

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Urgent Action

Members are asked to note the following urgent action taken by the Director of Law and Assurance, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
--------------------	-----	----------	-----------------

### Finance and Resources

<i>Three Bridges</i>	FR6(17/18)	<a href="#">Capital funding for replacement of temporary classrooms at Pound Hill Junior School, Crawley</a>	
----------------------	------------	--	--

**Contact:** Rosemary Pugh (033022 22548) ✉

Approval has been given for the transfer of £1.1m capital funding from the capital programme (schools basic need) to the Department for Education (DfE) as a contribution towards the replacement costs of five temporary classrooms for delivery alongside works funded by the DfE planned for Pound Hill Junior School, Crawley within the Priority School Building Programme 2 (PSBP2). The £1.1m will fund the replacement of five classrooms currently accommodated in temporary buildings nearing the end of their useful life. The replacement of these temporary classrooms had originally been included in the PSBP2 funding bid. However, they were not included in the scheme supported by the DfE. Discussions with the DfE have provided the potential for the County Council to effect the replacement of the five temporary classrooms by contributing to the PSBP2 project thereby enabling the temporary classrooms to be replaced within the wider scheme.

The Director of Law and Assurance, in consultation with the Cabinet Member for Finance and Resources and the Chairman of the Performance and Finance Select Committee, has therefore used his delegated powers under Standing Order 61(3) to approve the transfer of £1.1m of capital funding to the DfE to allow the replacement of five temporary classrooms at Pound Hill Junior School, Crawley.

This decision is a key decision and as such should have been included in the Forward Plan for August 2017. It was, however, not possible to do so and the agreement of the relevant Select Committee Chairman has been obtained and notice has been given to the public. The action will also be reported to the County Council under Regulation 11 of the Local Government Act 2000.

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Safer, Stronger Communities	SSC4(17/18) SSC5(17/18)	<a href="#">Small Grants Fund – Funding Allocations</a> <a href="#">Approval to commence procurement of replacement Fire and Rescue Service Communications Equipment</a>	Suzanne T Thompson 033022 22551

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
--------------------	------	---------	-------------------

[Regulation, Audit and Accounts Committee](#) (4 September)

✉  
**Adam Chisnall**  
(033022 28314)

**All**            5            **Financial Statements**

The Committee will be asked to approve the Statement of Accounts for 2016/17 for West Sussex County Council and the West Sussex Pension Fund for signing by the Chairman of the Committee.

**All**            6            **External Audit**

The Committee will be asked to review and note the audit result reports from EY for West Sussex County Council and the West Sussex Pension Fund.

**All**            7            **Internal Audit Progress Report – August 2017**

The Committee will be asked to note the Internal Audit Progress report for the period to August 2017.

**All**            8            **Internal Audit Charter**

The Committee will be asked to approve the Internal Audit Charter 2017/18.

**All**            9            **Fraud Risk Plan 2017/18**

The Committee will be asked to approve the contents of the Fraud Risk Plan 2017/18.

**All**            10          **Technology Related Risks**

The Committee will receive a presentation on technology related risks.

**All**            11          **Quarterly Review of the Corporate Risk Register**

The Committee will be asked to review the action and plans detailed in the report and the current Corporate Risk Register, and provide comment as necessary.

Electoral Division	Item	Subject	Committee Officer
--------------------	------	---------	-------------------

**All**            12        **Treasury Management Compliance Report – First Quarter 2017/18**

The Committee will be asked to note the Treasury Management Compliance report.

**All**            13        **Duplicate Payments**

The Committee will be asked to note the outcome of the duplicate payments review and support the undertaking of a further review of the purchase ledger in spring 2019.

**All**            14        **Date of Next Meeting**

The next meeting of the Committee will be held at 10.30 a.m. on Monday, 27 November 2017.

**The following item, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press**

**All**            15        **Future arrangements for Internal Audit**

The Committee will be asked to consider future arrangements for Internal Audit.

Exempt: paragraph 2, information which is likely to reveal the identity of an individual  
paragraph 3, financial or business affairs of any person (including the authority)

**Environmental and Community Services**  
**Select Committee (7 September)**

✉  
**Lisa Etchell**  
(033022 23597)

**All**            4        **Response to Highways England's Consultation on Proposals for A27 at Worthing – Lancing Improvement Scheme**

The Committee will be asked to consider an overview of the draft County Council's response to the consultation plans for the A27 at Worthing and Lancing. The Committee will be asked to preview and consider the content of the draft and provide the Cabinet Member for Infrastructure and Highways with comments and observations. Any local member of the County Council, who is not a member of the Committee, having expressed their intention beforehand, is invited to speak on this item, and each will be allocated five minutes. A maximum of 45 minutes has been set aside for this purpose.

**All**            5        **Cabinet Member's Response to the Committee's Recommendations on the Highway Maintenance Term Contract 2018**

The Committee will be asked to note the Cabinet Member's response to the Committee's recommendations on the Highway Maintenance Term Contract 2018.

**All**            6        **Annual Sustainability Report**

The Committee will be asked to consider the performance of the County Council in reducing costs and its direct impact against five key indicators: Carbon, Energy, Water, Waste and Travel. The Sustainability Report 2016/17 sets out the County Council's financial performance and a summary of the work done during that period to reduce costs and the direct impacts in those areas. The Committee will be asked to endorse the Annual Sustainability Report 2016/17 and comment on the performance of the County Council against the key indicators.

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
---------------------------	-------------	----------------	--------------------------

**All**            7            **Requests for Call-in**

The Environmental and Community Services Select Committee Business Planning Group received a request to call-in the proposed decision by the Cabinet Member for Infrastructure and Highways concerning the Approval of Contract for Construction of National Cycle Network Route 2 – decision published on the Executive Decision Database on 19 July 2017 and in the Members' Information Service on 28 July 2017 (IH6(17/18) refers). The Business Planning Group declined the call-in request for the following reasons:

- (a) That any delay in implementing the decision would be detrimental to the financial interests of the Council through delays to the project, and the resulting increased costs, and might put in jeopardy LEP funding. A call-in could not have been heard until the after the summer recess, a delay of at least five weeks.
- (b) In addition, the call-in request was not supported by six members.

**All**            8            **Forward Plan of Key Decisions – September to December 2017**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**            9            **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

**All**            10          **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 28 September 2017 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 18 September 2017. Items likely to be on the agenda include:

- Response to the Highways England Consultation on plans for the A27 at Arundel
- Highways Maintenance Contract

## Weekly News

<b>Electoral Division</b>	<b>No.</b>	<b>Subject</b>	<b>Officer Contact</b>
---------------------------	------------	----------------	------------------------

<b>All</b>	1	<a href="#"><u>Forward Plan – September to December 2017</u></a>	✉ <b>Helena Cox</b> (033022 22533)
------------	---	--	--

The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve

---

<b>Electoral Division</b>	<b>No.</b>	<b>Subject</b>	<b>Officer Contact</b>
---------------------------	------------	----------------	------------------------

expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions, for September to December 2017, has been published in order to accommodate the following new decisions:

- Environment portfolio - Household Waste Recycling Site Charges (September 2017)
- Environment portfolio - Future Management of Clinical Waste (September 2017)
- Finance and Resources portfolio - Internal Audit Function (October 2017)
- Officer Key Decision - Crawley Growth Programme – Worth Park Avenue Cycle Improvements (October 2017)

---

## Communications

### County Council Press Releases up to 28 August

22/08/17 - [Remembering the 'Bumpity Bump'](#)

West Sussex Record Office talk on the 'Selsey Tram'

22/08/17 - [Firefighters call for more on-call colleagues!](#)

Have you ever thought about becoming a retained (on-call) firefighter? West Sussex Fire & Rescue Service is continuing its recruitment drive to boost the number of retained firefighters in its ranks

23/08/17 - [Have your say on the A27 Arundel bypass options](#)

You are now able to view Highways England's public consultation on options for an A27 Arundel bypass

23/08/17 - [Shoreham Fire Station to throw open its doors for upcoming Open Day](#)

Fire crews from Shoreham are inviting you in for an exclusive look behind the scenes at their upcoming Open Day

24/08/17 - [Council congratulates West Sussex pupils on GCSE results](#)

Pupils across west Sussex have been receiving their GCSE results

24/08/17 - [Read away and win an iPad](#)

Residents still have time to complete the Summer Reading Challenge 2017 at West Sussex libraries and be entered in a competition to win an iPad

**For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ [pressoffice@westsussex.gov.uk](mailto:pressoffice@westsussex.gov.uk)**

## Planning Applications registered in the week ending 25/08/17

### COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
<a href="#">WSCC/031/17/LU</a> L&S Waste Management Limited GR: 502100 102350	Parking of LGVs, siting of low-level cement silo, welfare cabin, aggregate storage bays and staff car parking. At Land at Railway Wharf, Quayside, Littlehampton, West Sussex, BN17 5SF	23/08/17	Delegated	Mr Buckland
<a href="#">WSCC/032/17/WC</a> Kimmeridge Oil & Gas Limited GR: 509017 121725	Amendment of Condition no.2 of planning permission ref: WSCC/037/14/WC to allow for the retention of security fencing, gates and cabins for a further 12 months. At Woodbarn Farm, Adversane Lane, Broadford Bridge, Billingshurst, West Sussex, RH14 9ED	23/08/17	Delegated	Mrs Arculus

**Comments on either of the above planning applications should be made by 20/09/17 to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please contact County Planning on (01243) 642118**

## Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

## Public Rights of Way - Notification of Application for Change to the Path Network Received

The following consultation on a Horsham District Council proposal to change the path network is receiving attention. Members may obtain further information by contacting the case officer. Comments on the proposal should be made

by 20 September 2017. If substantive objections are raised by members the consultation will be referred to the Rights of Way Committee for determination.

<b>Parish/ path number</b>	<b>Proposal</b>	<b>Site Location</b>	<b>Case Officer</b>	<b>Local Member</b>
Southwater – addition of a short link footpath	Consultation on Horsham District Council (HDC) proposal to enter into a creation agreement with the County Council and Berkeley Homes (Southern) Limited under S25 Highways Act 1980 to add a short link path to facilitate the upcoming diversion of fp 1656. Members will be notified of the fp 1656 diversion, which is needed to allow development to take place, when HDC are ready to make an Order.	Residential development land at Great House Farm, west of Worthing Road, Southwater	Jonathan Perks 03302 226703	Mr Jupp

For further information about the Members' Information Service  
please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)