

# UPPER BEEDING PARISH COUNCIL

r/o 6 Hyde Square ~ Upper Beeding ~ West Sussex ~ BN44 3JE

Tel: 01903 810316

e-mail: [upper.beeding@btconnect.com](mailto:upper.beeding@btconnect.com)

[www.westsussex.gov.uk/upperbeeding](http://www.westsussex.gov.uk/upperbeeding)

Clerk: Steve Coberman

## MINUTES OF A MEETING OF THE PARISH COUNCIL

**Date:** Tuesday 2<sup>nd</sup> February 2010

**Time:** 7.30pm

**Place:** Beeding & Bramber Village Hall

|  |  |
|--|--|
| <b>Present:</b>  | Cllrs D Coldwell (Chairman), C Bailey, R French, R Harber, P Kentell, J Peake, A Purches, J Shaw, and C Warren; County Cllr D Deedman; District Cllr A Fisher; neighbourhood warden P Sweeney; one member of the public.   |
| <b>C:0210:01</b><br><i>Apologies</i>                   | Apologies were received from Cllrs S Birnstingl (sickness), M Brown (resigned from Council), and F Jones (sickness). Cllr B Davoudi was absent.  |
| <b>C:0210:02</b><br><i>Questions from the public</i>   | Neighbourhood warden P Sweeney reported on recent activities. The number of incidents has been low, and the recent open week at Steyning was a success. The junior wardens operation will be revived imminently.   |
| <b>C:0210:03</b><br><i>Declarations of interest</i>    | There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.  |
| <b>C:0210:04</b><br><i>Minutes of previous meeting</i> | The minutes of the meeting dated 5 <sup>th</sup> January 2010 were approved by all present and signed by the Chairman.<br><i>Proposed by J Shaw; Seconded by C Bailey.</i>   |
| <b>C:0210:05</b><br><i>Matters arising</i>             | The Clerk reported as follows:<br>C:0909:14 The odd-job man taken last autumn has proved unreliable. Following the placing of advertisements on the noticeboards, three candidates have been interviewed as a replacement.<br>C:1009:17 A letter was sent to HDC re neighbourhood warden grant on 08-Dec-09. No reply has yet been received, though Greg Charman has informally stated that he believes the HDC contribution is continuing.<br>C:1109:02 The litter bin at the Small Dole village hall has now been moved to the skatepark. At the same time Hop Oast have been questioned about the litter bins they are charging us for. After much argument, they agreed the charges were improper (for bins we don't own) and will be refunding us.<br>C:1109:17 As an alternative to Dog Control Orders, Greg Charman suggested we wrote the Parks Department regarding the bye-laws. A letter was accordingly written on 26-Jan-10.<br>C:0110:09 Since last reporting, two further votes have been received regarding the neighbourhood wardens. Both were in favour of retaining them.<br>C:0110:14 A letter has been sent to the Baptist Church as requested, thanking them for providing a base for the parents and childrens centre.<br>C:0110:14 As requested, Derek Deedman and Howard Collins were emailed on 26-Jan-10 about financing the sports facility project.<br>C:0110:14 The SALC course schedule for 2010 is not yet available. A Councillors course will be held on 26 <sup>th</sup> /27 <sup>th</sup> February. |

|  |   |
|--|---|
| <p><b>C:0210:06</b><br/><i>County Councillor's Report</i></p>          | <p>County Cllr D Deedman reported as follows:</p> <p><u>Budgets</u></p> <p>The 2010/11 budget includes cuts of £1m in highway maintenance and £2m in youth services. A £400k cut in public transport support should be matched by similar increases in car parking revenues. Budgets for 10/10 projects will be reviewed at Council on 12<sup>th</sup> February. £70k has been budgeted for the Downs Link capital program, but none for use in this parish.</p> <p><u>Rights of Way</u></p> <p>The decision on maintenance of rights of way in the South Downs National Park has been called in for review.</p> <p><u>CLC</u></p> <p>A review on the structure of the CLC is under way, including consultations and questionnaires. A decision is expected in July.</p> <p><u>Library</u></p> <p>Opening hours at Steyning library are to be extended.</p> <p><u>Potholes</u></p> <p>It was confirmed that damage resulting from potholes is the responsibility of WSCC, provided that the pothole has been previously reported.</p> |
| <p><b>C:0210:07</b><br/><i>District Councillors' Reports</i></p>       | <p>Business in the month was curtailed due to weather conditions. This was disappointing, and a small working group is being set up to make recommendations to prevent or reduce the serious effects of similar happenings. Planning continues to take a lot of time on several complicated and contentious applications. The medium term financial strategy and the budget for the next year have been agreed. It has been necessary to assume a reduction in grants for the following years; the intention is to safeguard as far as possible the services provided, though this will be difficult. The results of the Core Strategy Review Consultation have been issued and are available on line and in hard copy.</p>   |
| <p><b>C:0210:08</b><br/><i>Ballot for National Park membership</i></p> | <p>Following consideration of the election statements of the candidates for parish council representatives on the South Downs National Park Authority, and the views of the Clerk of Bramber Parish Council who had attended the hustings, it was resolved unanimously to cast the ballot for Alun Alesbury from Stoughton and Mark Lee from Poynings. <i>Proposed by D Coldwell; Seconded by J Shaw.</i></p>   |
| <p><b>C:0210:09</b><br/><i>Annual Parish Meeting</i></p>               | <p>The following were suggested as potential invitees to speak at the Annual Parish Meeting, and the Clerk was instructed to approach them on a provisional basis:</p> <ul style="list-style-type: none"> <li>• One of the elected parish council representatives on the National Park Authority.</li> <li>• Viridor</li> <li>• Steyning Chamber of Commerce.</li> <li>• Trevor Leggo or Christine Swan of SALC, to speak on quality council status.</li> <li>• The bee keeper consulted last year on allotment matters.</li> <li>• The 10/10 campaign group (County Cllr Deedman will pass contact details).</li> <li>• The PCSO and neighbourhood wardens.</li> </ul>   |

|   |   |            |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
|---|---|------------|-------------------|-----------|-----|-------------------------|---------|-----|---------------------------|---------|----------------------------------|-------------|--------|--------------------------------|-----------|--------|----------------|-------------------|---------|--------------|--------------------------|---------|-------------------|-----------------------|------------|--------------------|------------------|--------|------------|--------------------------------|---------|-------------|------------|--------|
| <p><b>C:0210:10</b><br/><i>Authorisation of Payments</i></p>            | <p>A resolution to authorise the following payments was approved unanimously:</p> <table border="0"> <tr> <td>WSCC</td> <td>Salaries - Dec-09</td> <td>£2,974.83</td> </tr> <tr> <td>EDF</td> <td>Sports hall electricity</td> <td>£534.98</td> </tr> <tr> <td>EDF</td> <td>Changing room electricity</td> <td>£130.58</td> </tr> <tr> <td>Information Commissioners Office</td> <td>Renewal fee</td> <td>£35.00</td> </tr> <tr> <td>Beeding &amp; Bramber village hall</td> <td>Room hire</td> <td>£76.50</td> </tr> <tr> <td>Southern Water</td> <td>Sports hall water</td> <td>£603.04</td> </tr> <tr> <td>S R Coberman</td> <td>Sundries Oct-09 - Jan-10</td> <td>£220.87</td> </tr> <tr> <td>Wicksteed Leisure</td> <td>Swings (part invoice)</td> <td>£14,403.87</td> </tr> <tr> <td>Broker Network Ltd</td> <td>Swings insurance</td> <td>£26.50</td> </tr> <tr> <td>J Harrison</td> <td>Sports hall electrical repairs</td> <td>£215.00</td> </tr> <tr> <td>George Rose</td> <td>Stationery</td> <td>£43.45</td> </tr> </table> <p><i>Proposed by A Purches; Seconded by J Peake.</i></p> <p>Cllr A Purches suggested that the water bill may be too high, and will pursue this with the Clerk.</p> | WSCC       | Salaries - Dec-09 | £2,974.83 | EDF | Sports hall electricity | £534.98 | EDF | Changing room electricity | £130.58 | Information Commissioners Office | Renewal fee | £35.00 | Beeding & Bramber village hall | Room hire | £76.50 | Southern Water | Sports hall water | £603.04 | S R Coberman | Sundries Oct-09 - Jan-10 | £220.87 | Wicksteed Leisure | Swings (part invoice) | £14,403.87 | Broker Network Ltd | Swings insurance | £26.50 | J Harrison | Sports hall electrical repairs | £215.00 | George Rose | Stationery | £43.45 |
| WSCC  | Salaries - Dec-09   | £2,974.83  |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| EDF   | Sports hall electricity   | £534.98    |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| EDF   | Changing room electricity   | £130.58    |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| Information Commissioners Office  | Renewal fee   | £35.00     |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| Beeding & Bramber village hall  | Room hire   | £76.50     |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| Southern Water  | Sports hall water   | £603.04    |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| S R Coberman  | Sundries Oct-09 - Jan-10  | £220.87    |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| Wicksteed Leisure   | Swings (part invoice)   | £14,403.87 |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| Broker Network Ltd  | Swings insurance  | £26.50     |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| J Harrison  | Sports hall electrical repairs  | £215.00    |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| George Rose   | Stationery  | £43.45     |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| <p><b>C:0210:11</b><br/><i>Accounts: Jan-10</i></p>                     | <p>These were presented and noted.</p>  |            |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| <p><b>C:0210:12</b><br/><i>Bank statements: Dec-09</i></p>              | <p>These were presented and noted.</p>  |            |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| <p><b>C:0210:13</b><br/><i>Correspondence</i></p>                       | <p>The following items of correspondence (not dealt with elsewhere on the agenda) were notified to the Council:</p> <ul style="list-style-type: none"> <li>• Beeding in Bloom minutes</li> <li>• Licensing application: Upper Beeding Primary School</li> <li>• Licensing application: Tottington Manor Hotel</li> <li>• WSCC "Connections" magazine</li> </ul>   |            |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |
| <p><b>C:0210:14</b><br/><i>Items for information or next agenda</i></p> | <p>Cllr C Warren noted that the smell from the landfill was now worse than ever. It was suggested that agenda item be added to review the number of councillors following the next ordinary elections. Cllr D Coldwell requested that the Chairman's report be reinstated on the agenda. County Cllr D Deedman noted the impending Steyning Showcase event.</p>   |            |                   |           |     |                         |         |     |                           |         |                                  |             |        |                                |           |        |                |                   |         |              |                          |         |                   |                       |            |                    |                  |        |            |                                |         |             |            |        |

The meeting closed at 8.50pm. The next meeting will be held at Small Dole Village Hall on Tuesday 2<sup>nd</sup> March 2010 at 7.30pm.

**Minutes signed by:** ..... **Date:** .....