

INDEX (In order of RIBA Work Stages)

The Index below has been produced in accordance with the order of RIBA Work Stages but there may be occasions where the BCD relates to work that falls into more than one of those stages.

A	APPRAISAL	
B	STRATEGIC BRIEF	
	BCD.38 Appraisal of Development/Feasibility or Design Proposals by Capital & Asset Management Services Prior to Formal Issue	July 1997
	BCD.59 Site Waste Management Plans	Aug 2008
C	OUTLINE PROPOSALS	
	BCD.24 New Provisions or Changes to Energy/Water Supplies	July 2000
	BCD.57 Air Conditioning Policy	Apr 2007
D	DETAILED PROPOSALS	
	BCD.19 Room Numbering	Oct 2007
	BCD.28 Ensuring Best Value during the Design/Implementation of Schemes	May 2005
	BCD.29 Implementation of the Construction (Design & Management) Regulations 2007	Aug 2008
	BCD.35 Ordnance Survey Mapping – Copyright	July 1997
	BCD.47 Procedures for Submission and Determination of a Planning Application	Mar 2008
	BCD.58 Obtaining Building Control Services	Oct 2008
E	FINAL PROPOSALS	
	BCD.20 Provision for Furniture and Equipment in Building Contracts	Mar 2006
	BCD.23 Fire Safety in Design	Jan 2009
	BCD.26 Testing, Assessment and Work with Asbestos Containing Materials (ACM's)	Feb 2008
	BCD.27 Maintenance of Mechanical and Electrical Equipment During Major Works	Aug 2008
	BCD.49 WSCC Corporate Code of Practice on the Safe Use of Electrical Systems and Electrical Equipment	Feb 2005
F & G	PRODUCTION INFORMATION/TENDER DOCUMENTATION	
	BCD.1 Insurance Provisions	May 2006
	BCD.2 Liquidated Damages – Methods of Assessment	Mar 2006
	BCD.3 Performance Bonds	Feb 2008
	BCD.4 Completion of Contract Documents and Appendices	Sept 2007
	BCD.5 Corruption Clauses in Contracts	May 2005
	BCD.6 Procedures to be followed during the Tender Period and the Analysis of Tenders	May 2005
	BCD.7 Contingency Sums and Dayworks	Aug 2004
	BCD.8 PC and Provisional Sums	Mar 2006
	BCD.14 Provision of Fire Fighting Equipment	Nov 2004
	BCD.15 WITHDRAWN	Nov 2004
	BCD.16 The use of On-Site Services by Contractors and the Cleaning of Premises affected by Building Operations	May 2005
	BCD.21 Sustainable Design & Construction	June 2008
	BCD.22 Trustee Status of Retention Monies	Mar 2006
	BCD.25 Tenders and Contracts	Jan 2009
	BCD.31 Identification of Public Rights of Way on Documents	2004
	BCD.39 Checklist of Activities Relating to Arrangements for Inviting Tenders and Placing Contracts	Aug 2006
	BCD.46 The Management and Control of Contractors Regarding Health, Safety and Welfare	Apr 2007
	BCD.48 Human Rights Act 1998 & Contracts (Rights of Third Parties) Act 1999	Jan 2001

H	TENDER ACTION	
	BCD.9 Correction of Errors in Priced Tender Documents	Mar 2006
J	MOBILISATION	
	BCD.10 Value Added Tax	Mar 2006
K	OPERATION TO PRACTICAL COMPLETION	
	BCD.11 Financial Control of Work in Progress	May 2005
	BCD.12 Project Financial Reports	May 2005
	BCD.18 Architect's/Contract Administrator/Employer's Instructions	Mar 2006
	BCD.42 Payment for Materials Stored Off-Site	Mar 2006
	BCD.44 Housing Grants, Construction and Regeneration Act 1996 (Part II)	May 2005
	BCD.54 Construction Site Signage	Mar 2006
		Jan 2006
L	AFTER PRACTICAL COMPLETION	
	BCD.13 Statements of Final Costs on Capital Schemes	May 2005
	BCD.17 Final Account Documentation and Audit	May 2005
	BCD.30 Engineering Standards and Completion Documentation	Aug 2005
	BCD.32 Procedures relating to Practical Completion, Defects Liability and the Issue of the Final Certificate on Projects	Dec 2005
	BCD.55 Handover of Health & Safety File Information to WSCC	June 2008
	BCD.56 Handover of Project Record Information and Operating and Maintenance Manuals to WSCC	June 2008
GENERAL		
	BCD.36 Complaints Procedure	Nov 2004
	BCD.37 Crime & Disorder Act 1998 – Liaison with the Police Authority in Compliance with the “Secure by Design” Initiative	Feb 2001
	BCD.40 Financial Arrangements with Schools on Joint Funded Schemes	July 2000
	BCD.41 Arranging Urgent Remedial Works and/or Temporary Accommodation following Fire Damage or Similar Damage	April 2001
	BCD.50 Procedures to be Adopted upon the Insolvency of a Contractor	Nov 2004
	BCD.51 Agreeing the Layout of Fixtures and Fittings in Rooms Prior to First Fix of Mechanical & Electrical & Sundry Items	Aug 2008
	BCD.52 Playing Field And Landscaping Procurement Procedures – Education Sites	Aug 2008
	BCD.53 Sketch Plan Panel	Mar 2005