MEMBERS' INFORMATION SERVICE No. 24

18 June 2014

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the County Council's website. Significant decisions to be taken in the next four months are included in a Forward Plan of key decisions. If you would like to receive free e-mail alerts for the Forward Plan, please register via County Council's website.

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
19/06/14	Chanctonbury County Local Committee	CBY1(14/15) CBY2(14/15) CBY3(14/15)	Prevention and Wellbeing Grant Applications 2014/15 Community Initiative Funding Appointments and Nominations to School and Academy Governing Bodies	Wendy Saunders 033022 22553
25/06/14	South Mid Sussex County Local Committee	SMS1(14/15) SMS2(14/15) SMS3(14/15) SMS4(14/15) SMS5(14/15)	Lodge Lane, Hassocks Traffic Regulation Order 22 to 24 Keymer Road Traffic Regulation Order Prevention and Wellbeing Grant Applications 2014/15 Community Initiative Funding Appointments and Nominations to School and Academy Governing Bodies	James Ironside 033022 22534
26/06/14	Cabinet Member for Finance	FIN4(14/15)	Lease of vacant school building - Court Meadow, Cuckfield	Rosemary Pugh 033022 22526
27/06/14	Cabinet Member for Finance	FIN5(14/15)	Local Enterprise Partnership Grant Allocation	Rosemary Pugh 033022 22526
27/06/14	Cabinet Member for Highways and Transport	HT7(14/15)	Strategic Transport Investment Programme - Approval of 2014/15 Priorities	Monique Smart 033022 22540

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Highways and Transport	HT6(14/15)	Local Flood Risk Management Strategy	Monique Smart 033022 22540

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer

Regulation, Audit and Accounts Committee (23 June)

✉ **Wendy Saunders** (033022 22553)

All 4 **Update on Risk Management Arrangements**

The Committee will be asked to consider an overview of the proposed approach to reporting and monitoring risk and to note progress in improving risk management within the County Council.

All 5 **Annual Governance Statement 2013/14**

The Committee will be asked to consider the final update on the action plan from the 2012/13 statement and the draft Annual Governance Statement and action plan for 2013/14. The Committee will be asked to confirm completion of the 2012/13 action plan and agree the Annual Governance Statement for 2013/14 and recommend it for adoption through the signatures of the Leader and the Chief Operating Officer.

All 4 **Outsourced Services Compliance**

The Committee will be asked to consider an update on progress with implementing improvements to contract management across the authority and a summary of the approach being taken by the County Council in relation to ensuring effective service delivery as a commissioning authority.

All 7 **External Audit Reports**

The Committee will be asked to consider the audit plan for the County Council and the West Sussex Pension Fund, together with the proposed audit fees for the County Council and the Pension Fund for 2013/14 and 2014/15.

All 8 **Internal Audit Report**

8 (a) **Annual Audit Report 2013/14**

The Committee will be asked to consider the findings of the report.

8 (b) **Annual Audit Plan 2014/15**

The Committee will be asked to approve the proposed areas of work for 2014/15.

Electoral Division	Item	Subject	Committee Officer

All 9 **Statement of Accounts 2013/14 Update**

The Committee will be asked to consider and note an update on progress in regard to production of the financial statements for 2013/14 for the County Council and the West Sussex Pension Fund.

All 10 **Treasury Management Annual Report 2013/14**

The Committee will be asked to consider the proposed annual report for consideration by County Council along with the fourth quarter compliance statement. The Committee will be asked to support the content of the report to the County Council on 25 July 2014.

All 11 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 pm on Friday, 26 September 2014.

Planning Committee (24 June)

✉ **Laura Johnston**
(033022 22536)

Shoreham 4 **Minerals Planning Application (County Matter)**

The Committee will be asked to consider and determine the following application:

WSCC/012/14/SU Extension of temporary permission to 27 September 2020 for aggregate processing and storage and concrete plant at New Wharf, Shoreham BN43 6RN

Holbrook 5 **Waste Planning Application (County Matter)**

To consider and determine the following application:

WSCC/018/14/NH Proposed Waste Transfer Facility to handle inert and non-inert waste with associated open air inert waste recycling operations, landscape improvements and vehicle parking Former Wealden Brickworks (Site HB), Langhurstwood Road, Horsham, West Sussex, RH12 4QD

Billingshurst 6 **Waste Planning Application (County Matter)**

The Committee will be asked to consider and determine the following application:

WSCC/21/14/SP Amendment to approved scheme to import inert waste to create landscape features at Knepp Castle, West Grinstead, RH13 8LJ

Felpham 7 **Regulation 3 Application**

The Committee will be asked to consider and determine the following application:

WSCC/022/14/FP New two-storey, 12 classroom teaching block, extension of the existing office accommodation, extension of the existing hall, increase of car parking area and other ancillary works Downview Primary School, Wroxham Way, Bognor Regis, PO22 8ER

Electoral Division	Item	Subject	Committee Officer

All 8 **Update on Mineral, Waste and Regulation 3 Planning Applications**

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

All 9 **Report of Delegated Action**

To note the report of applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 29 April 2014.

All 10 **Date of Next Meeting**

The next meeting of the Planning Committee will be held on Tuesday, 22 July 2014, 10.30 a.m. at a venue to be confirmed.

Children and Young People's Services Select Committee (18 July)

✉ **Paul Matthews** (033022 25409)

Please note that an additional meeting of the Committee will be held at 10.30 a.m. on Friday, 18 July 10.30 a.m. at County Hall, Chichester.

Weekly News

Electoral Division	No.	Subject	Officer Contact

Education and Skills

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All 1 **St Paul's Catholic School, Burgess Hill: Sketch Plan Panel** **Patricia Flint** (033022 23039)

On 18 June 2014 a Sketch Plan Panel, chaired by Mr Hunt, the Cabinet Member for Education and Skills, considered and endorsed the design proposals for building works at St Paul's Catholic School, Jane Murray Way, Burgess Hill. The accommodation to be provided comprises:

St Paul's Catholic College

Extensions to provide two 60msq classrooms and one science technology room (55 pupils)

The construction of a single-storey extension to Block E of the existing building to form two classrooms and one science technology room plus ancillary rooms comprising two pupil toilets, one disabled toilet and store rooms. The extension will reflect the style of the existing building. Reconfiguring the adjacent car parking and some landscape works will also be undertaken as part of the scheme. The proposals will now be submitted for detailed planning approval.

Electoral Division	No.	Subject	Officer Contact

County Matters

Queen's Birthday Honours

Knight Batchelor

Rt Hon Nicholas Soames, PC, MP of House of Commons, London

Commanders of the Order of the British Empire (CBE)

Michael Hurn of Lindfield, Director, Project Sponsorship, High Speed Rail, Department for Transport, for services to the rail industry

Mark Mallalieu of Haywards Heath, Head of DFID Afghanistan, DFID, for services to International Development

Officers of the Order of the British Empire (OBE)

Mrs Dorothy Hatfield of Maplehurst, Horsham, member, consultant and adviser, Women's Engineering Society, for services to engineering

Ms Carole Damper of Chichester, Chief Executive, EC Roberts Centre, Portsmouth, for services to Children and Families

Antony Wilson of Cuckfield, Project Director, World Conservation and Exhibitions Centre, British Museum, for services to museums

Medallist of the Order of the British Empire (BEM)

George Callow of East Wittering, apprentice in cabinetmaking, for services to skills

Mrs Dorothy Lazenby of Bolnore Village, Haywards Heath, for voluntary service to blind and partially sighted people in Mid Sussex

Patrick Perks of Billingshurst, for services to the community in Billingshurst

Mrs Elizabeth Peel of Hartfield, East Sussex, for services to the community in East Grinstead

Communications

County Council Press Releases up to 13 June

06/06/14 - **Help make a difference to a child in care** (PR5980)
A Saturday morning kick about in the park? Going out for pizza? A couple of games of pitch and putt on a Saturday afternoon? Volunteering?

09/06/14 - **Orchid view Serious Case Review - Report and WSCC response** (PR5981)
The findings of an independent report published today into failings at a private Copthorne care home have been supported unequivocally by the County Council

09/06/14 - **County Council says 'get on your bike'** (PR5982)
National Bike Week starts on Saturday 14 June 2014 and the County Council is urging people to swap four wheels for two
09/06/14 - **The Macmillan Brownlee Tri hits West Sussex this weekend** (PR5985)
The County Council is not only supporting the Macmillan Brownlee Tri taking place in Petworth this weekend, but also has its own team entering
09/06/14 - **South Chichester CLC to distribute grants** (PR5986)
Voluntary and community organisations in South Chichester will soon find out if their applications were successful
09/06/14 - **LEADER funding events planned to support rural economy** (PR5987)
Rural businesses and communities are being encouraged to attend a workshop on how future LEADER funding could support them and the rural economy from 2015
10/06/14 - **It would be a crime to miss these events!** (PR5988)
If you're into super sleuths and reading crime fiction then these Worthing Library events to celebrate National Crime Reading Month are for you
10/06/14 - **West Sussex Oil and Gas Exploration and Extraction - Information Event** (PR5989)
The full programme for a free public information event about oil and gas exploration and extraction has now been finalised
11/06/14 - **WSCC website down over the weekend for essential maintenance work** (PR5990)
The County Council's website will be unavailable from 5.00 p.m. on Saturday, 14 June 2014 to 12.00 noon on Sunday, 15 June 2014
11/06/14 - **Free health checks for Westhampnett residents** (PR5991)
This summer, residents in Westhampnett will be able to take advantage of free health checks
12/06/14 - **Durrington High pulls out of sponsoring new academy** (PR5992)
The County Council has said it is 'disappointed' after hearing that the Durrington Multi Academy Trust has withdrawn from sponsoring the new secondary academy in Worthing
13/06/14 - **Mowers out in force as grass cutting season continues** (PR5993)
Freshly mowed grass is a familiar scent across West Sussex at this time of year

Audio releases

Oil and Gas Information Event

For further information on or copies of the press releases listed please contact Eleanor Frost in the Communications Unit on (033022 22509) or ✉ eleanor.frost

Planning Applications registered in the week ending 13/06/14

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning

(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/036/14/BE G R Ayling Ltd GR: 491362 102119	Change of use to a Waste Transfer Station and Materials Recycling Facility. At Elbridge Farm, Chichester Road, Bersted, West Sussex, PO21 5EF	12/06/14	Delegated	Mrs Rapnik

Comments on the above planning application should be made by 09/07/14 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The attached report (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Alex Jack on (033022) 25212.

Proposals for Traffic Regulation Orders and Traffic Management Matters

Location	Proposal	County Local Committee	Provisional Decision Method	Local Member(s)
Chanctonbury Road, Oak Hall Park, Ferndale Road, Glendale Road and Keymer Road, Burgess Hill	To introduce new waiting restrictions in Chanctonbury Road, Oak Hall Park, Ferndale Road, Glendale Road and Keymer Road. Four objections have been received and require consideration and resolution	South Mid Sussex	Delegated	Mrs Jones

Comments on the above proposal should be made by 02/07/14 to tro.team@westsussex.gov.uk or if you require further information, please contact Mike Thomas on 033022 26341

For further information about the Members' Information Service
please contact Clare Jones on 033022 22526 or ✉ clare.jones