

22 April 2015

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
27/04/15	Cabinet Member for Finance	FIN2(15/16)	<a href="#">Development of 23 Orchard Street, Chichester for Four Dwellings</a>	Rosemary Pugh 033022 22548
27/04/15	Leader	LDR1(15/16)	<a href="#">Total Performance Monitor – February 2015</a>	Rosemary Pugh 033022 22548
28/04/15	Cabinet Member for Adult Social Care and Health	ASCH1(15/16)	<a href="#">Approval to commence a competitive procurement process to award a new contract for Food Supply and delivery of the Meals on Wheels Service to Customers and West Sussex County Council-operated Specialist Day Centres</a>	Suzanne T Thompson 033022 22551

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Finance	FIN1(15/16)	<a href="#">Lease of Henty Field to Chichester City Council</a>	Rosemary Pugh 033022 22548
Cabinet Member for Highways and Transport	HT2(15/16) HT3(15/16)	<a href="#">Highways and Transport Schemes 2015/2016 – Integrated Works Programme</a> <a href="#">Operation Watershed Active Communities Fund Applications – March 2015</a>	Matthew Evans 033022 22538

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Residents' Services	RS1(15/16)	<a href="#">Re-declaration of Pagham Harbour Local Nature Reserve</a>	Katherine De La Mora 033022 22535

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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### [Governance Committee](#) (27 April)

✉  
**Clare Jones**  
(033022 22526)

#### **All**            4            **Boundary Review**

The Local Government Boundary Commission for England will be undertaking a review of the County Council's electoral division boundaries, running from June 2015 and leading to a final proposal for any changes in May 2016, to take effect for the election in 2017. The Member Development Group (MDG) is overseeing the first stage of work required by the Council as part of the review: defining the roles of members in order to determine the best size of the Council. The Electoral Review Panel (ERP) has undertaken electorate modelling work based on the MDG's recommendation of the number of members required to effectively undertake the member role in West Sussex. The Committee will be asked to consider reports from both the MDG and ERP and to agree a recommendation to the County Council on 22 May 2015.

#### **All**            5            **Revisions to Standing Orders on Procurement and Contracts**

The Committee will be asked to endorse proposals in relation to revisions to Standing Orders on Procurement and Contracts for recommendation to the Regulation, Audit and Accounts Committee.

#### **All**            6            **Review of Members' Allowances Scheme**

The County Council is required to arrange for an Independent Remuneration Panel to undertake a review of the Members' Allowance Scheme during 2015/16. The Committee will be asked to agree to a recruitment process for new members of the Independent Remuneration Panel to enable a Panel to be convened in autumn 2015 and that the County Council be recommended that the terms of office of the two existing Panel members should be extended by six months to provide continuity to the Panel's work.

#### **All**            7            **Notice of Motion – Age of Voting**

The County Council, at its meeting on 27 March 2015 referred a notice of motion by Mr Oxlade to the Governance Committee for consideration. Members will be asked to consider a response to the motion for submission to the meeting of the County Council on 22 May 2015.

Electoral Division	Item	Subject	Committee Officer
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**All 8 Disciplinary Arrangements for Senior Officers**

The Committee will be asked to consider changes to the arrangements for disciplinary action, including dismissal, for senior staff following recent regulations which mean that disciplinary action against Head of Paid Service (Chief Operating Officer), Chief Financial Officer (Executive Director Corporate Resources and Services) and the Monitoring Officer (Director of Law, Assurance and Strategy) cannot be undertaken until comments, views or recommendations are received from an Independent Panel and the final decision must be made by the County Council.

**All 9 Minor changes to the Constitution**

The Committee will be asked to consider a number of minor changes to the Constitution including a minor amendment to the implementation date of executive decisions which are not called in, a change to Standing Orders to allow electronic voting, a change to the quorum of the Pensions Panel, a minor update to the terms of reference of the Governance Committee and a minor change to the Scheme of Delegation.

**All 10 Appointments to Committees, Panels and Outside Bodies**

The Committee will be asked to appoint members to serve on a number of committees, panels and outside bodies in line with the expressed wishes of the political groups.

**All 11 Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 29 June 2015.

**Planning Committee (28 April)**



**Matthew Evans**  
(033022 22538)

**Shoreham 4 Minerals Planning Application (County Matter)**

The Committee will be asked to consider and determine the following application:

**WSCC/073/14/SU**

Use of site in connection with permitted aggregate bagging operation on adjacent site for a temporary period until September 2016 at Kingston Railway Wharf, Brighton Road, Shoreham by Sea, West Sussex, BN43 6RN

**Storrington 5 Washington Sandpit – Section 59 Agreement**

The Committee will be asked to consider and determine the reasonableness of requiring the applicant to enter into a Section 59 Agreement to make good damage to the highway.

**Petworth 6 Crouchland Farm – Enforcement Report**

The Committee will be asked to consider enforcement at Crouchland Farm, Rickman's Lane, Kirdford following the Committee's decision on 3 March 2015 to refuse planning permission to upgrade an anaerobic digestion facility on the site.

Electoral Division	Item	Subject	Committee Officer
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**All**            7            **Update on Mineral, Waste and Regulation 3 Planning Applications**

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

**All**            8            **Report of Delegated Action**

The Committee will be asked to note the report of applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 3 February 2015.

**All**            9            **Date of Next Meeting**

The next meeting of the Planning Committee will be held on Tuesday, 2 June 2015 at 10.30 a.m. at County Hall, Chichester, PO19 1RQ.

## Weekly News

Electoral Division	No.	Subject	Officer Contact
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<b>All</b>	1	<a href="#"><u>Forward Plan – May to August 2015</u></a>	 <b>Matt Hall</b> (033022 22539)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions, for May to August 2015, has been published in order to accommodate decision entries regarding the review of the fees and charges for Residents Services – Library Meeting Charges and Waste Services (to be taken by the Cabinet Member for Residents' Services) and the review of fees and charges within the Adult Social Care and Health portfolio. There is a legal requirement for 28 days' notice to be given of a key decision therefore the decisions will be considered following 20 and 21 April 2015 respectively.

## Communications

### County Council Press Releases up to 17 April

13/04/15 - [Update on fire at Travelodge in Chichester](#)

More than 50 firefighters have been tackling a fire at a hotel in Chichester through the early hours of this morning (13 April)

14/04/15 - [Adur Ferry Bridge to remain open at weekends](#)

Essential inspection and maintenance work to the Adur Ferry Bridge scheduled for June will now take place on weekdays only to allow several local events to go ahead smoothly

14/04/15 - [Hundreds of people find out about autism](#)

Hundreds of people have been finding out more about autism at street events across West Sussex

15/04/15 - [Latest snapshot of life in West Sussex now available](#)

The latest edition of a publication offering a fascinating insight into life in West Sussex has been published

15/04/15 - [Recycling Ron and his remarkable rendition](#)

A catchy new song to help residents understand changes to recycling collections has been penned by a County Council volunteer

15/04/15 - [West Sussex schools missing out on up to £15 million funding](#)

West Sussex schools are missing out on millions of pounds of government money because the current funding system is 'not fair'

15/04/15 - [Century old mystery solved with help of Record Office](#)

The final days and resting place of one the most famous 'supermodels' of the Victorian period has been revealed

16/04/15 - [Number of parents receiving one of their preferred primary school places up on last year](#)

More West Sussex parents have received one of their preferred primary school places for their child this year compared to last year – despite a huge rise in applications

16/04/15 - [New food challenge calls on people to eat local this summer](#)

A food challenge is today being set for people, businesses and community groups across West Sussex to eat local between now and the end of July

16/04/15 - [Tumble dryer warning for businesses following hotel fire](#)

West Sussex Fire & Rescue Service is urging businesses using tumble dryers to take extra safety precautions to prevent fires

16/04/15 - [Thousands monitor performance of WSCC using new website](#)

A new digital platform that charts the performance of the County Council has been viewed more than 280,000 times since it was launched nine months ago

17/04/15 - [Find out about fostering at Horsham Library](#)

Horsham residents will be able to find out what fostering could mean for them later this month

**For further information on or copies of the press releases listed please contact Eleanor Frost in the Communications Unit on (033022 22509) or ✉ [eleanor.frost](mailto:eleanor.frost)**

## Planning Applications registered in the week ending 17/04/15

### COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
<a href="#">WSCC/027/15/LU</a> Medisort Limited GR: 50209 102649	Variation of condition 6 of planning permission LU/236/04, as amended by appeal APP/P3800/A/04/1169929, to increase the hours that waste delivery vehicles and other associated vehicles can enter or leave the site. At Unit A, Fort Road Industrial Estate, Fort Road, Littlehampton, West Sussex, BN17 7QU	15/04/15	Delegated	Mr Buckland

### COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
<a href="#">WSCC/028/15/WB</a> Executive Director Residents' Services GR: 515960 103260	Installation of, pitched profiled aluminium sheet roof, to cover whole building. At Lyndhurst County First School, Lyndhurst Road, Worthing, West Sussex, BN11 2DG	16/04/15	Delegated	Mr R J Oakley
<a href="#">WSCC/029/15/WB</a> Executive Director Residents' Services GR: 511884 102242	Demolition of garage and construction of single storey extension, with alterations and improvements to existing bungalow to create self-contained supported living accommodation. At 38, Alinora Crescent, Goring-by-Sea, Worthing, West Sussex, BN12 4HZ	17/04/15	Delegated	Mr Waight

**Comments on any of the above planning applications should be made by 13/05/15  
to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please  
contact County Planning on (01243) 642118**

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## Public Rights of Way - Notification of Application for Change to the Path Network Received

The following application to change the path network has been received and is awaiting attention. Following investigation of an application, at the point when public consultation begins, it will again be reported in the MIS. At that time full details of the proposal will be available and members may comment within a period of not less than 21 days. If substantive objections are raised by members or consultees the application/consultation will be referred to the Rights of Way Committee for determination.

<b>Parish/ path number</b>	<b>Proposal</b>	<b>Site Location</b>	<b>Case Officer</b>	<b>Local Member</b>
Steyping Footpath 2732	Diversion to place path on route to the north of applicant's garden.	Slate Barn, Wyckham Lane, Steyping	Judith Grimwood 033022 26705	Mr Barling

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)