

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
26/01/18	Cabinet Member for Finance and Resources	FR15(17/18)	Closure of the Members' Big Society Fund	Rosemary Pugh 033022 22548
26/01/18 (see call-in request below)	Cabinet Member for Safer, Stronger Communities	SSC11(17/18)	New Approach to Community Grant Funding	Suzannah Hill 033022 22551
30/01/18	Cabinet Member for Finance and Resources	FR16(17/18)	Transfer of specific HR and Administration Services from the Support Services Contract	Rosemary Pugh 033022 22548

Decisions Called-in

The following decisions have been called-in during the past week

Electoral Division	No.	Proposal	Select Committee/ Date	Officer Contact
All	SSC11(17/18)	New Approach to Community Grant Funding	Environment, Communities and Fire/ 10.30 a.m. 7 February 2018	Lisa Etchell 033022 23597

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Education and Skills	ES9(17/18)	Proposed changes to the Post-16 Transport and Concessionary Travel Charges	Wendy Saunders 033022 22553
	ES10(17/18)	The Proposed Expansion of Primary and Secondary Schools in West Sussex from September 2019	

Scrutiny Task and Finish Groups

Scrutiny Task and Finish Group: Education and Skills Annual Report

The Children and Young People's Services Select Committee has appointed a Task and Finish Group (TFG) to consider the Education and Skills Annual Report. This is a one-off meeting taking place on 19 February 2018 that will report to the Children and Young People's Services Select Committee on 14 March 2018.

The membership of the TFG is Mr High, Mrs Le Rossignol, Mrs Mullins and Mrs Pendleton.

Scrutiny Task and Finish Group: Outcome of School Funding Review 2018/19 Consultation

The Children and Young People's Services Select Committee has appointed a TFG to consider the implications of the National Funding Formulae on the local funding formula for mainstream schools in West Sussex as well as the impact of spending pressures for schools and on high needs expenditure and to preview the Cabinet Member decision for changes to school funding in 2018/19. This is a one off meeting taking place on 8 February 2018 that will report directly to the Cabinet Member for Education and Skills.

The membership of the TFG is Mr High (Chairman), Mrs Dennis, Mrs Jones, Mr Marshall, Mrs Mullins and Mrs Pendleton.

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Cabinet](#) (30 January)



Katherine De La Mora
(033022 22535)

All	4	Medium Term Financial Strategy 2018/19 to 2021/22 and Revenue Budget 2018/19
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The Cabinet will be asked to consider the Medium Term Financial Strategy 2018/19 to 2021/22 and the Revenue Budget 2018/19. The Capital Programme was approved at the County Council meeting on 15 December 2017. The Chairman of the Performance and Finance Select Committee has been invited to join the meeting for the item.

Electoral Division	Item	Subject	Committee Officer
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The Cabinet will also receive a summary of the comments and recommendations of the Select Committee on the draft budget proposals following its meeting on 18 January 2018. The Cabinet will be asked to endorse the budget pack and recommendations for approval by the County Council on 16 February 2018.

All 5 **Date of Next Meeting**

The next diaried meeting of the Cabinet will be held on Tuesday, 29 January 2019.

Environment, Communities and Fire
Select Committee (31 January)

✉
Lisa Etchell
(033022 23597)

All 4 **Cabinet Members' responses to the Committee's recommendations**

The Committee will be asked to note Cabinet Members' responses to its recommendations on the matters set out at (a) to (f) below.

- (a) **Household Waste & Recycling Sites Opening Hours & Waste Performance/Fly-tipping update**
- (b) **Community Highway Schemes**
- (c) **Highways Maintenance Contract – Update**
- (d) **Bus Strategy**
- (e) **Implications for the F&RS of the Policing and Crime Act 2017 and F&RS Future Governance and Scrutiny**
- (f) **Community Intelligence**
- (g) **Letter from the Chairman of the Committee in relation to the call-in request for the proposed decision 'Approval to proceed with the procurement and implementation of a Crawley street lighting LED conversion programme – HI24(17/18)'**

The Committee will be asked to note the Cabinet Member for Highways and Transport's response to the letter from the Chairman of the Committee in relation to the call-in request for the proposed decision 'Approval to proceed with the procurement and implementation of a Crawley street lighting LED conversion programme – HI24(17/18)'.

All 5 **Economic Growth Plan 2018-23**

The Committee will receive an update on the development of a new Economic Growth Plan for the period 2018-23 and beyond to provide the framework for supporting and driving economic growth to achieve the West Sussex Plan's 'Prosperous Place' outcomes. The adoption of the Economic Growth Plan through a Key Decision is in the Forward Plan for March 2018. The Committee will be asked to scrutinise progress with the development of the Plan, and to advise on any further issues or opportunities for growth to be considered.

All 6 **Highways Maintenance Contract – Update on Key Performance Indicators**

The report provides an update on progress with the new contract and on the development of Key Performance Indicators to be used on the contract, as per the Committee's recommendation at its meeting on 30 November 2017. The Committee will be asked to note the progress of the procurement project and to endorse the overall approach to the Key Performance Indicators to be used on the new contract.

Electoral Division	Item	Subject	Committee Officer
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All 7(a) **Options for Improved Control and Management at Household Waste and Recycling Sites**

The report outlines the recommended policy changes in relation to improved control and management at Household Waste and Recycling Sites, in particular to discourage cross-border traffic from out of county, reduce site congestion and take the opportunity to further reduce commercial waste abuse from businesses. At its meeting on 15 November 2017 the Committee requested that site survey data and options be further considered. The Committee will be asked to comment on the proposals with a view to a key decision being taken in February 2018.

All 7(b) **Strategic Challenges in Waste**

The Director of Energy, Waste and Environment will provide a verbal overview of the challenges related to the current and future management of municipal waste and recycling in West Sussex.

All 8 **Rights of Way (ROW) Management Plan 2018-28**

The report presents the draft West Sussex ROW Management Plan, covering the period 2018 to 2028, which sets out West Sussex County Council's approach to managing the Public Rights of Way (PRoW) network. The Plan also outlines the way in which improvements could be achieved in the future. The Committee will be asked to consider the draft ROW Management Plan, in particular the objectives and action plan, and to support the Plan prior to a decision on formal adoption by the Cabinet Member for Environment.

All 9 **Business Planning Group Report**

The report provides an update to the Committee of the Business Planning Group (BPG) meeting held on 7 December 2017, setting out the key issues discussed. The Committee will be asked to endorse the contents of the report and the Committee's Work Programme for 2017/18 and 2018/19, revised to reflect the BPG's discussions.

All 10 **Requests for Call-in**

The Environment, Communities and Fire Select Committee Business Planning Group received a request to call-in the proposed decision by the Cabinet Member for Highways and Infrastructure concerning the approval to proceed with the procurement and implementation of a Crawley Street lighting LED conversion programme – decision published on the Executive Decision Database on 20 December 2017 and in the Members' Information Service on 27 December 2017, HI24(17/18) refers. The BPG declined the request. See also item 4(g) above.

The BPG has also received a request for call-in of the proposed decision by the Cabinet Member for Safer, Stronger Communities concerning the New Approach to Community Grant Funding – decision published on the Executive Decision Database on 17 January 2018, SSC11(17/18) refers. The BPG has agreed to the request and it will be considered at a meeting of the Committee in due course.

All 11 **Forward Plan of Key Decisions – February to May 2018**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

Electoral Division	Item	Subject	Committee Officer
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All 12 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

All 13 **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 16 March 2018 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 6 March 2018. Items likely to be on the agenda include:

- Highways Maintenance Contract
- Performance of the Substance Misuse Contract
- Fire & Rescue Service Integrated Risk Management Plan
- Fire & Rescue Service Statement of Assurance
- Draft Response to the Department for Transport consultation on the creation of a Major Road Network

**Environment, Communities and Fire
Select Committee (7 February)**

✉
Lisa Etchell
(033022 23597)

Please note that, with the agreement of the Chairman, an additional meeting of the Select Committee will be held at 10.30 a.m. on Wednesday, 7 February 2018 at County Hall, Chichester to hear the call-in of decision SSC11(17/18), 'New Approach to Community Grant Funding'.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Leader

All 1 **Office for National Statistics Economic Forum -
County Hall, Chichester: Friday, 2 March 2018** ✉
Matt Gover
(033022 25624)

The Office for National Statistics Economic Forum will be hosted at County Hall, Chichester on Friday, 2 March 2018 from 12.30 p.m. to 4.00 p.m., as part of a UK roadshow. The Office for National Statistics is the most recognised and nationally-renowned source of government data. It is responsible for producing the national Census and publishes a multitude of datasets and publications that are used by the County Council. The Forum is an event aimed at analysts, business economists, and academic users, to provide an opportunity to discuss issues relating to the measurement of the economy and the range of ONS economic statistics. Admission to the forum is free and the link to the Eventbrite page for tickets is: <https://www.eventbrite.co.uk/e/economic-forum-west-sussex-tickets-41238178502>

Contact: Insight team – Martin Farrell, Sue Cooper and Matt Gover or email team at insight.team@westsussex.gov.uk.

Electoral Division	No.	Subject	Officer Contact
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Safer, Stronger Communities



All	2	Friends Against Scams	Richard Sargeant (033022 27665)
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Scams affect the lives of millions of people across the UK. People who are scammed often experience loneliness, shame and social isolation. 'Friends Against Scams' is a National Trading Standards' initiative which aims to protect and prevent people from becoming victims of scams by empowering communities to 'Take a Stand Against Scams'. The [Friends Against Scams](#) Online Learning module will give you information about the different types of scams and how to avoid them.

Other Matters



All	3	Forward Plan – February to May 2018	Helena Cox (033022 22533)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions, for February to May 2018, has been published in order to:

- Move a decision in the Prosperous Place priority – 2018/19 Forward Works Programmes and Annual Delivery Programme to February to allow more time for the programmes to be compiled and analysed;
- Add two new decisions to the Council That Works for the Community priority – Fleet Asset Management Plan 2018/19 to 2022/23: Endorsement of capital spend and delivery approach (February), and Fleet Asset Management Plan 2018/19 to 2022/23: Procurement of Fire Appliances and Operational Equipment (March); and
- Add a new decision to the Prosperous Place priority: A2300 Corridor Improvements – Outline Transport Business Case and Funding Mechanism (April).

Communications

County Council Press Releases up to 19 January

15/01/18 - [Representations invited on Proposed Modifications to the West Sussex Joint Minerals Local Plan](#)

Representations on the modifications can be made from today (15 January) until Friday, 9 March

15/01/18 - [Care market on agenda at select committee](#)

West Sussex Health and Adult Social Care Select Committee meets this week to look at the local care market

16/01/18 – [Funding available for local community projects](#)

Small charities and community groups across West Sussex are urged not to miss out on the final round of Community Initiative Funding

17/01/18 – [Free event to help young people with special needs in their 'First Steps to Adulthood'](#)

Young people with special needs, joined by their parents and carers, are invited to receive post-school lifestyle advice and guidance at Chichester College on 29 January

18/01/18 - [Schools and students encouraged to support young carers](#)

A learning resource has been launched ahead of Young Carers Awareness Day on 25 January

18/01/18 - [West Sussex poultry keepers to take precautions against Avian Flu](#)

Residents are asked to report incidents of dead wild waterfowl (swans, geese or ducks) or other wild birds, such as gulls or birds of prey to the Defra helpline

19/01/18 - [West Sussex firefighter returns from refugee frontline](#)

A specialist West Sussex firefighter returned today (Friday) from a three-week deployment to Bangladesh helping combat a deadly diphtheria outbreak

19/01/18 - [Leader calls for long term funding solution from government](#)

Recommendations on council tax have been put to the Council's Performance and Finance Select Committee

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 19/01/18

No applications registered

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

Proposals for Traffic Regulation Orders and Traffic Management Matters

TRAFFIC REGULATION ORDERS

Location	Proposal	County Local Committee/ Officer	Provisional Decision Method	Local Member(s)
Clappers Lane Bracklesham	Prohibit vehicles travelling northbound on the Access road to The Beeches from making a right turn onto Clappers Lane and prohibit vehicles travelling westbound on Clappers Lane from turning left into the Access road to The Beeches	South Chichester Matt Gray 033022 26358	Delegated	Mr Montyn

Comments on the above proposal should be made by 07/02/18 to tro.team@westsussex.gov.uk or if you require further information, please contact the officer shown

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones