

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
29/11/18	Chanctonbury County Local Committee	CBY3(18/19) CBY4(18/19) CBY5(18/19)	Community Initiative Funding Prioritisation of Traffic Regulation Orders Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Monique Smart 033 022 22540
03/12/18	Cabinet Member for Finance and Resources	FR13(18/19)	Review of Property Holdings	Suzannah Hill 033 022 22551
04/12/18	Cabinet Member for Safer, Stronger Communities	SSC6(18/19)	Response to Mr Jones's Notice of Motion on Fire and Rescue Service Funding to County Council on 19 October 2018	Erica Keegan 033 022 26050
04/12/18	Executive Director Children, Adults, Families, Health and Education	OKD15(18/19)	Approval of Contract Variations Regarding the Review of Charges for the Care and Support at Home Framework	Erica Keegan 033 022 26050
05/12/18	Director of Highways and Transport	OKD13(18/19)	Award of design contract for A2300 Corridor Improvements Scheme	Judith Shore 033 022 26052

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Highways and Infrastructure	HI18(18/19)	Update of the Surface Water Management Policy	Judith Shore 033 022 26052
Crawley County Local Committee	C3(18/19) C4(18/19) C5(18/19)	Prioritisation of Traffic Regulation Orders Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Jack Caine 033 022 28941
North Mid Sussex County Local Committee	NMS5(18/19) NMS7(18/19) NMS8(18/19)	Prioritisation of Traffic Regulation Orders Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Monique Smart 033 022 22540

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Environment, Communities and Fire](#)

Select Committee (6 December) (meeting to be [webcast](#))



Lisa Etchell
(033 022 23597)

All 5 **Cabinet Member response to the Committee's recommendations on the Littlehampton to Bognor Regis Cycle Path (NCN2) - Lessons Learnt**

The Committee will be asked to note the Cabinet Member's response to the Committee's recommendations on the Littlehampton to Bognor Regis Cycle Path (NCN2) – Lessons Learnt.

All 6 **Gatwick Airport Draft Master Plan 2018**

The Committee will be asked to scrutinise and comment on the County Council's draft response to the Gatwick Airport Draft Masterplan 2018 consultation.

All 7 **Proposed Savings for Fire Service Operations and Public Protection 2019/20**

The Committee will be asked to consider and scrutinise the proposals for achieving the portfolio savings target for 2019/20.

All 8 **On-Street Parking to Support Traffic Management**

Road Space Audits are now being used to identify where there is a need to implement better settlement wide parking

Electoral Division	Item	Subject	Committee Officer
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solutions that support the County Council's aspirations in terms of economic development, improved safety and sustainable transport. The Cabinet Member for Highways and Infrastructure will be asked to agree a strategic parking management plan programme to implement on-street parking controls in various locations across the county and to review the operation of the parking service county-wide, including charges. The Committee will be asked to scrutinise the proposals.

All 9 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 10 **Forward Plan of Key Decisions – 23 November**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 11 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 12 **Date of Next Meeting**

The next meeting of the Committee will be held on 14 January 2019 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Updated Guidance on Parking in New Developments
- Savings Proposals
- Highways Maintenance Contract - Options Appraisal
- Velo South
- Major Events Protocol

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 2 January 2019.

All 13 **Bus Strategy 2018-26 and Financial Changes to the Non-Commercial Bus Network**

The Committee will be asked to consider the final draft of the West Sussex Bus Strategy 2018 to 2026 together with recommended changes to financial support to the non-commercial bus network. The Committee will be asked to give feedback on the revised Bus Strategy and the findings and overall approach of the Task and Finish Group; along with the recommendations for changes to financial support for the non-commercial bus network. If required this item will continue in Part II under paragraph 3, Financial or business affairs of any person (including the authority).

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Environment

All	1	Consultation on Noise Action Plans	 Jamie Dallen (033 022 26468)
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The County Council responded to the Department for the Environment, Food and Rural Affairs (DEFRA) consultation on revised Noise Action Plans on 15 November 2018. Further information about the DEFRA consultation is available at:

<https://consult.defra.gov.uk/environmental-quality/noise/>

The County Council's response to consultation is available at the bottom of the following webpage:

<https://www.westsussex.gov.uk/roads-and-travel/traffic-management/noise-from-transport/>.

Other Matters

All	2	<u>Forward Plan of Key Decisions</u>	 Helena Cox (033 022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 27 November 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

- Add a new decision under the Best Start in Life priority – Expansion Works to Nyewood junior School, Bognor Regis (January 2019);
- Add a new decision under the Strong, Safe Sustainable Place priority – Contract arrangements for Voluntary Sector Infrastructure (December);
- Add a new decision under the A Council that works for the Community priority - Short Break Services for Family and Friends Carers (Adults) (January 2019); and
- Move the following decisions in the A Council that Works for the Community priority:
 - Procurement of a Direct Payment Support Service - moved from November to December as the report is undergoing a checking process before it is ready for publication;
 - Procurement of Mortuary Services for West Sussex – moved from December to May due to the scale of the complex procurement and to ensure that the detail needed for all the documents is fit for purpose, whilst mitigating and managing risks to the authority before issuing the tender; and
 - Community Hubs - delayed until early January to allow further time to analyse and consider the feedback from the public consultation that finishes in mid-December.

Communications

County Council Press Releases up to 23 November

19/11/18 - [West Sussex teenagers join House of Commons debate](#)

Youth Parliament members Oliver, Erin, Farah and Harley represented the county at the annual event for UK Parliament Week 2018

20/11/18 - [Be a safe online shopper this Christmas](#)

Free online safety advice for Christmas shoppers is on offer at an upcoming event in Crawley

20/11/18 - [Taking action to secure long-term funding for public services](#)

The County Council is taking action to secure new, long-term funding sources for the services it provides residents

22/11/18 - [Still time to have your say on county council savings proposals](#)

There is still time for residents to have their say on proposed budget savings

23/11/18 - [Council unveils draft vision for adult social care – what do you think?](#)

The County Council has unveiled its draft vision and strategy for adult social care for 2019 to 2021 and is keen to hear residents' views

23/11/18 - [Latest FireBreak graduates shine at Bognor Fire Station](#)

The latest students have spent a week at Bognor Fire Station learning a range of new skills

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 23/11/18

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/048/18/NH/PNO Biffa Waste Services Ltd GR: 517237 134874	Prior Notification of Proposed Demolition of Buildings Associated with the Former Brickworks. At Brookhurst Wood Landfill Site, Langhurstwood Road, Warnham, West Sussex, RH12 4QD	21/11/18	Delegated	Mr Catchpole

Comments on the above planning application should be made by 19/12/18 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033 022 24674.

For further information about the Members' Information Service
please contact Clare Jones on 033 022 22526 or ✉ clare.jones