MEMBERS' INFORMATION SERVICE No. 30

27 November 2013

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the County Council's website. Significant decisions to be taken in the next four months are included in a Forward Plan of key decisions. If you would like to receive free e-mail alerts for the Forward Plan, please register via County Council's website.

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
29/11/13	Cabinet Member for Children – Start of Life	CH13(13/14)	Appointments to an Outside Body – Standing Advisory Council for Religious Education	Vicky Wheatley 033022 22552
29/11/13	Cabinet Member for Community Wellbeing	CW4(13/14)	Arrangements for Responding to the Community Right to Challenge	Suzanne T Thompson 033022 22551
29/11/13	Adur County Local Committee	A9(13/14) A10(13/14)	Community Initiative Fund Appointment of Authority School Governors	James Ironside 033022 22534
02/12/13	Cabinet Member for Finance	FIN10(13/14)	Arrangements for Embedding Social Value in Commissioning and Procurement	Katherine De La Mora 033022 22535
05/12/13	Cabinet	CAB6(13/14)	Commissioning Strategy	Robin Davison 033022 22547

Deputies to Cabinet Members

The Leader has given notice of a change to Deputies to Cabinet Members with effect from 25 November 2013 as set out below:

Change to Deputy to a Cabinet Member

Mr Crow is now the Deputy to the Cabinet Member for Finance rather than being a pooled Deputy.

Task and Finish Groups

Appointments have been made by Mr Montyn, the Cabinet Member for Highways and Transport, to a member group to assist on the work to advise the Cabinet Member on the issue of airport capacity in the local context following the County Council's endorsement in principle of support for expansion at Gatwick. The Executive Task and Finish Group will start its work with a meeting with GAL on 27 November 2013. Its work will be planned to be completed in time for the outcome of the Airports Commission work currently underway. The members are:

- Mr O'Brien
- Mrs Duncton
- Dr Dennis

The terms of reference are as follows:

Airport Capacity Task and Finish Group - Terms of Reference

Three members of the County Council to advise the Cabinet Member for Highways and Transport in relation to airport capacity, with particular reference to Gatwick Airport and any proposals for its expansion.

(1) To commission, challenge and consider advice and information connected with the impact of the possible future expansion of Gatwick Airport in relation to:

- The economy and business environment within the county
- The environment of the county in all its aspects
- The transport, development and infrastructure needs of the county
- The social, health, and well-being interests and needs of the residents and communities of the county.

(2) To advise the Cabinet Member in connection with and in formulating any submissions to the work of the Airports Commission.

(3) To undertake this work with a view to recommendations for any submission to the Commission.

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
			✉
Regulation, Audit and Accounts Committee (2 December)			**Wendy Saunders** (033022 22553)
All	4	**Annual Governance Statement Update**	

The Committee will be asked to consider and note progress on actions included in the Action Plan.

All 5 **External Audit Reports**

(a) **Annual Audit Letter**

The Committee will be asked to consider the Annual Audit Letter which summarises the 2012/13 audits of the Council

Electoral Division	Item	Subject	Committee Officer

and the Pension Fund. The Auditor will report on progress at the meeting. The Committee will be invited to note the Letter and update.

(b) **Local Government Audit Committee Briefing**

The Committee will be asked to note an update on issues of topical interest.

All 6(a) **Internal Audit Report**

The Committee will be asked to note the implementation of the approved audit plan for the year to date and comment on progress made by services in implementing high priority recommendations.

All 6(b) **Contract Management Update**

The Committee will be asked to note the update on the approach the County Council is taking to improve contract management.

All 7 **Treasury Management Compliance Report – Second Quarter 2013/14**

The Committee will be asked to note the update that details compliance and performance against the Treasury Management Strategy planned parameters.

All 8 **New Commissioning Arrangements under Future Council**

The Committee will be asked to consider the suggested financial reporting method proposed for the new commissioning structure under Future Council. The Committee will be asked to note and comment on the suggested arrangements.

All 9 **Update on Risk Management Arrangements**

The Committee will be asked to note progress in improving risk management within the County Council and that reports on the risk work programme will be submitted to the Committee twice a year.

All 10 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 pm on Monday, 10 March 2014.

Performance and Finance Select Committee (4 December)

✉ **Adam Chisnall**
(033022 28314)

All 5 **Future West Sussex Commissioning Intentions and Plans**

The Committee will be asked to consider the progress made by the Commissioning Teams on their intentions and plans, how they relate to the Future West Sussex Vision, set against the background of the continuing reductions in public finances and the need to bridge the budget gap. The Committee will also receive any comments and recommendations made by the service select committees on the intentions for consideration before making recommendations to the Cabinet and full County Council.

Electoral Division	Item	Subject	Committee Officer

All 6 **Treasury Management - Mid Year Report**

The Committee will be asked to consider the Treasury Management Mid-Year Report.

All 7 **Total Performance Monitor**

The Committee will be asked to consider the County Council's overarching financial position as well as more detailed information on finance and performance for areas within the Committee's portfolio including forecasts for the end-of-year outturn.

All 8 **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Head of Law and Governance will report any requests received since the publication of the agenda papers.

All 9 **Forward Plan of Key Decisions – December 2013 to March 2014**

The Committee will be invited to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolios.

All 10 **Members' Items**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

All 11 **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 23 January 2014 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Total Performance Monitor
- Draft Treasury Management Strategy 2014/15
- Draft Budget 2014/15 and Performance Framework
- Quarterly Scrutiny Performance Monitor

Any member wishing to place an item on the agenda for that meeting must notify the Head of Law and Governance by 13 January 2014.

The following item, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press

All 12 **Future Commissioning Plans to Support the Waste Strategy**

The Committee will receive a verbal report by the Head of Law and Governance on current plans.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority)

Communications

County Council Press Releases up to 22 November

18/11/13 - **Do you feel strongly about reducing waste?** (PR5755)

The County Council will be launching a recruitment drive for volunteer Waste Prevention Advisors this week as part of European Week for Waste Reduction.

15/11/13 - **Dementia Road Show at Midhurst Library** (PR5757)

The County Council and the Alzheimer's Society will be holding a road show at Midhurst next week

15/11/13 - **Don't let the end of Stoptober halt your attempt to quit smoking** (PR5758)

It's not too late to start your attempt to quit smoking, is the message from the County Council following the end of Stoptober

15/11/13 - **Calling all children! Name that gritter!** (PR5759)

Every pupil in West Sussex is once again being invited to 'Name a Gritter' this year – and win their school a special prize

15/11/13 - **GP services on agenda for Health and Wellbeing Board** (PR5760)

How General Practice services are provided and commissioned will be on the agenda at this month's meeting of the West Sussex Health and Wellbeing Board

18/11/13 - **The 12 recycling facts of Christmas** (PR5761)

This Christmas the County Council will be asking people to think about the environment and to recycle their used mince pie foil containers

18/11/13 - **Council Leader meets anti-fracking lobby** (PR5762)

The County Council Leader Louise Goldsmith today (Monday) met representatives of anti-fracking groups after a small protest camp was set up on a lawn at County Hall, Chichester

19/11/13 - **Discover the rich history behind Edes House** (PR5763)

Local history enthusiasts will have a rare opportunity to find out more about the past of a Chichester landmark later this month

19/11/13 - **Update on B2036 London Road, Balcombe, following High Court order** (PR5764)

The County Council confirmed that it has taken enforcement action today (Tuesday) to regain possession of its grass verges next to the B2036 London Road, Balcombe

19/11/13 - **Report launched into adult social care in West Sussex** (PR5765)

An annual report informing residents about how adult social care services are performing in West Sussex has been published by the County Council

19/11/13 - **Select Committee to look at Worthing school proposals** (PR5766)

A County Council Select Committee will examine proposals being put forward to change the future pattern of schools in Worthing

20/11/13 - **Stepping up to the plate at County Council Day Centre** (PR5767)

A group of 12 adults with learning disabilities have been presented with certificates by Brighton and Hove Albion Football Club's mascot, Gully, following their achievements in passing a qualification in Sport and Health

20/11/13 - **Your chance to hear about County Council's priorities for the future** (PR5768)
The County Council is to hold a series of road shows to explain to residents and communities the challenges it will face and its priorities for the next four years

Television

Bulletin coverage on BBC South and Meridian of the fracking protest at County Hall and the meeting between protesters and a team headed by Louise Goldsmith

Radio

Louise Goldsmith on BBC Radio Sussex drive time re County Hall fracking protest

Audio Releases

Council Leader meets anti-fracking lobby group

For further information on or copies of the press releases listed please contact Eleanor Frost in the Communications Unit on (033022 22509) or ✉ eleanor.frost

Planning Applications registered in the week ending 22/11/13

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/096/13/F Grundon Waste Management Ltd GR: 499460 103310	Proposed development and operation of a waste treatment facility. At New Circular Technology Park (Former Ford Blockworks), Ford Airfield Industrial Estate, Ford, Arundel, West Sussex, BN18 0HY	21/11/13	Delegated	Mrs Phillips

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/103/13/FP Director of Communities	Amendment of condition 1 of planning application FP/198/08 to allow the continued siting and use of one double	18/11/13	Delegated	Mr G L Jones

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
Commissioning GR: 494730 100120	temporary classroom unit. At Felpham Community College, Felpham Way, Felpham, West Sussex, PO22 8EL			

Comments on either of the above planning applications should be made by 18/12/13 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 777623

STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The attached report (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Alex Jack on (033022) 25212.

Proposals for Traffic Regulation Orders and Traffic Management Matters

TRAFFIC REGULATION ORDERS

Location	Proposal	County Local Committee	Provisional Decision Method	Local Member(s)
Horsham, Merryfield Drive, Greenway and various roads	Following advertisement of 'no waiting at any time' restrictions, that the objections and evidence for and against the TRO, by members of the public, Sussex Police and Local Highway Officers, be considered and the Head of Law and Governance be authorised to make the order as advertised.	North Horsham	Delegated to Director of Communities Commissioning	Dr Dennis

Comments on any of the above proposals should be made by 11/12/13 to tro.team@westsussex.gov.uk or, if you require further information, please contact Mike Thomas on (01243) 382002

For further information about the Members' Information Service
please contact Clare Jones on 033022 22526 or ✉ clare.jones