramber Village Hall

Present:	Cllrs S Birnstingl, D Coldwell, R French, R Harber, F Jones, P Kentell, J Peake, A Purches, J Shaw, and C Warren; County Cllr D Deedman; District Cllr A Fisher; PCSO A Giles.
C:0510:01 <i>Election of Chairman</i>	Councillor D Coldwell was nominated as Chairman, agreed to accept office, and was elected unanimously. <i>Proposed by J Shaw; Seconded by F Jones.</i>
C:0510:02 <i>Election of Vice-Chairman</i>	Councillor J Shaw was nominated as Vice-Chairman, agreed to accept office, and was elected unanimously. <i>Proposed by D Coldwell; Seconded by R French.</i>
C:0510:03 <i>Apologies</i>	Apologies were received from Cllr C Bailey (work commitments) and County Cllr D Deedman (personal commitments). Cllr B Davoudi, and District Cllrs A Fisher and F Grantham were absent.
C:0510:04 <i>Questions from the public</i>	Cllr J Shaw indicated the structure of the proposed Parish Council display at the village fete, and invited volunteers to assist with the stand.
C:0510:05 <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
C:0510:06 <i>Minutes of previous meeting</i>	The minutes of the meeting dated 6 th April 2010 were approved by all present and signed by the Chairman. <i>Proposed by J Shaw; Seconded by P Kentell.</i>
C:0510:07 <i>Matters arising</i>	There were no matters arising from the minutes not covered elsewhere in the agenda.
C:0510:08 <i>PCSO and neighbourhood wardens report</i>	PCSO Giles presented a written report on the outcome of the recent Neighbourhood Panel meeting. Matters addressed included: <ul style="list-style-type: none"> Damage and rubbish at Tottington woods, at the back of the skatepark. Antisocial behaviour, including reckless driving and speeding. Dog fouling. No wardens report was received, as they had reported to the Annual Parish Meeting six days previously. The Clerk was asked to try and arrange for youth offenders to clear the rubbish in Tottington woods at the back of the skatepark, and all around Mackley's field.
C:0510:09 <i>County Councillor's Report</i>	No report was presented.

<p>C:0510:10 <i>District Councillors' Reports</i></p>	<p>No report was presented.</p>																																		
<p>C:0510:11 <i>Chairman's announcements</i></p>	<p>CLlr D Coldwell noted the forthcoming meeting of HALC on 24th May; the meeting will deal with matters arising from e-planning.</p>																																		
<p>C:0510:12 <i>Appointments to committees</i></p>	<p>Members were appointed to Council Committees as follows:</p> <p><u>Planning Committee</u> Members: D Coldwell; P Kentell; A Purches; J Shaw; C Warren; three vacancies.</p> <p><u>Amenities Committee</u> Members: S Birnstingl; D Coldwell; F Jones; R Harber; P Kentell; J Peake; A Purches; J Shaw.</p> <p><u>Policy & Resources Committee</u> All vacancies to be filled, following the election of Committee Chairmen.</p> <p><u>Sports & Leisure Committee</u> Members: S Birnstingl; D Coldwell; R French; R Harber; F Jones; J Peake; J Shaw; one vacancy.</p>																																		
<p>C:0510:13 <i>Representatives to outside bodies</i></p>	<p>Council representatives to outside bodies were appointed as follows:</p> <table border="0"> <tr> <td>The Burial Board</td> <td>F Jones, R Harber</td> </tr> <tr> <td>Action in Rural Sussex</td> <td>D Coldwell; A Purches; J Shaw (alternate)</td> </tr> <tr> <td>HALC</td> <td>D Coldwell; A Purches; J Shaw (alternate)</td> </tr> <tr> <td>CPRE</td> <td>D Coldwell</td> </tr> <tr> <td>Saltings Field Conservation Group</td> <td>A Purches</td> </tr> <tr> <td>UB Village Hall Management C'ttee</td> <td>J Shaw</td> </tr> <tr> <td>SD Village Hall Management C'ttee</td> <td>D Coldwell</td> </tr> <tr> <td>Beeding in Bloom</td> <td>P Kentell</td> </tr> <tr> <td>UB Football Club</td> <td>R Harber</td> </tr> <tr> <td>UB Cricket Club</td> <td>J Peake</td> </tr> <tr> <td>UB & SD Youth Project</td> <td>R Harber</td> </tr> <tr> <td>Neighbourhood Watch</td> <td>P Kentell</td> </tr> <tr> <td>Viridor Liaison Committee</td> <td>A Purches</td> </tr> <tr> <td>Steyning Chamber of Trade</td> <td>R French</td> </tr> <tr> <td>West Sussex Rural Forum</td> <td>A Purches</td> </tr> <tr> <td>Local Action Team (LAT)</td> <td>P Kentell</td> </tr> <tr> <td>Steyning Partnership Board</td> <td>A Purches; D Coldwell (alternate)</td> </tr> </table>	The Burial Board	F Jones, R Harber	Action in Rural Sussex	D Coldwell; A Purches; J Shaw (alternate)	HALC	D Coldwell; A Purches; J Shaw (alternate)	CPRE	D Coldwell	Saltings Field Conservation Group	A Purches	UB Village Hall Management C'ttee	J Shaw	SD Village Hall Management C'ttee	D Coldwell	Beeding in Bloom	P Kentell	UB Football Club	R Harber	UB Cricket Club	J Peake	UB & SD Youth Project	R Harber	Neighbourhood Watch	P Kentell	Viridor Liaison Committee	A Purches	Steyning Chamber of Trade	R French	West Sussex Rural Forum	A Purches	Local Action Team (LAT)	P Kentell	Steyning Partnership Board	A Purches; D Coldwell (alternate)
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<p>C:0510:14 <i>Annual Parish Meeting</i></p>	<p>It was noted that the turnout was poor, but that the presentations were excellent. It was felt that the absence of any controversial issues in the village contributed to the lack of interest. A discussion was held regarding the future format, including the possible use of a microphone.</p>																																		

<p>C:0510:15 <i>Grants and donations</i></p>	<p>The following grants and donations were approved, following receipt of written requests:</p> <table border="0"> <tr> <td>Victim Support Sussex</td> <td>£50</td> </tr> <tr> <td>Saltings Field Conservation Group</td> <td>£1,000</td> </tr> <tr> <td>4sight</td> <td>£50</td> </tr> <tr> <td>Beeding in Bloom</td> <td>Defer to next meeting, pending consideration of accounts</td> </tr> <tr> <td>Henfield Community Bus</td> <td>£300 (ongoing commitment)</td> </tr> <tr> <td>Steyning Parish Council</td> <td>£500 (already approved; C:0110:05)</td> </tr> <tr> <td>Scouts</td> <td>£100</td> </tr> <tr> <td>Just Different</td> <td>£100</td> </tr> </table>	Victim Support Sussex	£50	Saltings Field Conservation Group	£1,000	4sight	£50	Beeding in Bloom	Defer to next meeting, pending consideration of accounts	Henfield Community Bus	£300 (ongoing commitment)	Steyning Parish Council	£500 (already approved; C:0110:05)	Scouts	£100	Just Different	£100														
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<p>C:0510:16 <i>Employees Salaries</i></p>	<p>The Clerk reported that the increase in the published Consumer Prices Index for the year ending March 2009 is 3.4%. If this were to be applied to the litter wardens' and caretaker's pay rates, the relevant hourly rates would be £6.35 and £7.55. The Council decided to apply these rates.</p> <p>The Clerk's salary will, in accordance with the terms of his contract, rise automatically by one increment point.</p>																														
<p>C:0510:17 <i>Authorisation of Payments</i></p>	<p>A resolution to authorise the following payments was approved unanimously:</p> <table border="0"> <tr> <td>Uridge Tree Surgeons</td> <td>Work on tree in Saltings Field</td> <td>£170.00</td> </tr> <tr> <td>WSSC</td> <td>Salaries - Apr-09</td> <td>£2,982.33</td> </tr> <tr> <td>Enterprise Services</td> <td>Grass cutting</td> <td>£1,133.48</td> </tr> <tr> <td>Brighton Fire Alarms</td> <td>Sports hall alarm maintenance</td> <td>£270.25</td> </tr> <tr> <td>David Meacher</td> <td>Handyman</td> <td>£128.98</td> </tr> <tr> <td>HDC</td> <td>Neighbourhood wardens</td> <td>£9,229.00</td> </tr> <tr> <td>RBS Software</td> <td>Year-end accounts</td> <td>£535.56</td> </tr> <tr> <td>Simon Zec</td> <td>Tree work</td> <td>£50.00</td> </tr> <tr> <td>Gareth Dutton</td> <td>Sports hall windows</td> <td>£30.00</td> </tr> <tr> <td>George Rose</td> <td>Stationery</td> <td>£91.60</td> </tr> </table> <p><i>Proposed by D Coldwell; Seconded by J Peake.</i></p>	Uridge Tree Surgeons	Work on tree in Saltings Field	£170.00	WSSC	Salaries - Apr-09	£2,982.33	Enterprise Services	Grass cutting	£1,133.48	Brighton Fire Alarms	Sports hall alarm maintenance	£270.25	David Meacher	Handyman	£128.98	HDC	Neighbourhood wardens	£9,229.00	RBS Software	Year-end accounts	£535.56	Simon Zec	Tree work	£50.00	Gareth Dutton	Sports hall windows	£30.00	George Rose	Stationery	£91.60
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<p>C:0510:18 <i>Accounts: Apr-10</i></p>	<p>These were presented and noted.</p>																														
<p>C:0510:19 <i>Bank statements: Mar-10</i></p>	<p>These were presented and noted.</p>																														
<p>C:0510:20 <i>Correspondence</i></p>	<p>The following items of correspondence (not dealt with elsewhere on the agenda) were notified to the Council:</p> <ul style="list-style-type: none"> • HDC Food and Drink Festival booklet • AiRS "Action" magazine and Annual Review • CPRE "Countryside Voice" magazine • Jobs carried out this month by odd-job man • Letter from Purple Bus re Small Dole visits • Letter from Grasstex re verge cutting • Joint councils "Enjoy Sussex" booklet • HDC "Leisure Access Card" booklet • HDC "Strive for 5" booklet 																														

C:0510:21 <i>Items for information or next agenda</i>	It was suggested that distribution of the newsletter be added to the next agenda, the creation of a Cemetery committee be added to the July agenda, and the Grasstex letter be added to the Amenities Committee agenda.
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The meeting closed at 8.3pm. The next meeting will be held at Beeding & Bramber Village Hall on Tuesday 1st June at 7.30pm.

Minutes signed by: **Date:**