

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

| Call-in Deadline | Decision-Maker                                | No.  | Proposal   | Officer Contact                 |
|------------------|---|--|--|---------------------------------|
| 20/06/18         | South Chichester<br>County Local<br>Committee | SC1(18/19)<br><br>SC2(18/19)<br><br>SC3(18/19)<br>SC4(18/19) | <a href="#">Lumley Road, Pagham Close and Sadlers Walk, Southbourne - Proposed Traffic Regulation Order</a><br><a href="#">North Street, East Street and Crane Street (Chichester City Pedestrian Precinct) - Proposed Traffic Regulation Order</a><br><a href="#">Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies</a> | Adam Chisnall<br>033022 28314   |
| 21/06/18         | North Mid Sussex<br>County Local<br>Committee | NMS1(18/19)<br>NMS2(18/19)                                   | <a href="#">Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies</a>  | Monique Smart<br>033022 22540   |
| 21/06/18         | Joint Western Arun<br>Area Committee          | WA1(18/19)<br>WA2(18/19)                                     | <a href="#">Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies</a>  | Jack Caine<br>033022 28941      |
| 26/06/18         | Cabinet Member for<br>Education and Skills    | ES3(18/19)   | <a href="#">Replacement of Modular Teaching Accommodation at Southwater Infant School and Southwater Junior School</a>   | Wendy Saunders<br>0333022 22553 |

| Call-in Deadline | Decision-Maker                           | No.        | Proposal   | Officer Contact               |
|------------------|--|------------|--|-------------------------------|
| 26/06/18         | Cabinet Member for Finance and Resources | FR4(18/19) | <a href="#">Disposal of former Thakeham Primary School</a> | Rosemary Pugh<br>033022 22548 |

## Decisions Confirmed

The following decisions have been confirmed in the last week

| Decision-Maker                                 | No.                    | Decision   | Officer Contact                |
|--|------------------------|--|--------------------------------|
| Cabinet Member for Highways and Infrastructure | HI7(18/19)             | <a href="#">A27 Chichester Bypass Improvements: Submission to the Government's Roads Investment Strategy</a>   | Laura Johnston<br>033022 22536 |
| Worthing County Local Committee                | W1(18/19)<br>W2(18/19) | <a href="#">Community Initiative Funding</a><br><a href="#">Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies</a> | Jack Caine<br>033022 28941     |
| Director of Economy, Planning and Place        | OKD6(18/19)            | <a href="#">Outcome of the procurement for the Multi-disciplinary Consultant</a>   | Rosemary Pugh<br>033022 22548  |

## Cabinet Portfolios and Advisers and Senior Advisers to Cabinet Members

The Leader has given notice of changes to portfolios and Senior Adviser/Adviser to a Cabinet Member posts as set out below with effect from 15 June 2018:

### Cabinet portfolios

Responsibility for the Coroner and Mortuaries has been transferred from the Cabinet Member for Safer, Stronger Communities to the Cabinet Member for Adults and Health. The Constitution has been updated accordingly.

### Changes to Advisers and Senior Advisers to Cabinet Members

|  |   |
|--|---|
| Cabinet Member for Environment                 | Mr Marshall as an Adviser on Air Quality  |
| Cabinet Member for Highways and Infrastructure | Mr Marshall as an Adviser<br>Mrs Russell as Adviser on Highways<br>Mrs Duncton no longer a Senior Adviser |
| Cabinet Member for Safer, Stronger Communities | Mrs Duncton as Senior Adviser for the whole portfolio<br>Mrs Russell no longer an Adviser                 |

## Committee News - Committee Meetings

| Electoral Division | Item | Subject | Committee Officer |
|--------------------|------|---------|-------------------|
|--------------------|------|---------|-------------------|

**[Health and Adult Social Care Select Committee](#) (22 June)**

✉  
**Rob Castle**  
(033022 22546)

**Please note: the meeting will start at the later than usual time of 12.30 p.m.**

**All**                      5                      **Forward Plan of Key Decisions – 1 June 2018**

An updated extract will be tabled at the meeting and made available on the Internet if a subsequent edition of the Forward Plan affecting the Adults and Health portfolio is published between the date of despatch of the agenda and the date of the meeting. The Committee will be asked to identify any decisions to be previewed by it considering new entries from the latest extract of the Forward Plan of Key Decisions published since the last meeting.

**All**                      6                      **Adults In-House Social Care Services 'Choices for the Future'**

The Committee will be asked to consider proposals by the County Council to deliver In-House Services to better meet the needs of people in West Sussex. The Committee will be asked to determine whether it wishes to support the proposals for the future model and configuration of Adults In House social care provision in West Sussex, taking into account the results of the engagement exercise, and provide any comment to the Cabinet Member for Adults and Health for consideration prior to a planned formal decision in July 2018.

**All**                      7                      **Improved Better Care Fund (iBCF) Update**

The Committee will be informed of how the improved Better Care Fund has been spent in the 2017/18 financial year and will be asked to:

- (i) Review how the iBCF has been spent in the financial year 2017/18 and whether the outcomes achieved meet the intended use of the funding as set out in the grant conditions; and
- (ii) Agree that the Committee should review iBCF investment for the financial year 2018/19 in terms of outcomes achieved, scheme suitability and priority at a future meeting.

**All**                      8                      **Outturn Total Performance Monitor 2017/18**

The Committee will be asked to consider the end of year Total Performance Monitor outturn position for 2017/18 for the Adults and Health portfolio. The Committee will be invited to:

- (i) Examine the data and supporting commentary for the Outturn 2017/18 and make any relevant recommendations for action to the Cabinet Member;
- (ii) Identify any issues for further scrutiny by the Committee; and
- (iii) Identify any strategic issues for referral to Performance and Finance Select Committee

| <b>Electoral Division</b> | <b>Item</b> | <b>Subject</b> | <b>Committee Officer</b> |
|---------------------------|-------------|----------------|--------------------------|
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**All**                    9                    **Business Planning Group Report**

The Committee will be informed of the key issues discussed at the meeting of the Business Planning Group held on 21 May 2018. The Committee will be asked to endorse the contents of the report, and particularly the Committee's Work Programme revised to reflect the Business Planning Group's discussions.

**All**                    10                    **Appointment of the Committee's Business Planning Group**

The Committee will be asked to appoint five of its members to its Business Planning Group, to include the Chairman of the Committee and two minority party members.

**All**                    11                    **Brighton and Sussex University Hospitals Trust (BSUH) Regional Working Group and South East Coast Ambulance Service (SECamb) NHS Foundation Trust Regional Working Group Progress Reports**

The Committee will be asked to consider an update on meetings of the working groups since it last met. The Committee will be asked to:

- (i) Consider the detail of the notes from the recent meetings of the BSUH and SECamb regional working groups;
- (ii) Note that the SECamb Regional Working Group will cease to meet in future and the SECamb representatives will attend future HASC meetings, when invited; and
- (iii) Highlight any particular issues that members wish the HASC representatives to raise at the next meeting of the BSUH regional working group.

**All**                    12                    **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

**All**                    13                    **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

**All**                    14                    **Date of Next Meeting**

The next meeting of the Committee is scheduled to take place on 27 September 2018 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 12 September 2018.

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**Governance Committee (25 June)**

✉  
**Clare Jones**  
(033022 22526)

**All**            5            **Independent Remuneration Panel Review of Member Allowances**

A new Members' Allowances Scheme came into effect in May 2017, based on a Scheme recommended by the Independent Remuneration Panel (IRP) to Council in December 2016. The Council asked the IRP to review the Scheme after about a year of operation and the IRP review has now completed that review. The Committee will be asked to consider the IRP's proposals for recommendation to the County Council.

**All**            6            **Review of the Constitution**

A technical review has been undertaken of the County Council's Constitution, with an aim of making it a more accessible document, removing duplication and simplifying some of the more technical language. The Committee will be asked to endorse the proposed changes for recommendation to the County Council.

**All**            7            **Change to County Local Committee Boundaries**

The Committee will be asked to consider whether to recommend to the County Council that the Lindfield & High Weald electoral division, currently part of both the Central and South Mid Sussex County Local Committee (CLC) and the North Mid Sussex CLC, should be entirely within the North Mid Sussex CLC.

**All**            8            **Staff Appeals Panel - proposals for change**

The Committee will be asked to consider options for changes to the constitutional arrangements for the Appeals Panel to deal with staff disciplinary or grievance appeals for recommendation to the County Council.

**All**            9            **Staff Appeals Panel Annual Report 2017/18**

The Committee will be asked to consider the annual report of the Appeals Panel for 2017/18.

**All**            10            **Review of Financial Regulations and Financial Procedures**

The Committee will be asked to consider and endorse revised Financial Regulations for approval by the Regulation, Audit and Accounts Committee (RAAC). The Committee is also asked to endorse a proposal to hold the Treasury Management Policy Statement and the Financial Procedures outside of the Council's Constitution in future. This will be submitted to the Council in July for approval before RAAC considers the changes to Financial Regulations.

**All**            11            **Pension Advisory Board Update**

The Committee will be asked to consider and approve the business plan and budget of the Pension Advisory Board for 2017/18. The Committee will also be asked to endorse a recommendation that the number of members and number of meetings of the Board should be increased.

**All**            12            **Change to Pensions Panel Terms of Reference**

The Committee will be asked to consider changes to the terms of reference of the Pensions Panel to reflect the

| Electoral Division | Item | Subject | Committee Officer |
|--------------------|------|---------|-------------------|
|--------------------|------|---------|-------------------|

addition of the ACCESS Joint Committee in the governance structure of the Pension Fund.

**All**                      13                      **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 10 September 2018 at County Hall, Chichester.

## Communications

### County Council Press Releases up to 15 June

11/06/18 - [M23 upgrade near Gatwick Airport set to begin](#)

Highways England's major programme of work to upgrade the M23 motorway near Gatwick Airport starts soon

11/06/18 - [Application for a Recycling, Recovery and Renewable Energy Facility at Horsham to be heard at Planning Committee](#)

The meeting will be webcast live on Tuesday, 19 June

11/06/18 - [Internationally-acclaimed author helps celebrate Festival of Chichester](#)

A rare opportunity to hear an internationally-acclaimed author discuss his latest book is coming to Chichester this summer

12/06/18 - [Fire investigation underway following blaze at country club](#)

An investigation is underway by firefighters after a blaze at a country club in Pease Pottage overnight

12/06/18 - [Hundreds of Families Enjoy Teddy Bears' Picnic](#)

The annual event was organised the county council and its early help service in Mid Sussex

14/06/18 - [Duke of Edinburgh Celebrations for County's Young Adults](#)

West Sussex young adults have spoken of the 'overwhelming' moment when they received their Duke of Edinburgh Gold Awards at Buckingham Palace

15/06/18 - [Firefighter who tackled country club blaze was set to get married at same venue](#)

A firefighter involved in tackling a blaze at a country club in Pease Pottage has revealed he was due to get married there next month

15/06/18 - [Crawley scheme boosts sustainable transport links](#)

Connectivity for both cyclists and pedestrians has been improved thanks to a £500,000 Crawley Growth Programme scheme

15/06/18 - [First time in the finals for community football team for adults with additional needs](#)

The Oak Community Project's football team are celebrating after competing once again in a community football tournament

15/06/18 - [Free event to offer post-16 advice for young people with special needs](#)

Following its success in January, a free event for teenagers over the age of 14 with special educational needs or disabilities, is returning to West Sussex in July

**For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ [pressoffice@westsussex.gov.uk](mailto:pressoffice@westsussex.gov.uk)**

## Planning Applications registered in the week ending 08/06/18

### **COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)**

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2015

| <b>Application No<br/>Applicant<br/>Grid Ref</b>  | <b>Proposal/Location</b>   | <b>Date<br/>Registered</b> | <b>Provisional<br/>Decision<br/>Method</b> | <b>Local<br/>Member</b> |
|---|--|----------------------------|--|-------------------------|
| <a href="#">WSCC/028/18/WP</a><br>Director of Economy,<br>Planning and Place<br>GR: 534709 137859 | Single-storey extension to existing school comprising three classrooms, hall, kitchen and ancillary accommodation, additional parking and external works. At Crawley Down Village C of E Primary School, Hophurst Drive, Crawley Down, West Sussex, RH10 4XA | 08/06/18                   | Delegated                                  | Mrs Brunson             |

**Comments on the above planning application should be made by 18/07/18 to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please contact County Planning on (01243) 642118**

## Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

## Proposals for Traffic Regulation Orders and Traffic Management Matters

### TRAFFIC REGULATION ORDERS

| Location                                       | Proposal  | County Local Committee/<br>Officer                   | Provisional Decision Method | Local Member(s) |
|--|---|--|-----------------------------|-----------------|
| <a href="#">West Wittering – Rookwood Road</a> | Introduction of: <ul style="list-style-type: none"> <li>• a prohibition of waiting at any time (double yellow lines) on sections of Rookwood Road, at the junctions of Rookwood Road with Summerfield Road, Locksash Close, Access Road to the rear of Wall Cottages and Malthouse Cottages and, on sections of Summerfield Road;</li> <li>• a bus stop clearway prohibiting stopping except by buses 7am to 7pm any day on the south-east side of Rookwood Road;</li> <li>• 1 hour limited waiting with no return within 1 hour any day 7am to 6pm any day on sections of Rookwood Road; and</li> <li>• no waiting 8am to 8pm between 1 April and 30 September on sections of Elms Lane</li> </ul> | South<br>Chichester<br>Rebecca Caney<br>033022 26345 | Delegated                   | Mr Montyn       |

**Comments on any of the above proposals should be made by 04/07/18 to [tro.team@westsussex.gov.uk](mailto:tro.team@westsussex.gov.uk) or if you require further information, please contact the officer shown**

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)