

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
04/03/19	Cabinet Member for Safer, Stronger Communities	SSC10(18/19)	Contract arrangements for Voluntary Sector Infrastructure	Erica Keegan 033 022 26050
05/03/19	Cabinet Member for Highways and Infrastructure	HI28(18/19)	European Agricultural Fund for Rural Development Funding bid for the Downs Link	Judith Shore 033 022 26052
05/03/19	North Horsham County Local Committee	NH6(18/19) NH7(18/19)	Christ's Hospital – Christ's Hospital Road: Proposed Traffic Regulation Order Community Initiative Funding	Monique Smart 033 022 22540
05/02/19	Worthing County Local Committee	W8(18/19) W9(18/19)	Community Initiative Funding Nominations for Local Authority Governors to maintained Schools and Academy Governing Bodies	Jack Caine 033 022 28941
06/03/19	Director of Adults' Services	OKD22(18/19)	Procurement of an Integrated Advocacy Service	Erica Keegan 033 022 26050

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
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Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Education and Skills	ES18(18/19)	Woodlands Meed College Site, Burgess Hill - Allocation of Funding for Design Fees	Wendy Saunders 033 022 22553
Cabinet Member for Finance and Resources	FR19(18/19)	Review of Property Holdings: Glen Vue Day Centre	Suzannah Hill 033 022 22551
Executive Director Economy, Infrastructure and Environment	OKD21(18/19)	Crawley Growth Programme: Eastern Gateway Scheme	Katherine De La Mora 033 022 22535

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Standards Committee](#) (4 March)



Charles Gauntlett
(033 022 22524)

All 4 **Report by the Local Government and Social Care Ombudsman**

The Committee will be asked to consider a case where the Ombudsman has issued a report and the reasons for not following the Ombudsman's recommendations. The Committee will be asked to consider whether it agrees with the Council's current stance on the matter.

All 5 **Equality Policy - anti-discrimination**

The Committee will be asked to consider whether the Council should formally adopt an internationally-recognised definition of anti-Semitism as part of its established policy on anti-discrimination.

All 6 **Local Government Ethical Standards**

The Committee will be asked to consider a summary of the key points of the report issued by the Committee on Standards in Public Life on Local Government Ethical Standards. The Committee will be invited to note the report and to consider whether any best practice recommended by the Committee on Standards in Public Life should be adopted by the County Council.

All 7 **Confidential Reporting Policy**

The Committee will be invited to note that the Director of Law and Assurance is not in a position to report on any referrals via this Policy but will provide a report to the next meeting of the Committee.

All 8 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 17 June 2019 at County Hall, Chichester.

Electoral Division	Item	Subject	Committee Officer
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[Rights of Way Committee](#) (5 March)



Tracey Guinea
(033 022 28679)

Lindfield & High Weald 5 **Definitive Map Modification Order**

The Committee will be asked to consider and determine the following application:

Sharpthorne: Application for a Definitive Map Modification Order (Application No: 2/16) the addition of a bridleway at Top Road, Sharpthorne and to upgrade footpath 51FR to a bridleway.

Henfield 6 **Definitive Map Modification Order**

The Committee will be asked to consider and determine the following application:

Henfield: Application for a Definitive Map Modification Order (Application No: 1/17) to add to the Definitive Map and Statement a public footpath along Dagbrook Lane

All 7 **Urgent Action**

The Committee will be asked to note the urgent action decision, published on 15 August 2018:

Adur and Worthing Council's Public Path Diversion Order: Town and Country Planning Act 1990 S 257 Public Footpath 2048 (Shoreham Adur Tidal Walls Development) Diversion Order 2018

Broadbridge 8 **Secretary of State Decision**

The Committee will be invited to note the following decision by the Secretary of State:

West Sussex County Council (Warnham) Public Path (No. 1577) Diversion Order 2013
West Sussex County Council (Warnham) Public Path (No. 1578) Diversion Order 2013

Petworth 9 **Secretary of State Decision**

The Committee will be invited to note the following decision by the Secretary of State:

West Sussex County Council (Petworth No.1 (Parish of Loxwood addition of Footpath)) Definitive Map Modification Order 2014

Southwater & Nuthurst 10 **Secretary of State Decision**

The Committee will be invited to note the following decision by the Secretary of State:

West Sussex County Council (Southwater) Public Path (no. 2642): Part Special Diversion Order 2016
West Sussex County Council (Southwater) Public Path (no. 1650): Part Special Extinguishment Order

Midhurst 11 **Secretary of State Decision**

The Committee will be invited to note the following decision by the Secretary of State:

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Application for a Definitive Map Modification Order (Application No. 5/16) to add a public footpath from bridleway 1163 to Fyning Lane in the Parish of Rogate.

All 12 **Update on Delivery Works**

The Committee will be asked to note a verbal update on delivery works in the last year, presented by Judith Grimwood, Senior Rights of Way Officer.

All 13 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Tuesday, 25 June 2019.

Pension Advisory Board (6 March)



Adam Chisnall
(033 022 28314)

All 5 **Progress Report**

The Board will be asked to consider and note updates on matters arising from previous meetings and progress on actions.

All 7 **Business Planning and Performance**

The Board will be asked to agree the performance report, the budget statement, the statement for inclusion in the Fund Annual Report and that the Pensions Panel and the Governance Committee be informed accordingly.

All 8 **Regulations and Guidance update**

The Board will be asked to note the current issues relating to scheme regulations and guidance.

All 9 **Review of Pension Fund Policy Documents**

The Board will be asked to note the register of policy documents and provide feedback on the policies presented at the meeting.

All 10 **Administration procedures and performance**

The Board will be asked to note the report and confirm any further information that it requires.

All 11 **Training**

The Board will be asked to review the training log and provide details of its progress on the Pensions Regulator Toolkit.

All 12 **Date of Next Meeting**

The next meeting of the Board will be held at 9.30 a.m. on Wednesday, 22 May 2019.

The following items, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press

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All 16 **Asset Pooling**

(a) **Investment Pooling**

The Board will be asked to consider a report which went to the Pensions Panel on 28 January 2019.

(b) **Consultation on asset pooling**

The Board will be asked to consider the Chairman's comments on the statutory guidance, and comment on the draft response.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

All 17 **Business Plan (including Pension Administration)**

The Board will be asked to consider a report which went to the Pensions Panel on 28 January 2019.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

Children and Young People's Services
Select Committee (7 March)



Natalie Jones-Punch
(033 022 25098)

All 4 **Forward Plan of Key Decisions – 22 February 2019**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 5 **Demand and Capacity – Children's Social Care**

Following a recommendation that an item on demand and capacity in children's social care return to the Committee, members will be asked to consider the plans that have been implemented following the decision to make an additional investment of £5.5m into children's social care. The Committee will be asked to consider the initial impact of the £5.5m investment and the recruitment and retention planning in place.

All 6 **Education and Skills Annual Report**

Each year the Education and Skills Service publishes an Annual Report which highlights strengths and indicates areas for improvement. Scrutiny of the summary of the report provides members of the Select Committee with insight into the performance of the Service. The Committee will be asked to consider the changes in standards being produced in schools and colleges in attainment, progress, exclusions and retention, as well as the rationale for the next year's focus in refining how to improve standards.

All 7 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

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All 8 **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 9 **Date of Next Meeting**

The next meeting of the Committee will be held on 19 June 2019 at 10.30 am at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 7 June 2019.

Pensions Panel (29 April)



Adam Chisnall
(033 022 28314)

Please note that the next meeting of the Pensions Panel, diaried to be held at 10.00 a.m. on Monday, 29 April 2019, will start at the slightly later time of 10.30 a.m.

South Chichester County Local Committee (6 November)



Adam Chisnall
(033 022 28314)

Please note that, in consultation with the Chairman, the meeting of the South Chichester County Local Committee due to be held at 7.00 p.m. on Wednesday, 6 November 2019 has been brought forward to 7.00 p.m. on Tuesday, 5 November 2019.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Environment

All 1 **Response to the Ash Dieback threat**



Don Baker
(033 022 26439)

In West Sussex, ash trees account for 20% of all trees. Ash dieback (*Hymenoscyphus fraxineus* prev. *Chalara*) is a serious fungal infection that will kill most ash in due course. Not only will this have serious implications for health and safety and County Council services, the loss of ash will also have a significant impact on landscape character, biodiversity, climate change and air quality.

Following work with the Department for the Environment, Food and Rural Affairs and other authorities, the County

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Council has developed a plan that identifies the actions that it needs to take as both landowner and highway authority. It is also working with other organisations, including the Forestry Commission and major landowners, to ensure that actions in the county are co-ordinated as far as possible.

The County Council will be writing soon to all local education authority schools, academies, County Council care homes and town and parish councils etc., providing an update on the disease, sources of information and outlining how the effects of the disease can be managed as it takes further hold in West Sussex. For further information contact: Don Baker, Environment and Heritage Team Manager, Planning Services at don.baker@westsussex.gov.uk. See also the Tree Council's website at <https://www.treecouncil.org.uk/Press-News/Tree-Council-launches-national-plan-to-tackle-threat-to-millions-of-Britains-trees-facing-ash-dieback-disease>.

Other Matters



All	2	<u>Forward Plan of Key Decisions</u>	Helena Cox (033 022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 27 February 2019.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

- move a decision in the Best Start in Life priority – Redesign of the Integrated Prevention and Earliest Help Service - from March to May. This is to enable the staff involved in the IPEH review process to fully focus on supporting the Ofsted inspection of the County Council's Children and Family Services which is currently taking place;
- add a decision to the A Prosperous Place priority – Procurement of Contracts for Winter De-icing Salt and Gritter Fleet (March); and
- add a new decision to the A Strong, Safe and Sustainable Place priority - West Sussex Minerals and Waste Development Scheme 2019-22 (March).

Communications

County Council Press Releases up to 22 February

19/02/19 - **[Opinions sought in Chichester on-street parking consultation](#)**

Proposals for tackling growing pressure on on-street parking in Chichester will be put forward for consultation soon

20/02/19 - [Have your say on A29 realignment proposals](#)

People's opinions are being sought on proposals for a new, much-needed road east of Eastergate, Westergate and Woodgate villages

21/02/19 - [Fast-track programme offers rewarding careers in child and family social work for talented graduates](#)

Graduates and career changers will be given hands-on training in an extension of a fast-track programme to train the next generation of social workers

22/02/19 - [£180k funding boost for West Sussex One Public Estate](#)

Government funding of £180,000 has given an additional boost to the One Public Estate West Sussex programme, designed to transform local communities and provide better public service

22/02/19 - [Extra Care Housing welcomes its youngest visitors for new wellbeing sessions](#)

Nursery school children and pensioners have become firm friends as part of an experimental session that brings the two age groups together

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 22/09/19

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

(Please note: there are no links to applications in this week's list due to a change of system)

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/020/19/AR Mr Paul Wilson GR: 534477 130748	Infilling of a hollow to restore grazing land. At Fulling Mill Farm, Selsfield Road, Ardingly, Haywards Heath, West Sussex, RH17 6TJ	19/02/19	Delegated	Mr Acraman
WSCC/021/19/AR Mr Paul Wilson GR: 534477 130748	Infilling of a hollow to restore garden land. At Fulling Mill Farmhouse, Selsfield Road, Ardingly, Haywards Heath, West Sussex, RH17 6TJ	19/02/19	Delegated	Mr Acraman

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSSC/022/19/CC Director of Economy, Planning and Place GR: 485755 105239	Development of existing grassed area to provide an all-weather play surface for the children. At Lancastrian Infants School, Orchard Gardens, Chichester, West Sussex, PO19 1DG	20/02/19	Delegated	Ms Goldsmith

Comments on any of the above planning applications should be made by 21/03/19 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

Please note: There are no applications available this week due to a change in system

For further information about the Members' Information Service please contact Clare Jones on 033 022 22526 or ✉ clare.jones