MEMBERS' INFORMATION SERVICE No. 21

23 May 2012

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the County Council's website. Significant decisions to be taken in the next four months are included in a Forward Plan of key decisions. If you would like to receive free e-mail alerts for the Forward Plan, please register via County Council's website.

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
25/05/12	Cabinet Member for Education and Schools	ES2(12/13) ES3(12/13) ES4(12/13) ES5(12/13)	Proposal to expand Bramber First School, Worthing West Sussex Proposal to expand Elm Grove First School, Worthing West Sussex Proposal to expand St Catherine's Catholic Primary School, Littlehampton Proposal to expand St Mary's Catholic Primary School, Bognor Regis	Suzanne T Thompson 01243 752722
31/05/12	Deputy Leader and portfolio for Communities, Environment and Enterprise	DLC8(12/13)	Draft West Sussex Waste Local Plan (Regulation 18 Stage)	Rosemary Pugh 01243 752708

Urgent Action

Members are asked to note the following urgent action taken by the Head of Legal and Democratic Services, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact

Chanctonbury County Local Committee

All in Chanctonbury **CBY1**(12/13) **Community Initiative Funding**

Contact: Annalee Clayton (01243 752706) ✉

The Head of Legal and Democratic Services, in consultation with the Chairman of the Chanctonbury County Local

Electoral Division	No.	Decision	Officer Contact

Committee, has used his delegated powers under Standing Order 61(2) to approve the following Community Initiative Fund allocation:

£2,500 to Cowfold Jubilee Celebrations

The urgency of the matter was due to the fact that the application was seeking funding for an event that takes place outside the Committee's regular timetable.

Deputies to Cabinet Members

The Leader has given notice of a change to a Deputy to a Cabinet Member post as set out below:

Cabinet Member for Public Protection	Mr Burgess in place of Mrs Whitehead

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer

Planning Committee (29 May)

✉ **Matthew Evans** (01243 752702)

Bourne 4 **Mineral Planning Application (South Downs National Park Authority)**

The Committee will be asked to consider and determine the following application:

South Downs National Park Authority

WSCC/011/12/SO/SDNP	Extend time to construct a Hydrocarbon Site (Variation of Condition 2 of consent SO/3152/07) at Markwells Wood Exploration Site, South Holt Farm, Back Lane, Rowlands Castle, PO6 6EL

All 5 **Draft West Sussex Waste Local Plan (Regulation 18 stage)**

The Committee will be asked to consider the draft West Sussex Waste Local Plan and to provide comments to the Deputy Leader and portfolio for Communities, Environment and Enterprise before the Proposed Submission Draft is prepared for approval later this year.

All 6 **Report of Monitoring, Investigations, Compliance and Enforcement Work by the County Council in West Sussex**

The Committee will be asked to note an update on and review of work carried out by the Compliance and Enforcement Team in the Development Division during the period 1 October 2011 to 31 March 2012.

Electoral Division	Item	Subject	Committee Officer
All	7	**Update on Mineral, Waste and Regulation 3 Planning Applications**	

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 - Regulation 3.

All 8 **Report of Delegated Action**

The Committee will be asked to note the report of applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 17 January 2012.

All 9 **Non-Material Amendments to Approved Schemes and Conditions July 2011 - September 2011**

The Committee will be asked to note the schedule of Non-Material Amendments to Approved Schemes and Conditions for the quarterly period January 2012 to March 2012.

All 10 **Date of Next Meeting**

The next meeting of the Planning Committee will be held on Tuesday, 19 June 2012 at 10.30 a.m.

Policy and Resources Select Committee (31 May)

✉
Katherine De La Mora
(01243 752705)

All 4 **Procurement of an Outsourced Back Office Partner**

The Committee will receive a report in response to the request for further information on the Procurement of an Outsourced Back Office Partner raised at the Policy and Resources Select Committee meeting on 27 April 2012. It includes details on the management of risks, transition arrangements, impact on the workforce, how service standards will be maintained, performance management and governance arrangements. The Committee will be asked to consider whether:

(1) it is satisfied with the additional information provided in the report;

(2) it is satisfied with the robustness of the performance regime as outlined in the report; and

(3) there is any further information that the Committee requires for future scrutiny or for its Business Planning Group to monitor.

All 5 **Total Performance Monitor to 31 March 2012**

The Committee will be asked to consider the savings, performance and risk position as at the end of March. The revenue and capital accounts are currently in the process of being closed, so the outturn position is not known. The end-of-year position will be reported as part of the April TPM. The end of March report contains the year-end position on the Performance Framework measures. As the TPM has been in operation for a year now, if time allows, members' views will be invited on the TPM process i.e. what has worked well over the past year and what could be changed to

Electoral Division	Item	Subject	Committee Officer

help PRSC members fulfil their over-arching scrutiny role of finance and performance. The Committee will be asked to:

(1) support the position as at the end of March 2012;

(2) recommend action/review by the relevant Select Committee, as appropriate, of any areas of concern arising from the information in the report; and

(3) consider any issues that have been highlighted by the service select committees and whether they should be referred to the Committee's Business Planning Group for consideration for scrutiny.

All 6 **Scrutiny Annual Report 2011/12**

The Scrutiny Annual Report shows performance data on the scrutiny function, reflects the key measures for the effectiveness of scrutiny and lists the achievements of each committee over the past year. The Committee will be asked to:

(i) comment on and approve the Scrutiny Annual Report for 2011/12;

(ii) consider whether there should in future be a different approach to how scrutiny performance and work programme updates are reported to the Committee; and

(iii) agree the format of any future reporting.

All 7 **Business Planning Group (BPG) Report**

The Committee will be asked to agree the draft work programme which will be considered alongside the work programmes of other Select Committees on 5 July and forwarded to County Council for approval on 20 July.

All 8 **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Head of Legal and Democratic Services will report any requests received since the publication of the agenda papers.

All 9 **Forward Plan of Key Decisions - June to September 2012**

The Committee will be invited to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolios.

All 10 **Task and Finish Group (TFG) Monitoring**

The Committee will receive an update on the current position regarding policy and development and cross cutting scrutiny TFGs agreed earlier in the year together with the current position. The Committee may wish to note the addition of the Community Legal Services Joint Scrutiny Task Force that was set up by the Joint Scrutiny Steering Group and is due to meet in June.

All 11 **Members' Items**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

Electoral Division	Item	Subject	Committee Officer
All	12	**Date of Next Meeting**	

The next scheduled meeting of the Committee will be held on 5 July 2012, at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for that meeting must notify the Head of Legal and Democratic Services by 19 June 2012.

Weekly News

Electoral Division	No.	Subject	Officer Contact
Education and Schools			
All	1	**Bolnore Village Primary School: Sketch Plan Panel**	✉ **Tim Crabb** (01243 752274)

On 10 May 2012 a Sketch Plan Panel, chaired by the Cabinet Member for Education and Schools and attended by the local member, Mr Bradbury, considered and endorsed the design proposals for building works as follows:

Bolnore Village Primary School: Phase 2 Extension

The accommodation to be provided comprises:

Six Classbases	Shared Break-Out Spaces
Flexible Teaching Room	Group Room
Storage	Premises Manager's Office
Toilets and Cloaks	

The proposals will now be submitted for detailed planning approval.

Communications

County Council Press Releases up to 18 May

14/05/12 - **Tens of thousands of pupils stepping out for Walk to School Week** (PR4885)

16/05/12 - **West Sussex County Council issue statement on impact of roadworks on A22 in East Grinstead** (PR4886)

The County Council would like to apologise to motorists and residents for the inconvenience that has been caused as a result of major roadworks

16/05/12 - **Calling potential foster carers in the East Grinstead area** (PR4888)

The County Council is on the search for potential foster carers from East Grinstead and the surrounding area

16/05/12 - **Library reopens in Lancing after revamp** (PR4889)

Lancing library is set to reopen after having new self-service machines installed

16/05/12 - **Celebrating Occupational Therapy** (PR4890)

An Occupational therapist has become the first holder of a new County Council annual award that recognises their work in the county

16/05/12 - **Grass cutting programme for summer now underway** (PR4891)

Grass cutting teams have begun mowing highway verges as part of the County Council's summer works programme

16/05/12 - **West Sussex County Council's 'Most Wanted'** (PR4892)

West Sussex Community Equipment Service is holding an amnesty for the return of items such as pressure care mattresses, portable hoists, hospital beds at home, adjustable height commodes

17/05/12 - **New textured food range brings hope to people with eating problems** (PR4893)

A new specialist food range for people with eating problems is now being offered in West Sussex - thanks to the County Council's Meals on Wheels service

17/05/12 - **Decision to change the subsidies to non-commercial bus services comes into effect** (PR4896)

The County Council's Cabinet Member for Highways and Transport has decided to give bus companies more time to put some subsidised routes on a commercial footing

17/05/12 **- Leapfrog into becoming a foster carer** (PR4897)

The County Council is leading the way with an innovative specialist treatment foster care programme for West Sussex children aged between three and six years old

17/05/12 - **Give your support for Supported Lodgings** (PR4898)

Foster Care Fortnight takes place this May (14 to 27 May), and the County Council is highlighting the many different types of fostering, including Supported Lodgings

18/05/12 - **Judith Adams specialist day service opens its doors in Chichester** (PR4899)

The County Council's Judith Adams specialist day service is set to open its doors this month to people in Chichester

18/05/12 - **West Sussex's learning difficulty services set for boost through new agreement with providers** (PR4900)

The County Council has introduced a new contract for learning difficulties supported living services from April this year

18/05/12 - **Could you help keep a family together?** (PR4901)

The County Council is looking for Parent and Baby foster carers, to help give vulnerable parents and their babies the best chance possible of staying together

Press Releases

New videos encourage people to stand for election

West Sussex County Councillor heads new Police and Crime Panel

Radio Interviews

Neil Grant-Richardson on BBC Radio Sussex on Adults' Services equipment amnesty

Pieter Montyn interviewed by Bright/Splash FM re roadwork disruptions in East Grinstead

John O'Brien interviewed by Bright FM on East Grinstead roadworks disruption

Foster carer Tina Hunt interviewed by Splash FM for Foster Care Fortnight (broadcast plus full 10-minute interview on their website as a podcast)

For further information on or copies of the press releases listed please contact James Haigh in the Communications Unit on (01243) 382090) or ✉ james.haigh

Planning Applications registered in the week ending 18/05/12

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning (Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/029/12/NH Biffa Waste Services Limited GR: 517237 134874	Erection of litter fence. At Brookhurst Wood Landfill Site, Langhurstwood Road, Horsham, West Sussex, RH12 4QD	15/05/12	Delegated	Mr Catchpole

Comments on any of the above planning applications should be made by 13/06/12 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 777623

STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The attached report (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Alex Jack on (01243) 382164.

For further information about the Members' Information Service
please contact Clare Jones on 01243 752704 or ✉ clare.jones