

**MIDDLETON-ON-SEA PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Held in the back of Jubilee Hall, Elmer Road, Middleton-on-Sea**  
**On Thursday 24<sup>th</sup> February 2005**

1. **PRESENT** – Councillors Wotherspoon (Chairman), Edey, Jeffrey, Mrs Ross, Wilkinson, Mrs Willis, the Clerk, District Councillor Mrs Oakley and County Councillor Mrs Freeman.
2. **APOLOGIES** – Councillors Copeland, Mrs Farley, Mrs Mills, Mansfield and Mr Morrison.
3. **MINUTES** –The Minutes of the Parish Council Meeting held on the 27<sup>th</sup> January 2005 having been circulated were approved and signed.
3. **DECLARATIONS OF INTEREST** –Mrs Ross declared a personal interest in Item 5 (g) as she owns a business in Middleton village
- 4 **ITEMS not otherwise on the Agenda but which the Chairman considered to be matter of urgency due to special circumstances** – There were none.

**5. MATTERS ARISING**

**a) New Waste/Recycling Scheme**

The subject was fully debated. The Chairman advised that he had been contacted by a parishioner who was concerned about the amount of paperwork required to seek a doorstep collection albeit Mrs Willis said she had recently completed the paperwork for an individual and it was not onerous. Mrs Ross was concerned about the security issues for people who have weekend houses where they will have to leave their waste bags at the property boundary, possibly for some days, prior to collection and this may advertise their absence. Mr Wilkinson said people should wait and see how it works but recognised that problems may be encountered in places such as Sea Lane where many houses had long gravel drives. The Clerk was instructed to keep the matter on the Agenda.

**b) New Material Recycling Facility, Ford**

The Clerk advised that the planning application was considered by WSCC Planning Committee on the 1<sup>st</sup> February 2005 and was refused by a 10:1 majority. Councillor Tyrrell (Clymping Parish Council) met with the Mr Russell, Head of Waste Management, WSCC on 18<sup>th</sup> February to discuss the position and it was clear that Viridor had no ‘Plan B’. He pressed the case for a Traffic Optimisation Study. The Chairman thanked Mr Wilkinson for speaking against the planning application and County Councillor Mrs Freeman said it was clear to WSCC members that the officer’s report was flawed and they had not done a proper job.

**c) County Council Local Committees**

A paper was received from the County Secretary, WSCC regarding the establishment of Local Committees which was circulated to members. In the covering letter he indicated that County Councillor Mrs Freeman suggested that the Parish may be better served by joining the existing Joint Downland Area Committee (JDAC) rather than Western Arun. The Clerk advised that Mrs Mills had been elected to the Western Arun Highways & Transport Partnership and sought clarification that she could remain within that Partnership. County Councillor Mrs Freeman confirmed she could remain within that Partnership and that she would also be invited to the JDAC Highways & Transport Partnership when transport issues affecting this Parish arose. A full discussion of the advantages and disadvantages of any move were discussed and Mr Wilkinson proposed that the Parish should seek to transfer to JDAC. This was seconded by Mr Edey and unanimously agreed. The Clerk was instructed to write to the County Secretary to request the move, confirming that Mrs Mills wished to remain a member of Western Arun Highways & Transport Partnership.

**d) District Owned Land**

A letter, which had been circulated to members, was received from Arun District Council regarding the possible release of land for allotments. It was agreed to refer the matter to the General Purposes Committee.

**e) Request for Double Yellow Lines**

Following a request for additional double yellow lines in Yapton Road a response had been received from WSCC advising that such requests are prioritised and the list for 2005/6 was being currently considered. County Councillor Mrs Freeman confirmed she had also raised the matter but said Yapton Road was not considered a top priority.

**f) Off Site Play provision, Section 106 agreement**

The Clerk reported that following last month's request for the Willowbrook Section 106 funds to be used for the benefit of the Shrubbs play area, a response has been received from Arun District Council indicating that the Cabinet Member responsible for taking the decision has been made aware of the Parish Council's views. The Clerk was instructed to place the matter on next month's Agenda.

**g) Street Lighting Operation Times**

A letter from WSCC was circulated to members regarding a proposal to extend street lighting times throughout the night and sought the Parish Council's view. Mrs Ross was against any extension, the Chairman said previous all night trials had been inconclusive and Mr Wilkinson said the timings depended upon the type of road. Mrs Ross proposed to maintain the status quo which was seconded by Mr Wilkinson and was agreed nem.con. The Clerk was instructed to advise WSCC accordingly.

**6. DEVELOPMENT CONTROL COMMITTEE**

Copies of the minutes dated 2<sup>nd</sup> and 16<sup>th</sup> February 2005 had been circulated to members and were noted.

## **7. GENERAL PURPOSES COMMITTEE**

### **i) Countryside and the Environment Advisory Sub Committee**

The Clerk advised that WSCC had agreed to the siting of a warning sign on Middleton Green and also confirmed that that Parish Council's liability in indemnifying the County Council is limited to conservation work only. The matter is being referred to the General Purposes Committee. Mrs Ross said she had been contacted by the WSCC footpath warden who confirmed that the corroded handrail on Footpath 829 will be repaired, by either her department or the Highways Department. A replacement marker post was also being fitted in Southdean Drive.

### **ii) Joint Sea Defence & Land Drainage Advisory Sub Committee**

District Councillor Mrs Oakley, Mrs Willis and the Clerk visited the Shoreline Management Plan exhibition which was held at Climping Village Hall on 17<sup>th</sup> February 2005. County Councillor Mrs Freeman advised that on 3<sup>rd</sup> March 2005, she, together with Mr Waight (WSCC Cabinet Member) and District Councillor Oakley will be having a meeting on the Greensward with Mr Szynowski (MOS Association) to discuss coastal defence issues.

### **iii) Liaison Advisory Sub Committee**

The Clerk advised:

- (a) An invitation to Arun District Council's Open Space, Sports, and Recreational Facilities Consultation Workshop at Felpham on 1<sup>st</sup> March had been circulated to members.
- (b) A letter from a parishioner regarding car park charging at Shrubbs Car Park had been circulated to members and ADC's Car Park Manager had yet to respond to the request for a public meeting. District Councillor Mrs Oakley confirmed that Mr Brookman (ADC Cabinet Member responsible for car parking) will come to Middleton.
- (c) Minutes of the Neighbourhood Management Team meeting held on 1<sup>st</sup> February had been received from Mr Morrison and the next meeting will be on 2<sup>nd</sup> March. No member is able to attend albeit Mr Morrison will be attending as the Neighbourhood Watch representative.
- (d) The Spring edition of Middleton News will be available on 10<sup>th</sup> March.
- (e) A copy of the amended draft Accessible Play Area Strategy had been received from Arun District Council.
- (f) Mr Jeffrey had attended a SALC Initial Councillors Course on 28-30 January 2005. Mr Jeffrey said it was a very good meeting and that he had got a lot out of it.

### **iv) Projects Advisory Sub Committee**

Nothing to report.

### **v) Roads & Transport Advisory Sub Committee**

The Chairman and Mr Wilkinson attended a Unity meeting on 11<sup>th</sup> February 2005. Mr Wilkinson said they weren't particularly enthusiastic about the petition but were

supportive of the idea that each of the member councils should send a representative to speak at the Public Inquiry which is being held at University College Chichester, Bognor Regis Campus, Upper Bognor Road commencing 14<sup>th</sup> April 2005. The Clerk was instructed to place the Unity Minutes into general circulation.

## **PARISH LAND AND PROPERTY COMMITTEE**

Nothing to report.

### **9. CORRESPONDENCE**

The following items had been received:-

1. ADC Clerk's/Councillors Course 17<sup>th</sup> March 2005
2. ADRP January 2005 Highlight Report
3. Arun Voice - Newsletter
4. Citizens Advice Bureau – Letter acknowledging Community Support
5. Defra – Letter re Clean Neighbourhoods and Environment Bill
6. Nature Coast Project – Annual Report 2004
7. ODPM – Citizen Engagement and Public Services - booklets
8. Mr A Rainger – Letter re A259/Site 6
9. Sammy Community Transport Ltd - Letter acknowledging Community Support
10. SEERA – South East Plan – Leaflets
11. West Sussex Fire & Rescue – Draft Integrated Risk Management Plan
12. Victim Support – Funding request
13. Environment Agency – Booklet entitled Flooding guide for older people

### **10. FINANCE COMMITTEE**

#### **a) Bank Accounts -**

The Clerk reported on the following **Bank Accounts**

Current Account	£ 1,250.00
Business Reserve	£31,730.74
<b>Total</b>	<b>£32,980.74</b>

#### **(b) Accounts for payment -**

The following payments were approved nem.con and made:

(i) SALC – Initial Councillors Course, Cllr Jeffrey	£ 199.75
(ii) D Fradgley - Crown reduction of oak on Middleton Green	£ 185.00
<b>Total</b>	<b>£ 384.75</b>

### **11. ANY OTHER BUSINESS**

Mrs Ross said the dog bin at the end of Sea Lane had not been replaced and that some fencing panels were also missing. District Councillor Mrs Oakley said she will investigate the latter. Mr Wilkinson said he liked to see flags flying and was pleased the Jubilee Hall had installed a flag pole to display the union jack, however, the flag was a bit tatty. He suggested that the Parish Council's representative on the Jubilee Hall management committee should suggest that the Parish Council will be prepared to assist with the cost of a new flag.

**12. PUBLIC DISCUSSION PERIOD**

Mrs Mulvaney mentioned that under the new waste collection scheme, green waste can now only be collected if a green wheelie bin is purchased annually and that payment can only be made by debit or credit card. She felt that the majority of the people who will use the service will be elderly and will be adverse to the use of plastic cards. Her comments were noted.

**13. CONFIDENTIAL BUSINESS – Standing Orders 63 & 64**

In view of the nature of the business being transacted the public and press were excluded from this part of the meeting when a contract was awarded.

**There** being no further business the Chairman reminded Members that the next Meeting will be held on 24<sup>th</sup> March **at 6.30 p.m.** and the Meeting closed at 7.35 p.m.