

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
28/08/18	Leader	SSC4(18/19)	Emergency call response arrangements – arrangements with East Sussex Fire and Rescue Authority	Erica Keegan 033022 26050
31/08/18	Executive Director Children, Adults, Families, Health and Education	OKD10(18/19)	Extension of the Dynamic Purchasing System for Children and Young People's Emotional Wellbeing and Mental Health Early Intervention Services	Wendy Saunders 033022 22553

Cabinet Portfolios and Advisers to Cabinet Members

The Leader has given notice of changes to Cabinet Member portfolios and the appointment of an Adviser to a Cabinet Member. The changes are set out below and the Scheme of Delegation has been amended accordingly:

Changes to Cabinet portfolios (with effect from 22 August 2018)

- Responsibility for the Capita Partnership has moved from the Finance and Resources portfolio to the Corporate Relations portfolio.
- Broadband has been removed from the Highways and Infrastructure portfolio (to be covered as part of the 'digital' work under the Corporate Relations portfolio).

Appointment of an Adviser to a Cabinet Member (with effect from 22 August 2018)

- Mrs Pendleton has been appointed as an Adviser to the Cabinet Member for Children and Young People in relation to Children's Residential Care.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Environment

<i>All</i>	1	West Sussex Joint Minerals Local Plan: Single Issue Soft Sand Review – Call for Sites	 Rupy Sandhu (033022 26454)
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Following adoption of the West Sussex Joint Minerals Local Plan, at full Council on 20 July 2018, work has started on the Single Issue Soft Sand Review, as required by Policy M2. The review will address the strategy to maintain a steady and adequate supply of soft sand, the supply and demand for soft sand, and the approach to meet any shortfall, including the potential need to allocate sites. As part of the plan-making process, a 'call for sites' is being undertaken from 24 August to 14 September 2018 to enable landowners, mineral operators, and any other interested parties to promote potential soft sand extraction sites. Please note that the potential soft sand sites that were previously considered during the production of the Joint Minerals Local Plan must be re-considered.

What will happen next?

At the end of the call for sites period, officers will undertake a robust assessment of each site and decide whether they should be ruled out or shortlisted and, if required to meet identified need, go forward to the next stage of the plan making process. Information on the site assessment methodology and all sites under consideration will be published as part of the informal public engagement on the Review that will take place during January to March 2019. If you have any queries please contact Rupy Sandhu.

Other Matters

<i>All</i>	2	<u>Forward Plan of Key Decisions</u>	 Helena Cox (033022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 21 August 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

- move from September to November the Bourne Community College element of the School Expansion Projects Member and officer decisions in the Best Start in Life priority. This is because alterations to the design were required following comments at the pre-application planning stage which has impacted on the submission of the planning application for the expansion project;
- add a new decision to the Best Start in Life priority - Change to the Approved Capital Programme – Creation of a Schools Access Initiative Budget (September);

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		<ul style="list-style-type: none">• add a new decision to the Strong, Safe and Sustainable Place priority - Countryside Contractors Framework Agreement: re-procurement (September); and• move the Procurement of Outdoor Media Services decision in the Council that works for the Community priority to September in order to complete due diligence analysis and legal documentation.	

Communications

County Council Press Releases up to 17 August

13/08/18 - [Shop selling fake cigarettes fined £2,000](#)

The director of a Wick shop, which sold illegal tobacco, has been ordered to pay a £2,000 fine following an investigation by West Sussex Trading Standards

14/08/18 - [West Sussex Youth Cabinet visits London](#)

The young people aged between 11 and 18 have been elected to represent the voices of the county's youth

14/08/18 - [Library joins Arundel Festivities](#)

A special art exhibition will be taking place in Arundel library as part of the Arundel Gallery Trail (18 to 27 August)

15/08/18 - [Fire station safety event is huge success](#)

Around 2,000 people attended the event at Tilgate Park in Crawley

16/08/18 - [West Sussex students open their A Level results](#)

Positive results continue despite the tougher new exams

16/08/18 - [New Cabinet Members at West Sussex County Council](#)

Two new members of the County Council's Cabinet have been announced

17/08/18 - [Review of Children's Residential Care homes](#)

Ofsted has issued the County Council a registration suspension notice for Seaside Children's Home in Shoreham-by-Sea

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 17/08/18

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning (Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/038/18/SB Director of Economy, Planning and Place GR: 476518 106288	A new single-story extension to the existing school allowing the school to expand from a 5FE to 6FE together with a new Multi-Use Games Area floodlighting and associated parking. At The Bourne Community College, Park Road, Southbourne, Emsworth, West Sussex, PO10 8PJ	13/08/18	Delegated	Mr Parikh

Comments on the above planning application should be made by 12/09/18 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

Public Rights of Way - Notification of Application for Change to the Path Network Received

The following consultation on an Adur District Council and Brighton and Hove City Council proposal to change the path network is receiving attention. Members may obtain further information by contacting the case officer. Comments on the proposal should be made by 19 September 2018. If substantive objections are raised by members, the consultation will be referred to the Rights of Way Committee for determination.

Parish/ path number	Proposal	Site Location	Case Officer	Local Member
Shoreham/ Southwick Public Footpath 13So	Consultation on Adur District Council and Brighton and Hove City Council proposal to divert part of fp 13So to enable Network Rail to install a replacement footbridge at Fishersgate Railway Station. The new bridge is proposed to	Fishersgate Railway Station, north of Gardner Road and south of Manor Hall Road, Southwick	Jon Perks 03302 226703	Mr Simmons

Parish/ path number	Proposal	Site Location	Case Officer	Local Member
	straddle the county boundary with a width generally of 1.8m or greater but 1.5m in part. A holding objection to the District Council and City Council Order has been entered pending consideration of the proposal.			

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones