

23 September 2015

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council’s website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council’s website](#).

### Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
23/09/15	Central Mid Sussex County Local Committee	CMS3(15/16) CMS4(15/16) CMS5(15/16) CMS6(15/16)	<a href="#">Haywards Heath Town Centre Transport Study</a> <a href="#">Mid Sussex District Council: Introduction of Waiting Restrictions in Oaklands Road Car Park</a> <a href="#">Community Initiative Funding</a> <a href="#">Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies</a>	Annalee Clayton 033022 22523
24/09/15	Joint Western Arun Area Committee	WA4(15/16) WA5(15/16) WA6(15/16)	<a href="#">Community Initiative Funding</a> <a href="#">Public realm improvements to Station Road and Upper London Road, Bognor Regis</a> <a href="#">Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies</a>	Monique Smart 033022 22540
24/09/15	Worthing County Local Committee	W4(15/16) W5(15/16) W6(15/16)	<a href="#">Worthing Parking Review</a> <a href="#">Community Initiative Funding</a> <a href="#">Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies</a>	James Ironside 033022 22534
25/09/15	Cabinet Member for Corporate Relations	CR4(15/16)	<a href="#">SAP Optimisation Programme</a>	Rosemary Pugh 033022 22526

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
29/09/15	Joint Downland Area Committee	DA4(15/16) DA5(15/16)	<a href="#">Community Initiative Funding</a> <a href="#">Nominations for Local Authority Governors to Maintained School and Academy Governing Bodies</a>	Monique Smart 033022 22540
29/09/15	North Horsham County Local Committee	NH6(15/16) NH7(15/16) NH8(15/16)	<a href="#">Billingshurst – Natts Lane and Silver Lane Proposed Traffic Regulation Order</a> <a href="#">Community Initiative Funding</a> <a href="#">Nominations for Local Authority Governors to Maintained School and Academy Governing Bodies</a>	James Ironside 033022 22534

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Corporate Relations	CR3(15/16)	<a href="#">Contract for the Provision of Liquid Fuels</a>	Rosemary Pugh 033022 22548
Cabinet Member for Highways and Transport	HT8(15/16)	<a href="#">Introducing a Road Works Permit Scheme</a>	Matthew Evans 033022 22538
Leader	LDR8(15/16)	<a href="#">Outside Body Appointments</a>	Matthew Evans 033022 22538
Adur County Local Committee	A5(14/15)	<a href="#">Community Initiative Funding</a>	Paul Matthews 033022 25409
Joint Eastern Arun Area Committee	EA4(15/16)	<a href="#">Community Initiative Funding</a>	Monique Smart 033022 22540

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Regulation, Audit and Accounts Committee](#) (25 September)

✉  
Charles Gauntlett  
(033022 22524)

**All** 4 **Financial Statements 2014/15**

The Committee will be asked to approve the statements of accounts for 2014/15 for West Sussex County Council and

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the West Sussex Pension Fund.

**All**            5            **External Audit Reports**

The Committee will receive the External Audit Results report for the County Council and the Pension Fund and will be asked to approve the letters of management representation. The Committee will also receive Local Government Audit Committee Briefing for information.

**All**            6            **Treasury Management Compliance Report – First Quarter 2015/16**

The Committee will be asked to note an update that details compliance and performance against the Treasury Management Strategy planned parameters.

**All**            7            **Internal Audit Report**

The Committee will be asked to review services' progress in addressing high priority recommendations and report on any new key findings.

**All**            8            **Update on Addressing Limited Audit Assurance Opinions from 2014/15 Internal Audit Plan**

The Committee will be asked to note the report and obtain assurance that high priority recommendations are being actively resolved.

**All**            9            **School Balances as at 31 March 2015**

The Committee will be asked to note the work undertaken with schools in managing their school budgets to avoid or recover budget deficit positions and manage the amount of school balances held.

**All**            10          **Annual Governance Statement (AGS)**

The Committee will be asked to note updates on the Annual Governance Statement Action Plan 2014/15, procurement and contract management.

**All**            11          **Date of Next Meeting**

The next meeting of the Committee will be held at 10.30 am on Monday, 30 November 2015.

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**Planning Committee (29 September)**



**Matthew Evans**  
(033022 22538)

4            **Waste Planning Applications**

The Committee will be asked to consider and determine the following applications:

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<b>Storrington</b>	(i)	WSCC/016/15/WS	Variation to conditions 2 and 20 of planning permission WSCC/017/09/WS in respect of the final restoration of the site. Windmill Landfill Site, The Hollow, Rock Road, Washington, West Sussex, RH20 3DA
<b>Bramber Castle</b>	(ii)	WSCC/019/15/WK	Extension of yard and storage area along with ancillary works for the processing of wood and bulky waste and increase in site throughput by variation of condition 8 of WSCC/060/11/WK and Condition 8 of WSCC/016/13/WK. Firsland Park Industrial Estate, Henfield Road, Albourne, Hassocks, West Sussex BN6 9JJ

### 5 Certificate of Lawfulness Applications

The Committee will be asked to consider and determine the following applications:

<b>Petworth</b>	(i)	WSCC/036/15/PS	Certificate of lawfulness for the proposed use as an anaerobic digestion facility with unrestricted throughput of imported waste or other material and the export of gas and digestate at Crouchland Farm, Rickman's Lane, Kirdford RH14 0LE
<b>Chichester East</b>	(ii)	WSCC/038/15/TG	Certificate of lawful development for the storage and processing of up to 18,000tpa of soils, compost, sand and bark. The Old Airfield, City Fields Way, Tangmere, Chichester, West Sussex, PO20 2FT

### All 6 Update on Mineral, Waste and Regulation 3 Planning Applications

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

### All 7 Report of Delegated Action

The Committee will be asked to note the report of applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 23 June 2015.

### All 8 Date of Next Meeting

The next meeting of the Planning Committee will be held on Tuesday, 3 November 2015, 10.30 a.m. at County Hall, Chichester, PO19 1RQ.

## [Health and Adult Social Care Select Committee \(1 October\)](#)



**Rob Castle**  
(033022 22546)

### All 4 Responses to Recommendations made at the 11 June Meeting

The Committee will be asked to note the responses from:

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- (i) Coastal West Sussex Clinical Commissioning Group
- (ii) Horsham & Mid Sussex Clinical Commissioning Group
- (iii) NHS England
- (iv) The Chairman of the Performance and Finance Select Committee

**All 5 Forward Plan of Key Decisions – October 2015 to January 2016**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All 6 Musculoskeletal Services Update**

The Committee will be asked to note an update on progress with procurement of the new Musculoskeletal Service.

**All 7 Health and Adult Social Care Task and Finish Group concerning the West Sussex Dementia Framework**

The Committee will receive a report by the Chairman of the Dementia Task and Finish Group (TFG) and will be asked to agree that:

- (1) The Chairman should write to the Health and Wellbeing Board to ask the board to review how funding for full implementation of the Dementia Framework can be assured.
- (2) HASC should monitor:
  - (a) The impact of any reductions in the Public Health budget;
  - (b) The review of the Memory Assessment Service; and
  - (c) Dementia diagnosis rates.
- (3) The Chairman should write to the Chairmen of County Local Committees encouraging them to explore opportunities to support Dementia Friendly Community initiatives in their areas.
- (4) The HASC Business Planning Group should consider whether any further scrutiny of Care at Home services should be carried out.
- (5) A copy of the report, along with the TFG's previous findings and recommendations, be forwarded to the NHS Clinical Commissioning Groups and the Cabinet Member for Adult Social Care and Health.

**All 8 Business Planning Group Report**

The Committee will be asked to consider the key issues discussed at the Business Planning Group meeting held on 15 July 2015. The Committee will be asked to endorse the contents of the report, and particularly the Committee's Work Programme revised to reflect the Business Planning Group's discussions.

**All 9 Residential Care Homes: Current Issues and support for the Market**

The Committee identified capacity within the residential care home market as a key issue for scrutiny. Members will receive a presentation by the County Council's Care, Wellbeing and Education Directorate which will set out the 'nine

box'

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model and also the current demand and supply analysis. The Committee will also be asked to consider a report by Healthwatch West Sussex which reviews Healthwatch West Sussex's work helping care homes to learn more from complaints and feedback. Together this will update the Committee on issues of supply and demand; how the County Council is working to support market development; and how the whole health and social care system's resources are being maximised.

The Committee will be asked to:

- (1) Assess and comment on the Council's actions to develop and support the residential care home market;
- (2) Identify any gaps or issues to be addressed; and
- (3) Identify any issues for further/future scrutiny.

**All**                      10                      **Safeguarding Adults Effectively in West Sussex**

The Committee will be asked to consider the processes in place and measures taken to keep vulnerable adults safe from harm and abuse in West Sussex. The Committee will be asked to consider the role and responsibilities of the West Sussex Safeguarding Adults Board and how the lessons learned from serious case reviews are being applied. The Chairman of the Safeguarding Adults Board has been invited to attend the meeting.

The Committee will be asked to:

- (i) Support the actions being taken by the members of the Safeguarding Adults Board to meet the requirements of the Care Act are sufficiently timely and comprehensive;
- (ii) Agree that the Independent Chair of the West Sussex Safeguarding Adults Board provide bi-annual updates to the Committee in respect of the strategic plan, action taken, areas of concern, and to present the annual report;
- (iii) Consider how well learning from the Orchid View serious case review has been applied and agree that detailed consideration of the actions taken be carried out by the Business Planning Group; and
- (iv) Identify any additional comments and/or recommendations for consideration by the Cabinet Member for Adult Social Care and Health.

**All**                      11                      **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law Assurance and Strategy will report any requests since the publication of the agenda papers.

**All**                      12                      **Possible items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

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**All**                      13                      **Date of Next Meeting**

The next meeting of the Committee is scheduled to take place on 12 November 2015 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for this must notify the Director of Law Assurance and Strategy by 28 October 2015.

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**North Mid Sussex County Local Committee (6 January 2016)**

✉  
**Annalee Clayton**  
(033022 22523)

Please note that, in consultation with the Chairman, the meeting of North Mid Sussex County Local Committee due to be held on Wednesday, 6 January 2016 has been rescheduled to 7.00 p.m. on Wednesday, 13 January 2016. The meeting venue has yet to be confirmed.

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**Joint Western Arun Area Committee (23 March 2016)**

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**Monique Smart**  
(033022 22540)

Please note that, in consultation with the Chairman, the meeting of the Joint Western Arun Area Committee due to be held on Wednesday, 23 March 2016 has been brought forward to Wednesday, 9 March 2016.

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## Communications

### County Council Press Releases up to 18 September

14/09/15 - [Oak Grove's super seven shine during FireBreak course](#)

There was an extra special celebration at Lancing Fire Station on Friday (September 11) when seven students successfully graduated from the latest FireBreak course

14/09/15 - [Don't ignore your fire door](#)

Fire doors are often the first line of defence in a fire. Their correct specification, maintenance and management can be the difference between life and death for building occupants.

15/09/15 - [Pedal your way to Partridge Green for some cycling fun](#)

Come along to a free family drop-in event at Stan's Bike Shack on Sunday 27 September. Bring along a voucher and get a free drink and cake.

16/09/15 - [County Council announces new payment rate for parent and child foster carers](#)

The County Council is increasing the allowance it pays to foster carers who specialise in supporting a parent and child

16/09/15 - [Campaign for fairer funding for West Sussex schools taken to Education Secretary](#)

Cabinet Member Jeremy Hunt calls for fairer funding for county's schools

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16/09/15 - [New Meals on Wheels provider announced](#)

A new provider will deliver meals on wheels to West Sussex residents from 19 October

16/09/15 - [County local committee aims to raise awareness of services and support for older people](#)

North Mid Sussex CLC will provide information on the services and support available for older people locally

16/09/15 - [Still time to nominate for West Sussex's 2015 care 'Oscars'](#)

You have until Monday, 21 September to nominate someone for a 2015 West Sussex Care Accolade

17/09/15 - ['Legal High' factory discovered in Southwick](#)

Police and Trading Standards officers have seized a large quantity of legal high substances with a street value of £45,000 from a Southwick industrial estate

17/09/15 - [Firefighters tackle blaze at Bognor carpet store](#)

Around 50 firefighters have been tackling a blaze at a carpet and furniture store in Bognor Regis town centre this evening. There are no reports of any injuries and the fire is now under control.

17/09/15 - [Don't keep quiet and Pass It On](#)

Explore the archives of Chichester Festival Theatre with a talk from the team behind Pass It On

**For further information on or copies of the press releases listed please contact Philippa Eld in the Communications Unit on (033022 22418) or ✉ [philippa.eld](mailto:philippa.eld)**

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## Planning Applications registered in the week ending 18/19/15

There were no planning applications registered.

### **STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS**

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)

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