

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
22/06/16	Joint Eastern Arun Area Committee	EA2(16/17) EA3(16/17) EA4(16/17)	Ferring, Marine Drive Prohibition of Motor Caravans Community Initiative Funding Nominations for Local Authority Governors to Maintained School and Academy Governing Bodies	Monique Smart 033022 22540
22/06/16	South Chichester County Local Committee	SC1(16/17) SC2(16/17) SC3(16/17)	Chichester Rugby Club – Parking Charges Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Paul Matthews 033022 25409
23/06/16	North Mid Sussex County Local Committee	NMS1(16/17) NMS2(16/17)	East Grinstead Parking Review Community Initiative Funding	Rachel Allan 033022 28966
23/06/16	West Crawley County Local Committee	WC1(16/17) WC2(16/17)	Community Initiative Funding Nominations for Local Authority Governors to Maintained School and Academy Governing Bodies	Monique Smart 033022 22540
24/06/16	Leader	LDR8(16/17)	Appointment to an Outside Body – Sussex Police and Crime Panel	Rachel Allan 033022 28966

Urgent Action

Members are asked to note the following urgent action taken by the Director of Law, Assurance and Strategy, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
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Adur County Local Committee

Southwick **A4(16/17)** [Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies](#)

Contact: Rachel Allen (033022 28966) ✉

The Director of Law, Assurance and Strategy, in consultation with the Chairman of the County Local Committee, has used his delegated powers under Standing Order 61(2) to approve the following Governor nomination:

Boundstone Nursery School

Mrs G Reid for a four-year term effective from December 2015

The urgency of this matter is due to the fact that the nomination should have gone to the September 2015 County Local Committee meeting but an administrative oversight meant that this failed to happen.

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Highways and Transport	HT8(16/17)	<u>Operation Watershed Active Communities Fund</u>	Tracey Guinea 033022 28679
Cabinet Member for Residents' Services	RS7(16/17)	<u>Review of Community Highway Volunteers Scheme</u>	Tracey Guinea 033022 28679
Central Mid Sussex County Local Committee	CMS1(16/17) CMS2(16/17)	<u>Community Initiative Funding</u> <u>Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies</u>	Rachel Allan 033022 28966

Decision-Maker	No.	Decision	Officer Contact
Worthing County Local Committee	W1(16/17)	Worthing Town Centre Parking Controls	Rachel Allan 033022 28966
	W2(16/17)	Goring, Marine Drive Prohibition of Motor Caravans	
	W3(16/17)	Community Initiative Funding	
	W4(16/17)	Nominations for Local Authority Governor to Maintained Schools and Academy Governing Bodies	

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Performance and Finance Select Committee](#) (24 June)

✉
Adam Chisnall
(033022 28314)

All 5 **Response to Recommendations**

The Committee will be asked to note a response from the Chairman of the Children and Young People's Services Select Committee (CYPSSC) in relation to the Committee's request for CYPSSC to review the overspend in the Children Looked After budget.

All 6 **IT Strategy**

The Committee will be asked to consider, comment on and make any recommendations to the Cabinet Member for Corporate Relations in respect of the IT Strategy. The Committee will also be asked to support the decision and future indicative investment regarding IT Design and Investment.

All 7 **Approach to Strategic Estate Planning and Investment: Selective Acquisition and Development Strategy (The Propco Policy)**

The Committee will be asked to review and make any comments to the Cabinet Member for Finance in relation to:

- (1) the policy comprising the body of this report (the Propco Policy) to drive and inform a programme of asset use and investment to include the selective acquisition and development of property.
- (2) the principles for direct development of the Council's assets, with or without a partner, and which, upon completion, may be held for onward sale or retained as an investment.

All 8 **Democratic Services Savings Proposals**

The Committee will be asked to consider the recommendations from the Task and Finish Group established to review Democratic Services and support the options recommended to find the required savings.

Electoral Division	Item	Subject	Committee Officer
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All 9 **Members' Big Society Fund – Annual Review 2015/16**

The Committee will be asked to review and make comments to the Cabinet Member for Finance on the information contained within this report and support:

- (1) local members and officers to continue to sustain and build on relationships with previously funded projects as part of the integral nature of good community development practice; and
- (2) the principles and proposals from the Cabinet Board commissioned review in respect of the Members' Big Society Fund.

All 10 **Annual Scrutiny Performance 2015/16**

The Committee will be asked to consider the report of scrutiny performance during 2015/16. The Committee will be asked to:

- (a) Review Scrutiny performance and make any recommendations for improvements;
- (b) Consider its role in improving scrutiny practice and identify any training or development needs for Scrutiny members; and
- (c) Comment on the Task and Finish group rolling programme.

All 11 **Requests for call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests received since the publication of the agenda papers.

All 12 **Forward Plan of Key Decisions – July to October 2016**

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be invited to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolios.

All 13 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

Electoral Division	Item	Subject	Committee Officer
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All 14 **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 30 September 2016, at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Total Performance Monitor
- Multi Year Finance Settlement including Medium Term Financial Strategy
- PropCo – Orchard Street review
- First Quarter Capital Monitor
- Capita Reset

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law, Assurance and Strategy by 20 September 2016.

Regulation, Audit and Accounts Committee (27 June)



Adam Chisnall
(033022 28314)

All 4 **Draft Annual Governance Statement 2015/16**

The Committee will be asked to approve the draft Annual Governance Statement and also approve the draft action plan for 2015/16.

All 5 **Internal Audit – Annual Audit Report 2015/16**

The Committee will be asked to consider the annual audit report for the year ended 31 March 2016 and to monitor the progress being made by services to implement high priority Internal Audit recommendations.

All 6 **External Audit Reports**

The Committee will be asked consider the following and provide any comments on the Progress Report.

- (a) Progress Report
- (b) West Sussex County Council – 2014/15 Final Fees
- (c) West Sussex County Council Annual Audit 2016/17
- (d) West Sussex Pension Fund Annual Audit Fee 2016/17

All 7 **Treasury Management Compliance Report – Fourth Quarter 2015/16**

The Committee will be asked to note the update that details compliance and performance against the Treasury Management Strategy planned parameters.

Electoral Division	Item	Subject	Committee Officer
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All 8 **Financial Statements 2015/16**

The Committee will be asked to review and comment upon the financial statements both for West Sussex County Council and the West Sussex Pension Fund for 2015/16 along with their risk registers. The Committee will also be asked to approve the new accounting policy relating to the fair value measurement which has been adopted and applied in the 2015/16 financial statements to reflect the requirements of International Financial Reporting Standard 13.

All 9 **Waste Strategy Review – Update**

The Committee will be asked to note the progress being made, and the next steps to complete the review and update of the Waste Strategy.

All 10 **Date of Next Meeting**

The next meeting of the Committee will be held at 10.30 am on Friday 16 September 2016.

Governance Committee (29 June)



Clare Jones
(033022 22526)

All 5 **Member involvement in Adult Safeguarding**

The Committee will be asked to consider a proposal for recommendation to the County Council that the Adult Safeguarding Panel should be replaced with a Safeguarding Adults Member Reference Group.

All 6 **Arrangements for Decision Making on certain Rights of Way Matters**

Following a review the Rights of Way Committee has delegated powers in relation to certain rights of way matters to the Director of Law, Assurance and Strategy. The Governance Committee will be recommended to approve the addition of these delegations to the Scheme of Delegation in the Constitution and to endorse an amendment to the terms of reference of the Rights of Way Committee for recommendation to the County Council.

All 7 **Appeals Panel Annual Report 2015/16**

The Committee will be asked to consider the annual report of the Appeals Panel for 2015/16.

All 8 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 12 September 2016.

The following item, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press

Electoral Division	Item	Subject	Committee Officer
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All 10 **Pension Fund Pooling**

The Committee will receive an introduction to proposed arrangements for pooling assets via the ACCESS pool of local authorities and will be asked to approve for these as a submission to the Government.

Exempt: paragraph 3, Financial or business affairs of any person (including the authority)

Health and Adult Social Care Select Committee (30 June)

✉
Rob Castle
(033022 22546)

All 4 **Forward Plan of Key Decisions**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 5 **Business Planning Group Report**

The Committee will be asked to endorse the contents of the report in particular the Committee's Work Programme revised to reflect the Business Planning Group's discussions.

All 6 **South East Coast Ambulance Service NHS Foundation Trust Unified Recovery Plan**

The Committee will be asked to:

- (i) Consider and comment upon the detail of SECAmb's Unified Recovery Plan;
- (ii) Determine whether any further scrutiny is required

All 7 **Sussex Patient Transport Service**

The Committee will be asked to

- (i) Consider and comment upon the information provided in this report and attached presentation and;
- (ii) Determine whether any further scrutiny is required

All 8 **Care Quality Commission inspection of Queen Alexandra Hospital, Cosham**

The Committee will be asked to determine whether any future scrutiny by HASC is required.

All 9 **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests since the publication of the agenda papers.

Electoral Division	Item	Subject	Committee Officer
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All 10 **Possible items for future scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

All 11 **Date of next meeting**

The next meeting of the Committee is scheduled to take place on 2 September 2016 at 10.30 a.m. at County Hall, Chichester.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 16 August 2016.

Other Matters



All	1	<u>Forward Plan – July to October 2016</u>	Charles Gauntlett (033022 22524)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions, for July to October 2016, has been published in order to accommodate the following decisions:

- Addition of new decision in the Residents' Services portfolio - Community Risk Management Plan 2016 (September 2016)
- Removal of one decision in the Residents' Services portfolio - Consultation on the Community Risk Management Plan (June 2016) - it has been established that a key decision is not required in order to consult.

Communications

County Council Press Releases up to 17 June

13/06/16 - [**Greater focus on protecting Adur Ferry Bridge from vandals**](#)

Efforts have been stepped up to protect the iconic Adur Ferry Bridge in Shoreham-By-Sea from vandalism

13/06/16 - [**Young people involved in crime share their stories to make others think twice**](#)

'I would have rather been dead than go through that again' – West Sussex young person

13/06/16 - [**Bognor Regis High Street work to finish in July**](#)

Work will give the High Street a facelift before school holidays start

13/06/16 - [Successful fire safety prosecution for West Sussex Fire & Rescue Service](#)

West Sussex Fire & Rescue Service has welcomed the outcome of a court case in which a Chichester restaurant was successfully prosecuted for breaching fire safety laws

14/06/16 - [Relight my wire!](#)

Exhibition highlights electric recycling ideas

14/06/16 - [A right royal knees up](#)

Day centres have been celebrating the Queen's 90th birthday with royal-themed parties

15/06/16 - [Top honour is dedicated to staff](#)

The County Council's Fire Chief and Acting Chief Operating Officer, Sean Ruth, has been awarded the Queen's Fire Service Medal

15/06/16 - [All aboard the Purple Bus for its 21st birthday celebrations](#)

The mobile youth services bus is celebrating more than two decades of making a difference to the lives of young adults

15/06/16 - [It's time to be a champion in recycling](#)

With so much sport on offer this summer, opportunities to recycle are increased

15/06/16 - [Help for new local businesses](#)

Find out what you need to know when to start up a new business

17/06/16 - [Proposed increase of Special Support Centre at Chichester primary school](#)

The County Council would like to increase the number of places available at the Special Support Centre at Parklands Community Primary School by eight places

17/06/16 - [Website scores top marks](#)

County Council website receives praise from the Society of Information Technology Management (SOCITM)

17/06/16 - [Get a sniff of the new multi-sensory garden in Storrington](#)

Open to all families, the free unveiling event is being held on Tuesday, 28 June

For further information on or copies of the press releases listed please contact Philippa Eld in the Communications Unit on (033022 22418) or ✉ philippa.eld

Planning Applications registered in the week ending 17/06/16

There were no applications registered.

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service
please contact Clare Jones on 033022 22526 or ✉ clare.jones