

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
29/10/18	Cabinet Member for Education and Skills	ES11(18/19)	Expansion of Crawley Down Primary School	Wendy Saunders 033 022 22553
		ES12(18/19)	Expansion of St Mary's Catholic Primary School, Bognor Regis	

Urgent Action

Members are asked to note the following urgent action taken by the Director of Law and Assurance, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
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Adur County Local Committee

All in Adur **A3(18/19)** [Selling Coffee with a Social Mission](#)

Contact: Jack Caine (033 022 28941) ✉

The Community Initiative Fund (CIF) is a County Local Committee-administered fund that provides assistance to local community projects. Bids should show evidence that they have the support of the community and make a positive impact on people's wellbeing and support The West Sussex Plan. The Director of Law and Assurance, in consultation with the Chairman of the Adur CLC and the Chairman of the Performance and Finance Select Committee, has used his delegated powers under Standing Order 3.45 to pledge £3,000 towards the following CIF Application:

223/A – Market Beans: Selling Coffee with a Social Mission - Selling Coffee from an eco-friendly coffee bike coffee bike (<https://www.spacehive.com/marketbeans>)

The urgency of the matter was because the decision needed to be made outside of the scheduled meeting cycle as the project's fundraising deadline falls before the next meeting of the Committee.

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Finance and Resources	FR11(18/19)	Review of Property Holdings	Suzannah Hill 033 022 22551
Cabinet Member for Highways and Infrastructure	HI17(18/19)	Response to Dr O'Kelly's Notice of Motion about Cycling to County Council on 20 July 2018	Judith Shore 033 022 26052

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Children and Young People's Services](#) Select Committee (31 October)



Natalie Jones-Punch
(033 022 25098)

All 4 **Forward Plan of Key Decisions – 16 October 2018**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 5 **School Effectiveness Strategy 2018-22**

In June the Committee previewed the Draft School Effectiveness Strategy and requested that the final Strategy return to the Committee. The Committee will be asked to consider an update on the progress made since June 2018, to develop and agree the new School Effectiveness Strategy 2018-22. This includes the public consultation feedback and the refinements that have been made as a result. The Committee will be asked to acknowledge the pupil performance improvement at Key Stages 1 and 2 since 2016 and recent improvements in the quality of schools. The Committee will also be asked to consider how it can actively support the Cabinet Member and officers in the strategy's implementation. It is also recommended that yearly updates are provided to the full Committee.

All 6 **Alterations to the Integrated Prevention and Earliest Help (IPEH) Service**

Following a reduction in government funding for the 'Think Family' initiative in 2019/20, IPEH must adapt its service to manage this decline in funds. The Committee will be asked to consider how the service proposes to manage this reduction of £560,000, and a proposal that a targeted family support service is developed to support the most vulnerable and disadvantaged families in West Sussex. The Cabinet Member for Children and Young People will be asked to approve proposals to maintain the services delivered using the national Troubled Families Initiative grant in

Electoral Division	Item	Subject	Committee Officer
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2019/20, beginning with those set out in the report. The Committee will be asked to review and comment upon the approach to reshaping IPEH to manage the reduction in resources in 2019/20.

All 7 **Provision of accommodation for Care Leavers**

The Committee will be asked to consider plans to explore options for the County Council to acquire or invest in property for specialist accommodation for adolescents who would otherwise require external provision. The aims of the proposal, the potential benefits and the principles which will inform its development will be presented for comment and questions from the Committee.

All 8 **Business Planning Group Report**

The Committee will be asked to consider the outcome of the Business Planning Group meeting held on 12 September 2018, including the key issues discussed. The Committee will be asked to endorse the contents of the report, and particularly the Committee's Work Programme revised to reflect the Business Planning Group's discussions. The Education and Skills Annual Report will be the subject of a one meeting Task and Finish Group in the New Year. Four members of the committee will be asked to volunteer to take part.

All 9 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 10 **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 11 **Date of Next Meeting**

The next meeting of the Committee will be held on 10 January 2019 at 10.30 am at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 28 December 2018.

Pensions Panel (1 November)



Adam Chisnall
(033 022 28314)

All 5 **Investment Strategy**

The Panel will be asked to consider the recommendation within the report.

All 6 **Actuarial Matters**

The Panel will receive a presentation by Hymans Robertson.

Electoral Division	Item	Subject	Committee Officer
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All 7 **Business Plan**

The Panel will be asked to note the progress on the Fund Business Plan and agree the Training Strategy.

All 8 **Date of the Next Meeting**

The next meeting of the Pensions Panel will be held at 10.00 a.m. on 28 January 2019 at County Hall, Chichester.

The following items, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press

All 11 **Update on Pensions Administration**

The Panel will be asked to consider the recommendations within the report.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority)

All 12 **Review of Pension Performance**

The Panel will be asked to review Pension performance over the last quarter.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority)

All 13 **Presentation by UBS**

The Panel will receive a presentation on the portfolio by the Fund Manager.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority)

All 14 **Presentation by Partners Group**

The Panel will receive a presentation on the portfolio by the Fund Manager.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority)

Weekly News

Electoral Division	No.	Subject	Officer Contact
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All 1 [Forward Plan of Key Decisions](#)

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Helena Cox
(033 022 22533)

The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 23 October 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

Electoral Division	No.	Subject	Officer Contact
		<ul style="list-style-type: none"> remove a decision from the Best Start in Life priority – Change to the Approved Capital Programme – Creation of a Schools Access Initiative Budget (October). The entry is being removed as the reallocation of basic need funding can be made via internal capital programme governance arrangements and does not require a key decision in the absence of a change to the overall capital programme approved by the County Council; and add a new decision to the Council That works for the Community priority – Procurement of a Microsoft Enterprise Service Agreement (November). 	

Communications

County Council Press Releases up to 19 October

15/10/18 - [Change a child's life through adoption in West Sussex](#)

National Adoption Week 2018 is the perfect time to find out more about giving a child a loving home

16/10/18 - [Home fire safety event is major success](#)

Around 50 residents attended the day, which coincided with International Day of Older Persons

16/10/18 - [Firefighters honoured at annual awards ceremony](#)

West Sussex Fire & Rescue Service staff members have been recognised for their hard work and commitment at the service's annual awards ceremony

16/10/18 - [West Sussex Highways declares: we're ready for winter](#)

Saturday's practice run went well and we're now ready if severe weather hits

17/10/18 - [Second round of consultation on key Horsham site's future](#)

There will again be the opportunity to talk to members of the project team and give feedback

18/10/18 - [Trading Standards warns of unsafe chargers](#)

Anyone who has purchased one of the affected charges should contact Trading Standards Officers

18/10/18 - [Bicycle boost for two schools in community initiative](#)

Two local schools have benefited from the donation of bicycles, given as a donation to the community following a pedestrian/cycle path's completion

18/10/18 - [Community action praised in village's anti-flood scheme](#)

Community action has been the driving force behind a major flood diversion project for Almodington village

19/10/18 - [South & South East in Bloom success for community garden](#)

A community garden that brought neighbours together and instilled a host of new skills in its owners has received the highest praise from South & South East in Bloom for the second year in a row

19/10/18 - [County councillors unite against hate crime](#)

County councillors came together today to show their support for Hate Crime Awareness Week

19/10/18 - [Get help to switch and save on your energy bills this half term](#)

With winter just around the corner, people in Worthing are being urged to make sure they are not paying too much for their gas and electricity

19/10/18 - [Latest FireBreak students celebrate their success at Shoreham Fire Station](#)

The latest graduates have completed a week of training, while also learning about CPR and fire safety

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 19/10/18

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/044/18/SR Inert Recycling (UK) Limited and CEMEX (UK) Operations Limited GR: 510036 114152	Continuation of working the mineral (sand extraction), but with an enhanced restoration scheme for nature conservation and informal recreation involving the importation of 1.8 million tonnes of inert material over a period of eleven years. At Sandgate Park Quarry, Water Lane, Sullington, Storrington, West Sussex, RH20 3LY	16/10/18	Committee	Mr Marshall

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/045/18/HA Director of Economy, Planning and Place GR: 530930 115155	Outdoor Performance Area. At Downlands Community School, Dale Avenue, Hassocks, West Sussex, BN6 8LP	18/10/18	Delegated	Ms Lord

Comments on either of the above planning applications should be made by 14/11/18 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033 022 24674.

For further information about the Members' Information Service
please contact Clare Jones on 033 022 22526 or ✉ clare.jones