

29 April 2015

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free e-mail alerts for the Forward Plan, please register via [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
07/05/15	Cabinet Member for Children – Start of Life	CH1(15/16)	Disability Register for Children with Special Educational Needs and Disabilities (SEND) and Procurement for the creation of a Discount/Concession Card	Vicky Wheatley 033022 22552
08/05/15	Cabinet Member for Highways and Transport	HT1(15/16)	Approval of Procurement Process to award contracts for the provision of Client Services Transport and Local Public Bus Services	Matthew Evans 033022 22538

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Finance	FIN2(15/16)	Development of 23 Orchard Street, Chichester for Four Dwellings	Rosemary Pugh 033022 22548
Leader	LDR1(15/16)	Total Performance Monitor – February 2015	Rosemary Pugh 033022 22548

Executive Task and Finish Group

Business Rates Review Task and Finish Group

The Government has launched a review of the structure of the business rates system. The Cabinet Member for Finance has therefore set up a Business Rates Review Task and Finish Group which has been asked to consider the key issues pertinent to the review, provide evidence and present recommendations to the Cabinet Member prior to a decision on the response to the Government. The terms of reference for the Task and Finish Group can be found via this [link](#). The members of the Task and Finish Group are:

Mr Barrett-Miles, Mr Bradbury, Mr Brown, Mr Clark, Mr Rae, Mr Waight and Mr Watson.

The deadline for responses to the Government is 12 June 2015.

Committee News - Committee Meetings

Electoral Division	Item Subject	Committee Officer
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Governance Committee (24 August)



Clare Jones
(033022 22526)

Please note that the Governance Committee has agreed that, in order to meet deadline for responses to the Local Government Boundary Commission for England's consultation on the distribution of electoral division boundaries as part of the current boundary review, there will be an additional meeting of the Committee at 2.15 p.m. on Monday, 24 August 2015.

Performance and Finance Select Committee (15 May)



Adam Chisnall
(033022 28314)

Please note that, in consultation with the Committee's Chairman and its Business Planning Group, the meeting of the Performance and Finance Select Committee due to be held on 15 May 2015 has been cancelled as the items for the agenda were not time critical and will be considered at the following meeting which is due to be held on 26 June 2015.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Corporate Relations



All	1	Amendment to Cabinet Member Decision CR6(14/15) - Contract for the Provision of Cleaning Materials and Equipment	Rosemary Pugh (033022 22548)
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The Cabinet Member for Corporate Relations approved a decision ([CR6\(14/15\)](#) refers) that the preferred procurement

Electoral Division	No.	Subject	Officer Contact
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option for the contract on provision of cleaning materials and equipment was to re-tender the opportunity to create a new Framework Agreement for the Sussex Cleaning Materials Consortium. The decision taken was for the framework agreement to run for two years with the option to extend up to a further three years, subject to the performance of the contractors and the needs of the consortium. Following further legal advice that a framework agreement can only run for a maximum period of four years unless there are extenuating circumstances, it is necessary to amend the Cabinet Member decision to reflect this reduction in the period allowed for an extension from three years to two years.

Finance

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All	2	Pension Fund - Votes against Remuneration Packages	Gemma Macias (033022 23365)

The list of the companies where the fund managers have voted against remuneration packages and other aspects for the first quarter of 2015 is as follows:

Monsanto
Visa Inc-Class A Shares

Communications

County Council Press Releases up to 24 April

21/04/15 - [New cycling technology at Northgate Chichester put to the test](#)

New cycling technology which has been installed on the Northgate gyratory in Chichester to make it safer for cyclists and drivers has been put to the test

22/04/15 - [End of life care needs on agenda at Health and Wellbeing Board](#)

The care needs of people at the end of their life is on the agenda at West Sussex Health and Wellbeing Board next week

23/04/15 - [Worthing shop owner prosecuted after continuing to sell illicit cigarettes](#)

A Worthing shop owner who was found with hundreds of packets of illicit cigarettes that he was selling through his business has been given a suspended jail sentence following a seizure by County Council Trading Standards

24/04/15 - [West Sussex residents prove recycling matters to them](#)

New figures show residents are recycling more than ever before

For further information on or copies of the press releases listed please contact Eleanor Frost in the Communications Unit on (033022 22509) or ✉ eleanor.frost

Planning Applications registered in the week ending 24/04/15

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/030/15/CR Executive Director Residents' Services GR: 527243 137427	Installation of modular classroom for a temporary period of four years including associated hard surfacing. At Northgate Primary School, Green Lane, Northgate, Crawley, West Sussex, RH10 8DX	2/04/15	Delegated	Mr Lamb

Comments on the above planning application should be made by 20/04/15

to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Alex Jack on (033022) 25212.

Proposals for Traffic Regulation Orders and Traffic Management Matters

TRAFFIC REGULATION ORDERS

Location	Proposal	County Local Committee/ Officer	Provisional Decision Method	Local Member(s)
Burgess Hill – London Road	Introduction of a 30-minute limited waiting parking restriction on the west side of the road, northwards from the existing Puffin crossing marking, across the frontage of the shop. The proposal will provide better access to a local shop and will primarily be for the benefit of potential shoppers and the trader alike and an asset to the local economy.	South Mid Sussex / Neil Smith 033022 25579	Delegated	Mr Barrett- Miles

Location	Proposal	County Local Committee/ Officer	Provisional Decision Method	Local Member(s)
Littlehampton Church Street	<p>It is proposed to extend the existing double yellow lines at the Church Street/ Fitzalan Road junction, southwards in Fitzalan Road for a short distance and eastwards in Church Street, to prevent obstruction from being caused by parked vehicles adjacent to the central pedestrian refuges on the roundabout approaches. The extension of the lines in Church Street will also improve visibility and manoeuvrability for drivers leaving the access road to Summerlea Gardens. It is also proposed to introduce short lengths of double yellow lines on the north side of Church Street at its two junctions with St Mary's Close, as junction protection.</p>	<p>Joint Eastern Arun Area Committee/ Rob Torrance 033022 26360</p>	<p>Delegated</p>	<p>Mr Buckland</p>

Comments on either of the above proposals should be made by 13/05/15 to tro.team@westsussex.gov.uk or if you require further information, please contact the officer shown

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones