

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Urgent Action

**Members are asked to note the following urgent action taken by the Chief Executive or Director of Law and Assurance, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee**

Electoral Division	No.	Decision	Officer Contact
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### Finance and Resources

All	FR9(17/18)	<a href="#">Children's Services Multi-Agency Safeguarding Hub (MASH) – Administration</a>	Contact: Laura Johnston (033022 22536) ✉
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Children's Services operates a Multi-Agency Safeguarding Hub (MASH) as part of the critical 'front door' to provide triage and decision making for safeguarding and child protection matters within the county. The MASH operationalises the statutory requirement to make contact to referral (threshold) decisions within 24 hours as outlined in Working Together 2015. The MASH also undertakes all initial child protection strategy meetings and is the front door for Early Help and Prevention Services. The current configuration of the administration function within the MASH is resulting in delays to the 24-hour threshold decision-making requirements.

The MASH receives its administrative support via the County Council's 10-year contract with Capita, which delivers a variety of back office support functions including IT Services. There is an element of additional resource which has been funded by Children's Services to support an increase in demand since the contract commenced. It has been confirmed that there are areas for improvement in the MASH. In addition, the split ownership of the service means there is limited flexibility and agility in work allocation, how processes are designed and how the County Council responds to fluctuations in demand. The County Council is unable to meet its statutory decision-making timescale requirements whilst the current arrangement is in place.

The Chief Executive, in consultation with the Cabinet Member for Finance and Resources, and with the agreement of the Chairman of the Performance and Finance Select Committee, has therefore used his delegated powers under Standing Order 61(3) to approve the in-sourcing from Capita of the administrative function for the MASH. This will create one single-line management and accountability for the MASH. Bringing the administrative functions in-house will involve transferring the team of approximately 15.5 FTE administrators, and 1 FTE Administration Manager, currently employed by Capita, to the employment of the County Council under TUPE regulations.

<b>Electoral Division</b>	<b>No.</b>	<b>Decision</b>	<b>Officer Contact</b>
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This decision is a key decision and as such should have been included in the Forward Plan for September 2017. It was, however, not possible to do so and the agreement of the relevant Select Committee Chairman has been obtained and notice has been given to the public. The action will also be reported to the County Council under Regulation 11 of the Local Government Act 2000.

## Decisions Confirmed

The following decisions have been confirmed in the last week

<b>Decision-Maker</b>	<b>No.</b>	<b>Decision</b>	<b>Officer Contact</b>
Cabinet Member for Infrastructure and Highways	IH10(17/18) IH11(17/18)	<a href="#">West Sussex Gigabit Project</a> <a href="#">Operation Watershed Active Communities Fund Applications</a>	Laura Johnston 033022 22536

## Change to Cabinet Member portfolios

The Leader has given notice of the following change to Cabinet portfolios with immediate effect:

### **Adults and Health/Highways and Transport**

The following topic is now the responsibility of the Cabinet Member for Adults and Health rather than falling within the remit of the Cabinet Member for Highways and Infrastructure:

- Blue Badge Scheme

## Committee News - Committee Meetings

<b>Electoral Division</b>	<b>Item Subject</b>	<b>Committee Officer</b>
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**[Health and Adult Social Care Select Committee](#) (29 September)**

✉  
**Rob Castle**  
(033022 22546)

**Please note: the meeting will start at 1.00 p.m.**

**All 4 Responses to Recommendations**

The Committee will be asked to note the following responses to recommendations made at the meeting on 7 July 2017 from:

- NHS England South
- Western Sussex Hospitals NHS Foundation Trust

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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**All**                    5                    **Forward Plan of Key Decisions – October 2017 to January 2018**

An updated extract will be tabled at the meeting and made available on the Internet if a subsequent edition of the Forward Plan affecting the Adults and Health portfolio is published between the date of despatch of the agenda and the date of the meeting. The Committee will be asked to identify any decisions to be previewed by it from the latest extract of the Forward Plan of Key Decisions.

**All**                    6                    **Patient Transport Service Update**

The Committee will be asked to consider an update on the Sussex Patient Transport service following the recent transfer of the contract from Coperforma to South Central Ambulance NHS Foundation Trust. The Committee will be asked to agree whether any further scrutiny of the Patient Transport Service is required. The Committee will also have before it a report published by Healthwatch West Sussex on 20 September 2017 regarding the Sussex Patient Transport Service.

**All**                    7                    **Clinically Effective Commissioning**

The Committee will receive a presentation entitled 'Clinically Effective Commissioning' - a new regional NHS initiative. The Committee will be asked to consider and comment upon the presentation and determine if, when and how this project is subject to further scrutiny.

**All**                    8                    **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

**All**                    9                    **Possible items for future scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

**All**                    10                    **Date of Next Meeting**

The next meeting of the Committee is scheduled to take place on 9 November 2017 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 25 October 2017.

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**West Sussex Health and Wellbeing Board (12 October)**

✉  
**Suzannah Hill**  
(033022 22551)

Please note that, with the agreement of the Chairman, the meeting of the Health and Wellbeing Board due to take place at 2.00 p.m. on Thursday, 12 October 2017 will now be held at 3.00 p.m. on Monday, 6 November 2017.

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## Weekly News

Electoral Division	No.	Subject	Officer Contact
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### Adults and Health

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<b>All</b>	1	<b>Crawley, Horsham and Mid Sussex Market</b> <b>Place Event: 18 October 2017, Horsham</b>	<b>Michelle Martin</b> (033022 22169)

The [Health & Wellbeing Marketplace](#) is a brilliant opportunity to come along and find out more about activities, services and products available locally to support people to live well. The event is being held in the Park Suite and main conference hall at County Hall North in Horsham, RH12 1XH and is an opportunity to extend your networks, meet the people you need to connect with, gather new information and get your questions answered.

**This is the largest annual event of its kind in this area – easy to access – drop in anytime between 10.30 a.m. and 1.00 p.m.**

- 70 stalls - voluntary sector providers, local council services and multi-disciplinary teams
- Wellbeing café - relax with a drink and meet your local community link and library teams or improve your digital know-how
- Rolling sessions on topical issues - Adult Social Care, getting information and advice and staying safe at home and out and about.

The event is also open to the public, so do extend the invitation to people in your local community that you feel would benefit from this event. For further information please email [showcase@westsussex.gov.uk](mailto:showcase@westsussex.gov.uk).

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### Standards Committee

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<b>All</b>	2	<b>DCLG Consultation on Disqualification</b> <b>Criteria for Councillors and Mayors</b>	<b>Charles Gauntlett</b> (033022 22526)

The Department for Communities and Local Government (DCLG) is proposing to introduce new rules to strengthen standards for councillors and mayors. New rules could mean anyone given an Anti-Social Behaviour Injunction, a Criminal Behaviour Order or added to the sex offenders' register, would no longer be able to hold elected office in their community. A consultation on the proposals is now open and can be found at [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/645454/Disqualification\\_criteria\\_for\\_councillors\\_and\\_mayors.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/645454/Disqualification_criteria_for_councillors_and_mayors.pdf). The Standards Committee will consider a draft response to the consultation at its meeting to be held on 30 October 2017.

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## Communications

### County Council Press Releases up to 22 September

15/09/17 - [Sharing's the way to go in TravelWise Week](#)

The County Council is supporting TravelWise Week, a national event showcasing the benefits of active and sustainable transport

18/09/17 - [\*\*Congratulations to our first FireBreak graduates of the school year!\*\*](#)

There was a special celebration at Horsham Fire Station on Friday (15 September) when eight students successfully graduated from our first FireBreak course of the academic year

18/09/17 - [\*\*Crossing Patrol's camera boost for children's safety\*\*](#)

River Beach Primary in Littlehampton is the seventh school in the county to trial body cameras

18/09/17 - [\*\*Efficiency of health services on agenda at select committee\*\*](#)

The efficiency of health services in West Sussex is on the agenda of the next West Sussex Health and Adult Social Care Select Committee

19/09/17 - [\*\*Survey work starts soon ahead of major A259 improvement scheme\*\*](#)

Road users on the A259 in the Littlehampton area may notice survey work starting this week, ahead of a major improvement scheme

19/09/17 - [\*\*Funding for good causes is going unclaimed\*\*](#)

Charities and community groups are missing out on applying for funding available from the County Council with some areas yet to receive a single application in 2017/18

19/09/17 - [\*\*Fire service backs the call for a European Day Without A Road Death\*\*](#)

West Sussex Fire & Rescue Service is throwing its support behind Project EDWARD (European Day Without A Road Death) in an attempt to reduce the number of people killed and seriously injured on our county's roads each year

21/09/17 - [\*\*Highways England's A27 Arundel options debated\*\*](#)

The County Council's response to Highways England's consultation on options for the A27 at Arundel will be scrutinised by councillors on Thursday, 28 September

21/09/17 - [\*\*Step up your stop smoking bid this Stoptober\*\*](#)

West Sussex smokers weighing up quitting for good have been challenged to beat last year's figure

22/09/17 - [\*\*Street lights will be on earlier when clocks change\*\*](#)

Street lights in 'part-night areas' in West Sussex are factory-set to come on according to Greenwich Mean Time

22/09/17 - [\*\*A24 Findon diversion during tree felling\*\*](#)

There will be a diversion for southbound traffic on the A24 at Findon from Monday (25 September) for about four days

22/09/17 - [\*\*A celebration of poetry and live music\*\*](#)

Following National Poetry Day at the end of September, Chichester Library will be featuring a reading from Jeremy Page and his latest collection called 'Closing Time', as well as airing some of his new poetry

22/09/17 - [\*\*Delays expected on A259, Bognor Regis and Littlehampton areas\*\*](#)

Road users on the A259, Bognor Regis and Littlehampton areas, are advised to allow extra time for their journeys as a major highway improvement scheme starts next week

**For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ [pressoffice@westsussex.gov.uk](mailto:pressoffice@westsussex.gov.uk)**

## Planning Applications registered in the week ending 22/09/17

### COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
<a href="#">WSCC/036/17/WN</a> Southern Tyre Recycling Ltd GR: 515239 135725	Change of use of B8 (storage or distribution) with ancillary B1 (business) warehouse to tyre recycling facility (sui generis). Improvement of the existing vehicular access to Marches Road. At Barn North of Maple Farm, Marches Road, Warnham, Horsham, West Sussex, RH12 3SL	20/09/17	Delegated	Mr Mitchell

**Comments on the above planning application should be made by 18/10/17 to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please contact County Planning on (01243) 642118**

## Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

## Public Rights of Way - Notification of Application for change to the Path Network sent out for Public Consultation

The following proposal has been investigated and sent out for public consultation. Members may obtain further information by contacting the case officer. Comments on the proposal must be made by 25 October 2017. If substantive objections are raised by members or consultees the application will be referred to the Rights of Way Committee for determination.

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<b>Parish/ path number</b>	<b>Proposal</b>	<b>Site Location</b>	<b>Case Officer</b>	<b>Local Members</b>
<a href="#">Ashurst/Wiston Diversion of Part of Footpath 2511</a>	To divert path from position between farm buildings, across site of pond onto a more northerly route via existing farm track.	Jessups Farm, off Honeybridge Lane, Ashurst	Judith Grimwood 033022 26705	Mr Barling Mr Marshall

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)