

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
21/09/18	Cabinet Member for Adults and Health	AH3(18/19)	Short Break Services for Family and Friends Carers (Adults)	Erica Keegan 033 022 26050
24/09/18	Cabinet Member for Finance and Resources	FR8(18/19)	Park House Horsham - Renewal of Lease	Suzannah Hill 033 022 22551

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Finance and Resources	FR7(18/19)	Total Performance Monitor May 2018	Suzannah Hill 033 022 22551
Leader	LDR8(18/19)	Appointments to Outside Bodies	Katherine De La Mora 033 022 22535

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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**[Environment, Communities and Fire](#)
Select Committee (21 September)**

✉
Lisa Etchell
(033 022 23597)

All 5 **Responses to Recommendations**

The Committee will be asked to note the Cabinet Member responses to the Committee's recommendations:

- (a) A27 Chichester Bypass Improvements: Submission to the Government's Roads Investments Strategy;
- (b) Bus Strategy 2018-26; and
- (c) Fire and Rescue Service Integrated Risk Management Plan 2018-22, Annual Statement of Assurance 2017/18 and Annual Report May 2017/18.

All 6 **Fire Authority Integrated Risk Management Action Plan 2018-22**

At its meeting on 13 June 2018, the Committee recommended the publication of the Integrated Risk Management Plan (IRMP) 2018-22 and the next steps for delivery. The Committee will be asked to consider an outline of the draft action plans developed to deliver the priorities contained within the IRMP and to detail how the actions will be delivered over the period of 2018-22 through the Fire and Rescue Service governance and programmes arrangements. The Committee will be asked to support the publication and delivery of the 2018-22 IRMP action plans.

All 7 **Strategic Planning**

The Committee will receive presentations and be asked to consider approaches taken to planning for new or improved infrastructure to support the delivery of housing development in the county. Evidence will include the views of an external service provider/utility company (Southern Water), the views of a local planning authority with regard to planning for infrastructure when reviewing a local plan (Horsham District Council), and the implications for the County Council as a key service provider.

All 8 **Business Planning Group Report**

The report informs the Committee of the Business Planning Group meeting held on 18 June 2018, setting out the key issues discussed. The Committee will be asked to endorse the contents of the report, and particularly the Committee's Work Programme for 2018/19, revised to reflect the Business Planning Group's discussions.

All 9 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 10 **Forward Plan of Key Decisions – 11 September 2018**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting

Electoral Division	Item	Subject	Committee Officer
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will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 11 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 12 **Date of Next Meeting**

The next meeting of the Committee will be held on 14 November 2018 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Portfolio Savings Proposals
- Economy Growth Plan - Delivery Plan
- On-street Parking to Support Traffic Management
- Updated Guidance on Parking in New Developments
- Lesson Learned - Bognor to Littlehampton Cyclepath

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 2 November 2018.

The following item, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press

All 14 **Highways Maintenance Contract Update**

The Committee will receive a verbal update from the Director of Highways and Transport on the status of the Highways Maintenance Contract procurement.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

The following links provide further background information on the recent court ruling:

<https://www.blakemorgan.co.uk/training-knowledge/case-studies/court-extends-time-bring-procurement-claim/>

<https://www.bailii.org/ew/cases/EWHC/TCC/2018/1976.html>

[Health and Adult Social Care Select Committee](#) (27 September)

✉
Rob Castle
(033 022 22546)

All 4 **Responses to Recommendations**

The Committee will be asked to note the response by the Cabinet Member for Adults and Health to recommendations made at the 22 June 2018 meeting.

Electoral Division	Item	Subject	Committee Officer
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All 5 **Forward Plan of Key Decisions – 13 September 2018**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 6 **Strategic Budget Options 2019/20**

The Committee will be asked to consider an outline of the strategic budget options listed below for the Adults and Health portfolio for 2019/20:

- (a) Housing Related Support
- (b) Local Assistance Network
- (c) Minimum Income Guarantee for Working Age Adults
- (d) Adults In-house Social Care provision - Choices for the Future

The Committee will be asked to:

- (1) Consider the three draft Cabinet Member decision reports regarding housing related support, Local Assistance Network and Minimum Income Guarantee for Working Age Adults and provide comment to the Cabinet Member for Adults and Health regarding the process for engagement with stakeholders;
- (2) Request that it has the opportunity to consider the results of the engagement, as part of further scrutiny of these proposals, considering who should be invited as external witnesses, as part of the decision-making process in December 2018; and
- (3) Provide any additional comment regarding the future model and configuration of Adults' In-house social care provision in West Sussex, further to the Committees previous recommendations, to the Cabinet Member for Adults and Health for consideration prior to a planned formal decision in October 2018.

All 7 **Bailey Unit - Midhurst Community Hospital**

Following notification on 26 June 2018 from Sussex Community NHS Foundation Trust (SCFT) that the Bailey Unit at Midhurst Community Hospital would be closed indefinitely to new admissions, the Chairman, on behalf of members, asked that SCFT be invited to the next meeting of the Committee to seek assurance that that there was sufficient capacity elsewhere in West Sussex to cope with any new patients who would otherwise have been admitted to the Bailey Unit and receive an outline of the Trusts medium to long terms plans for this service. The Committee will be asked to consider whether it is sufficiently assured that the Sussex Community NHS Foundation Trust and commissioners have put appropriate measures in place, to ensure that there is adequate provision for patients now and in the future, who would have otherwise been admitted to the Bailey Unit at Midhurst Community Hospital.

All 8 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

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All 9 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 10 **Date of Next Meeting**

The next meeting of the Committee will be held on 15 November 2018 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 1 November 2018.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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All	1	<u>Forward Plan of Key Decisions</u>	 Helena Cox (033 022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 13 September 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

- amend the Minimum Income Guarantee for Working Age Adults decision under the Strategic Budget Options 2019/20. The decision is being amended to highlight that there will be a period of engagement to inform a further decision in December 2018.

Communications

County Council Press Releases up to 14 September

10/09/18 - [Residents urged to increase recycling in flats and shared housing in Chichester](#)

Initiative for recycling in flats and shared housing moves to Chichester this month

10/09/18 - [FAB service rated 'Outstanding'](#)

County Council-run Fun and Breaks given highest possible rating by the Care Quality Commission

11/09/18 - [Have you got a question for the Police and Crime Commissioner?](#)

Sussex residents now have the chance to pose questions to the Sussex Police and Crime Commissioner in person at a meeting next month

11/09/18 - [Secondary school applications open for 2019](#)

The deadline for applications is 31 October 2018

12/09/18 - [West Sussex Leaders fighting to protect frontline services](#)

A joint statement issued by the Leaders of West Sussex County Council, Adur and Worthing Councils, Arun District Council, Chichester District Council, Horsham District Council, Mid Sussex District Council

13/09/18 - [CPRE award for adult day service's efforts to improve local woodland](#)

Green-fingered members of the Oak Community Group have been living up to their name after getting to work in nearby woodland

13/09/18 - [Still time to have your say on new Horsham Fire Station](#)

Local people are being asked to take part in a public consultation over proposals which could see the current fire station relocated from Hurst Road to a site on the A24 at Highwood

13/09/18 - [Buddy Outreach Group forges relationships across the generations](#)

A new weekly activity that brings two groups of people from different generations together has proven so popular it is to become a permanent fixture

13/09/18 - [Cycling instructor wins national award for work with hearing-impaired children](#)

A Bikeability instructor has won national recognition for his work with hearing-impaired schoolchildren in Littlehampton

14/09/18 - [Why you should consider a job in care](#)

A special recruitment event arranged by the County Council is taking place in Worthing to encourage more people to think about working in care and the potential career opportunities

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 15/09/18

No applications registered

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033 022 24674.

For further information about the Members' Information Service please contact Clare Jones on 033 022 22526 or ✉ clare.jones
