

27 February 2013

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
07/03/13	Cabinet Member for Health and Adults' Services	HA17(12/13)	Transfer of the Continuing Health Care function to West Sussex County Council from the NHS	Monique Smart 033022 22540
07/03/13	Cabinet Member for Finance and Resources	FR25(12/13)	Members' Big Society Fund - Funding Allocations 2012/13	Katherine De La Mora 033022 22535
07/03/13	Leader	LDR18(12/13)	Total Performance Monitor December 2012	Robin Davison 033022 22547

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Health and Adults' Services	HA16(12/13)	Review of Fees and Charges for Meals on Wheels provision, Meals sold in Day Centres, Transport to Specialist Day Centres, Occasional Letting of Day Centre Rooms, and for work undertaken on behalf of the Court of Protection	Monique Smart 033022 22540

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Governance Committee](#) (4 March)



Clare Jones
(033022 22526)

Please note earlier start time of 1.30 p.m.

All 4 **Future Council: Members' Roles**

In November 2012 the Member Stakeholder Group made a number of recommendations about the future role of members, given the direction of the Council in relation to commissioning rather than delivering services. Further work has been done through a Member Development Session and a Task Force. The substantive proposals will mean changes to the constitutional framework within which decisions and policies are developed and determined and outcomes monitored as well as how members can influence or challenge these. These will need to come for debate and decision at the County Council. The Committee will be invited to agree to the preparation of those detailed proposals by officers for consideration at the Council meeting on 22 March 2013. Recognising that this will have a direct effect on the scrutiny function, options to reconfigure and/or reduce the size of Select Committees are also to be included. There are also proposals to amend the existing job description for members and review the Member Development Group.

All 5 **Revisions to the Community Initiative Funding Scheme**

The Committee will be asked to consider revisions to the Community Initiative Funding Scheme for recommendation to the County Council.

All 6 **Adult Safeguarding Panel**

The Governance Committee will be asked to endorse the establishment of the Adult Safeguarding Panel, with effect from May 2013 for recommendation to the County Council.

All 7 **Member Induction Arrangements**

At its meeting on 21 January the Committee considered a report by the Member Development Group (MDG) seeking its views on the proposed arrangements for member induction for May to July 2013. The Committee was very supportive of the proposed programme, suggested some points for further consideration and requested that an update be brought to this meeting. The MDG met in February to further develop the induction programme in terms of methods of delivery and content of each session and took into account the comments made by the Governance Committee. The Governance Committee will therefore be requested to support the final proposals.

All 8 **Pay Policy Statement 2013/14**

The Committee will be asked to consider proposed revisions to the Pay Policy with effect from 1 April 2013 for recommendation to the County Council and to delegate authority to endorse any subsequent revisions to the pay

Electoral Division	Item	Subject	Committee Officer
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policy, with regard to the terms and conditions of NHS staff, prior to consideration of the policy by the County Council to the Head of Law and Governance, in consultation with the Chairman.

All 9 **Local Government Pension Scheme Administration Authority and Employer Discretions including Industrial Injury Allowance**

The Committee will be asked to consider the discretions available to the West Sussex Pension Fund Administering Authority and to the County Council as an employer, under the relevant Local Government Pension Scheme Regulations.

All 10 **The Transfer of Public Health Functions into the County Council - Proposed Annual Pay Award Arrangements**

On 1 April 2013, 36 Public Health staff employed by the Primary Care Trust will transfer to the County Council. The Committee will be asked to consider proposals for how the Pay Award for Public Health staff should be managed following the transfer.

All 11 **West Sussex Pension Fund**

The Committee will be asked to consider feedback on the deliberations of a working group set up with the agreement of the Governance Committee to review the property and private equity investment mandates of the West Sussex pension Fund. The findings of the working group were reported back to the Pensions Panel on 28 January and the Governance Committee will be asked to note the recommendations.

All 12 **Joint Scrutiny Arrangements**

The Policy and Resources Select Committee has reviewed the trial joint scrutiny arrangements, set up in 2011 between the County Council and district and borough councils. It concluded that the joint scrutiny arrangements provide a useful, flexible mechanism for carrying out joint scrutiny where required, and that they should now be formalised. The Governance Committee will therefore be asked to agree endorse a number of recommendations for consideration by the County Council.

All 13 **Arrangements for making Appointments to External Organisations**

The County Council's Constitution makes provision for the appointment of members or officers to represent the interests of the County Council on external bodies. Some appointments are made by the Cabinet, some by individual Cabinet Members, by County Local Committees or non-Executive committees. The arrangements do not include any mechanism for monitoring the work done by the appointees, nor are there any criteria or rules to govern the appointments or to review them. Greater transparency for the process is also required. The Committee will therefore be asked to consider a number of recommendations.

All 14 **Changes to Health Scrutiny Functions and Powers**

The Health and Social Care Act 2012 included a number of changes to the local authority health scrutiny function and powers, due to come into effect from April 2013. Local authorities will have greater discretion over how to exercise

Electoral Division	Item	Subject	Committee Officer
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these powers, with the function of health scrutiny conferred directly on the local authority; and health scrutiny powers will be extended to facilitate effective scrutiny of any provider of any NHS funded service, as well as any NHS commissioner. The Governance Committee will be asked to consider the implications and to agree some proposed changes to the Constitution of the County Council.

All 15 West Sussex Health and Wellbeing Board: Terms of Reference

The West Sussex Health and Wellbeing Board was established in April 2011 as an early implementer in advance of its 'shadow' year, which commenced in April 2012. Full statutory standing will commence in April 2013 and the terms of reference for the Board were considered by the Shadow Board at its meeting on 31 January 2013. The Committee will be asked to endorse the terms of reference for recommendation to the County Council for inclusion in the Scheme of Delegation in the Constitution.

All 16 Arrangements for Joint Commissioning with the NHS – Abolition of the West Sussex Joint Commissioning Board

The Primary Care Trust is abolished from 1 April 2013. Most of its commissioning responsibilities will transfer to three Care Commissioning Groups. Discussions with them suggest a preference for a more flexible mechanism for planning and monitoring joint commissioning with the County Council. At the same time the Health and Wellbeing Board will acquire its substantive powers from 1 April and much of its work would otherwise overlap with the current work of the Joint Commissioning Board (JCB). The Committee will be asked to consider proposals to cease operating the JCB and to manage the planning of joint commissioning more flexibly.

All 17 Other minor changes to the Constitution

The Committee will be asked to consider a number of changes to the Constitution including the designation of the Monitoring Officer and the Section 151 Officer, amendments to the terms of reference of the Regulation, Audit and Accounts Committee as a result of the abolition of the Audit Commission and minor changes to officer delegations in the Scheme of Delegation as a result of changes in legislation and to correct an inaccuracy.

All 18 Date of Next Meeting

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 3 June 2013. (Note: this meeting will be cancelled if there is no substantive business to consider)

Planning Committee (5 March)



Laura Johnston
(033022 22536)

Please note that, with the agreement of the Chairman, the next meeting of the Planning Committee, due to be held on Tuesday, 5 March 2013 has been cancelled due to lack of substantive business.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Education and Schools

All	1	Barton Primary School Site 6 Bersted, Bognor Regis - Proposed new -build 1FE all-through Primary School: Sketch Plan Panel	<div style="text-align: center;">✉</div> Philip Ward (01243 752354)
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On 19 February 2013 a Sketch Plan, chaired by Mr Griffiths, the Cabinet Member for Education and Schools, and attended by Mr McDougall considered and endorsed the design proposals for the building works as follows:

Barton Primary School, Bersted, Bognor Regis - Proposed new-build 1FE all-through Primary School

The new build accommodation to be provided comprises:

- Seven new classrooms
- Hall
- Learning resource areas
- Staff and admin areas
- Specialist area
- Group room space
- Ancillary support accommodation

The Sketch Plan Panel recommended that a review to consider the use of renewable energy sources within the building should be undertaken. Also, a revised front entrance of the school will be implemented in the design. The proposal will now be submitted for detailed planning approval.

All	2	Laburnum Grove Junior School, Bersted, Bognor Regis: Sketch Plan Panel	<div style="text-align: center;">✉</div> Philip Ward (01243 752354)
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On 19 February 2013 a Sketch Plan Panel, chaired by Mr Griffiths, the Cabinet Member for Education and Schools, considered and endorsed the design proposals for the building works as follows:

Laburnum Grove Junior School, new build teaching accommodation and refurbishment to existing building to change the nature of the school from a 2FE junior school to a 2FE all-through Primary School

The new build accommodation to be provided comprises:

- Eight new classrooms
- Learning resource areas
- Improvements to staff and admin areas throughout
- Refurbishment to existing building to create improved circulation throughout the building
- Ancillary support accommodation

The Sketch Plan Panel recommended that a review to consider the use of renewable energy sources within the building should be undertaken. The proposal will now be submitted for detailed planning approval.

Communications

County Council Press Releases up to 22 February

15/02/13 - [Council tax frozen for third year in a row](#) (PR5321)

The County Council's share of council tax bills for 2013/14 will be frozen for the third year in a row, following the budget debate at County Hall

15/02/13 - [Authorities willing to contribute to major improvements for A27 at Chichester](#) (PR5322)

The County Council and Chichester District Council have told the Government they are willing to consider a contribution of £20m towards bringing about a major improvement scheme for the A27 in Chichester

18/02/13 - [Crime and punishment: Library showcases 500 years of Crawley murder](#) (PR5323)

More than 500 years of crime and murder in Crawley are being showcased at a one-off event in the town's library next week

18/02/13 - [Lynchmere parking restrictions on agenda for North Chichester CLC](#) (PR5324)

A proposed Traffic Regulation Order for double yellow lines for a stretch of Marley Lane, Lynchmere, will be discussed by North Chichester County Local Committee this month

19/02/13 - [Helping people to make the right care decisions in West Sussex](#) (PR5325)

A refreshed website containing care advice for individuals, families and carers has gone 'live', thanks to the County Council and the West Sussex Forum

19/02/13 - [Come see dementia services in action at the Glebelands Day Centre](#) (PR5326)

Fancy a cuppa? Come along to the Glebelands Day Centre to see its dementia services in action

19/02/13 - [Highways issues top agenda for South Chichester CLC](#) (PR5327)

Proposals for an extended Residents Parking Scheme are at the top of a packed agenda for the forthcoming South Chichester County Local Committee meeting, which meets later this month

20/02/13 - [Solar energy boost for County Council building](#) (PR5328)

The installation of photovoltaic panels on the County Council building in Chichester will save the Council more than 500 tonnes of carbon dioxide over a 20-year period

21/02/13 - [Cash boost for good causes in Mid Sussex](#) (PR5329)

A number of good causes in Mid Sussex could be given cash boosts from a County Local Committee when it meets next week

For further information on or copies of the press releases listed please contact James Haigh in the Communications Unit on (033022 22410) or ✉ james.haigh

Planning Applications registered in the week ending 22/02/13

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/012/13/CR Director of Communities Commissioning GR: 526178 137945	Phase 3 works comprising erection of extension to rear (south) of school (and demolition of existing building); increase in pupil numbers from 1.5 form entry to 2 forms of entry (105 additional pupils); and creation of multi-use games area. At Langley Green Primary School, Stagelands, Langley Green, Crawley, West Sussex, RH11 7PF	18/02/13	Delegated	Mrs Brenda Smith
WSCC/013/13/WB Director of Communities Commissioning GR: 512681 102985	Replacement of temporary portacabin classroom unit with a single storey permanent classroom building and construction of a two single storey extensions to the main school building. At Elm Grove First School, Elm Grove, Worthing, West Sussex, BN11 5LQ	22/02/13	Delegated	Mr John Livermore

Comments on any of the above planning applications should be made by 20.03.13
to planning.applications@westsussex.gov.uk or if you require further information, please contact County
Planning on (01243) 777623.

STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The [attached report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Alex Jack on (01243) 382164.

For further information about the Members' Information Service
please contact Clare Jones on 033022 22526 or ✉ clare.jones