

21 October 2015

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council’s website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council’s website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
23/10/15	Leader	LDR12(15/16)	Total Performance Monitor – end of August 2015	Rosemary Pugh 033022 22548
27/10/15	Cabinet Member for Corporate Relations	CR5(15/16)	Proposal for New Customer Experience	Rosemary Pugh 033022 22548
29/10/15	Cabinet Member for Adult Social Care And Health	ASCH6(15/16) ASCH8(15/16)	Care Act (2014): Implementation Procurement of Contracts for ‘A Place to Live’ and Supported Living Services for Adults with Learning Disabilities	Suzanne T Thompson 033022 22551

Urgent Action

Members are asked to note the following urgent action taken by the Director of Law, Assurance and Strategy, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
--------------------	-----	----------	-----------------

Governance Committee

All

[Section 151 Officer - changes to the Constitution](#)

Contact: **Clare Jones** (033022 22526) ✉

The Director of Law, Assurance and Strategy, in consultation with the Chairman of the Governance Committee, has used his delegated powers under Standing Order 61(1) to approve an amendment the Scheme of Delegation to

Electoral Division	No.	Decision	Officer Contact
---------------------------	------------	-----------------	------------------------

transfer the role of Section 151 Officer from the post of Executive Director Corporate Resources and Services to the post Director of Finance which is currently being recruited to. The amendment will take effect from the date on which the successful candidate starts in post. The decision needed to be taken before the next meeting of the Committee on 23 November 2015 as the meeting of the County Council on 30 October 2015 is required to give formal approval to the designation.

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
West Crawley County Local Committee	WC3(15/16) WC4(15/16)	Community Initiative Funding Nominations for Local Authority Governors to Maintained School and Academy Governing Bodies	Monique Smart 033022 22540

Weekly News

Electoral Division	No.	Subject	Officer Contact
---------------------------	------------	----------------	------------------------

Corporate Relations

All	1	National Customer Service Week – Putting the Customer at the heart of everything we do	 Helen Card (033022 25373)
------------	---	---	--

The County Council is committed to putting the Customer at the heart of everything it does and this is prominent in its values and new Customer Promise launched a few weeks ago. As part of this commitment the County Council took part in National Customer Service Week (5 to 9 October) to celebrate excellent customer service in the organisation and provide an opportunity for its staff to 'think customer' during the week, and showcase the improvements made to customer journeys, for example the enhanced renewal blue badge process. The week saw lots of activity taking place across the County Council's hub buildings and throughout the Council including:

- 325 internal 'thank you' cards from colleagues to their colleagues, for excellent customer service
- Five Road Shows at the Council's hub buildings, showcasing the work of the Customer Services department
- Over 25 staff signed up to be customer ambassadors from across the organisation
- Directors went 'back to the floor', fielding calls in the Highways Hub and joining in Library activities

For any questions, please contact customer.service@westsussex.gov.uk.

Electoral Division	No.	Subject	Officer Contact
--------------------	-----	---------	-----------------

Highways and Transport



All	2	Traffic Regulation Order Task and Finish Group: Recommendations	Monique Smart (033022 22540)
-----	---	---	--

The Executive Task and Finish Group to consider a new process for delivering Traffic Regulation Orders (TROs) has submitted its recommendations to the Cabinet Member for Highways and Transport. The Cabinet Member will now consider the recommendations before making a decision on a future process. The Environmental and Community Services Select Committee is expected to preview the Cabinet Member decision in December 2015 or January 2016. It is hoped that each County Local Committee will have a full report and be able to select new TRO priorities from March 2016.

Communications

County Council Press Releases up to 16 October

09/10/15 - [Local library to host Reading Group for Better Mental Health](#)

Fortnightly meetings at Midhurst Library to start on Thursday, 15 October

09/10/15 - [On your bike – prizes awarded for favourite cycling routes](#)

The winners of a competition celebrating the West Sussex countryside have been announced

09/10/15 - [Littlehampton Library offering new Board Games sessions](#)

Fortnightly sessions on Thursdays for all ages

12/10/15 - [Street lights to switch on an hour earlier when clocks go back](#)

All street lights in part-night areas come on according to Greenwich Mean Time

12/10/15 - [Investing in the future of West Sussex](#)

Plans to invest more than £676m in the county's schools, roads, broadband, health and care services have been unveiled

12/10/15 - [Campaign to recruit new retained firefighters launching in West Sussex](#)

West Sussex Fire & Rescue Service is launching a countywide campaign to recruit new retained firefighters and is inviting people to come and 'have a go' so they can find out more about what the job involves

12/10/15 - [Help West Sussex children get the best start in life](#)

Residents called on to ensure children thrive and prosper in the future

12/10/15 - [Smoking believed to be cause of fatal fire in Littlehampton](#)

A fire which has claimed the life of an elderly woman in Littlehampton is believed to have been started by smoking materials

13/10/15 - [New emotional support service for young people launches in West Sussex](#)

Service will be delivered through current FindItOut centres before county-wide expansion

13/10/15 - [Be scary but safe this Halloween, parents and children told](#)

Check that costumes bear the CE fire safety mark

14/10/15 - [Routine overnight inspections for bridges in East Grinstead](#)

A22 Beeching Way will close overnight while work takes place

15/10/15 - [Statement about Shoreham Tollbridge ribbons](#)

A statement from Louise Goldsmith, Leader of the County Council, about tributes on Shoreham Tollbridge

16/10/15 - [Essential building maintenance taking place at Worthing Library](#)

Outdated lighting is being replaced during improvements

For further information on or copies of the press releases listed please contact Philippa Eld in the Communications Unit on (033022 22418) or ✉ philippa.eld

Planning Applications registered in the week ending 16/10/15

There were no applications registered.

STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

Public Rights of Way - Notification of Application for change to the Path Network sent out for Public Consultation

The following proposal has been investigated and sent out for public consultation. Members may obtain further information by contacting the case officer. Comments on the proposal must be made by 26 November 2015. If substantive objections are raised by members or consultees the application will be referred to the Rights of Way Committee for determination.

Parish/ path number	Proposal	Site Location	Case Officer	Local Member
Fulking footpath 4	To divert path from position very close to house onto a slightly more western route presently used on a permissive basis.	Perching Sands Farm, Edburton Road, Fulking	Judith Grimwood 033022 26705	Mr Griffiths

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones