

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
20/05/16	Cabinet Member for Residents' Services	RS2(16/17)	Replacement Aerial Ladder Platform for West Sussex Fire & Rescue Service	Tracey Guinea 033022 28679

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Adult Social Care and Health	ASCH3(16/17)	Better Care Fund – Section 75 arrangements for 2016/17	Suzanne T Thompson 033022 22551
Cabinet Member for Education and Skills	ES2(16/17)	Schools Basic Need Programme 2016/17	James Ironside 033022 22536
Leader on behalf of Cabinet Member for Education and Skills	ES3(16/17)	Proposals for the Reorganisation of Education across the 'STARS' Area Schools and the implications for Steyning Grammar School	James Ironside 033022 22536
Cabinet Member for Highways and Transport	HT4(16/17)	Approval of Developer Contributions Policy and Processes	Tracey Guinea 033022 28679
Cabinet Member for Residents' Services	RS1(16/17)	Consultation on the Review of Services, Opening Hours and Charges at Household Waste and Recycling Sites	Tracey Guinea 033022 28679

Cabinet Members

Mr Burrett, the Cabinet Member for Education and Skills, is currently unwell and is likely to remain unavailable to carry out his work as Cabinet Member for a few weeks. The Leader has therefore given notice that she has made arrangements for the short-term for his responsibilities to be managed within the Cabinet – with Mrs Field, the Cabinet Member for Community Wellbeing (and Deputy Leader), taking the lead.

The portfolio will be managed as follows with effect from 16 May 2016:

- **Education, Schools support and Academy Liaison** (Cabinet Member for Community Wellbeing - Mrs Field)
- **Property and school place planning – capital finance** (Cabinet Member for Finance - Mr Hunt)
- **Further Education Liaison** (Cabinet Member for Adult Social Care and Health - Mr Catchpole)
- **Skills Development and Apprenticeships** (Cabinet Member for Children – Start of Life - Mr Hillier)
- **Adult Skills and Learning** (Cabinet Member for Adult Social Care and Health - Mr Catchpole)

Please note: The current matter of school reorganisation in the Storrington area will remain with the Leader as it was she who took the recent decision in the absence of the Cabinet Member.

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Performance and Finance Select Committee](#) (20 May)



Adam Chisnall
(033022 28314)

All 5 **BPG Appointments**

The Committee will be asked to appoint five members to the Business Planning Group (BPG), including the Chairman of the Committee and two minority members. The previous members of the BPG who are still on the committee are Mrs Urquhart (Chairman), Mr Turner (Vice-Chairman), Ms James, Mrs Millson and Mr Waight. Mr Turner is no longer the Vice-Chairman of the Committee. Members are therefore asked to appoint Mr Montyn, as the new Vice-Chairman of the Committee, to the BPG.

All 6 **Total Performance Monitor – Outturn 2015/16**

The Committee will be asked to examine the data and supporting commentary for the end of year Total Performance Monitor and make any relevant recommendations for action to the Cabinet Member or a relevant Select Committee.

All 7 **West Sussex Local Growth Fund Bid 2016**

The Committee will be asked to note the submission to the Coast to Capital Local Enterprise Partnership and the proposed next steps and provide comments to the Leader, as appropriate.

All 8 **Business Planning Group Report**

The Committee will be asked to note the up-date from the Business Planning Group meeting held on 11 May 2016 and support the changes to the work programme of the Committee.

Electoral Division	Item	Subject	Committee Officer
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All 9 **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests received since the publication of the agenda papers.

All 10 **Forward Plan of Key Decisions – June to September 2016**

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be invited to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolios.

All 11 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

All 12 **Date of the Next Meeting**

The next scheduled formal meeting of the Committee will be held on 24 June 2016, at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Total Performance Monitor
- Members' Big Society Fund - Annual Review
- Democratic Services Structure Review
- Annual Scrutiny Newsletter
- PropCo Policy

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law, Assurance and Strategy by 14 June 2016. There will also be a joint meeting of the Performance and Finance Select Committee and the Environmental and Community Services Select Committee on 22 June 2016. The meeting will review the Local Enterprise Partnership Local Growth Plans.

[Planning Committee](#) (24 May)



Tracey Guinea
(033022 28679)

5 **Planning Applications**

Waste Planning Applications

(i) To consider and determine the following application:

Middleton **WSSC/009/16/F** Amendment to Condition 24 of planning permission F/19/05 to allow the acceptance of recyclable material from outside West Sussex. Ford Materials Recycling Facility, Ford Airfield, Ford Road, Yapton, West Sussex, BN18 0BD

Regulation 3 Applications

(ii) The Committee will be asked to consider and determine the following application:

Electoral Division	Item	Subject	Committee Officer
Littlehampton WSCC/062/15/R East		Installation of an external play area. Summerlea Community Primary School, Windsor Drive, Rustington, BN16 3SW	

All 6 **Report on Monitoring Compliance, Investigations, and Enforcement (1 April 2015 to 31 March 2016)**

The Committee will be asked to note the report on the review of the planning enforcement, compliance and monitoring work carried out by the County Planning Team between 1 April 2015 and 31 March 2016.

All 7 **Update on Mineral, Waste and Regulation 3 Planning Applications**

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

All 8 **Report of Delegated Action**

The Committee will be asked to note the report of applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 5 April 2016.

All 9 **Date of Next Meeting**

The next meeting of the Planning Committee will be held at 10.30 a.m. on Tuesday, 21 June 2016.

Pension Advisory Board (25 May)



Adam Chisnall
(033022 28314)

All 5 **Progress Report**

The Board will be asked to note the report and the progress on actions.

All 6 **Pensions Panel Minutes – Part I**

The Board will be asked to note the confirmed Part I minutes from the February Pensions Panel meeting and the Agenda from the April Pensions Panel meeting.

All 7 **Business Planning and Performance**

The Board will be asked to agree the draft Business Plan Performance Report for 2015/16 for submission to the Governance Committee and also agree the Fund Annual Report. The Board will also be asked to consider if a separate report is required for the annual employers' meeting and if any reports should be made to the Department for Communities and Local Government and the Scheme Advisory Board.

All 8 **Administration Procedures and Performance**

The Board will be asked to note the report and request any further information that is required.

All 9 **Valuation Assumptions**

The Board will be asked to note slides from Hymans Robertson outlining the process for fund valuation.

Electoral Division	Item	Subject	Committee Officer
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All 10 **West Sussex Local Pension Board Guidance**

The Board will be asked to note the guidance document which sets out how the Board's terms of reference will be applied in practice. The Board will also be asked to note that the guidance contains details of scheme documents with which the Board need to be conversant.

All 11 **Training**

The Board will be asked to review the training log and provide details of their progress on the Pensions Regulator Toolkit.

All 12 **Date of Next Meeting**

The next meeting of the Board will be held at 9.30 a.m. on Wednesday, 21 September 2016.

The following item, containing exempt information under Part I of Schedule 12A of the Local Government Act 1972 as indicated, will be dealt with in the absence of the public and the press

All 15 **Pension Fund Pooling**

The Board will be asked to note the report that went to the Governance Committee on the work of the Pensions Panel Task and Finish Group which is considering the Government's proposals to require all Local Government Pension Scheme Funds to pool assets including proposed levels of delegation and a schedule for engagement.

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

Chanctonbury County Local Committee (6 June)

✉
Rachel Allan
(033022 28966)

Please note that, in consultation with the Chairman, following the postponement of the meeting of the Chanctonbury County Local Committee due to be held on 18 May 2016, a new date of Monday, 6 June 2016 at 7.00 p.m. has been set. The meeting will be held at the Steyning Centre.

Joint meeting of Environmental and Community Services and Performance and Finance Select Committees (22 June)

✉
Lisa Etchell
(033022 23597)

Please note that, with the agreement of the chairmen, there will be a joint meeting of the Environmental and Community Services and Performance and Finance Select Committees at 2.15 p.m. on Wednesday, 22 June 2016. The joint meeting will preview the Leader's key decision around the third wave of Local Growth Funding, and the schemes it is proposed to develop and deliver under the programme.

Please note that the meeting of the Environmental and Community Services Select Committee that morning will therefore start at the slightly earlier time of 10.00 a.m.

Communications

County Council Press Releases up to 13 May

06/05/16 - ['A smoke alarm is a must have' say firefighters after Worthing bungalow blaze](#)

Firefighters are urging people to make sure they are protected by a working smoke alarm after a serious kitchen fire in Worthing

09/05/16 - [Weekend of barbecue fires sparks safety warning](#)

Make sure it's just your sausages that are left sizzling this summer! Firefighters urge extra care with barbecues.

09/05/16 - [Young people to get a mood boost through books](#)

A new collection of books - reviewed and selected by clinicians and young people - have been launched across West Sussex libraries

09/05/16 - [Have Your Say on proposed changes to Household Waste Recycling Sites](#)

A public consultation is running from Monday, 16 May to Sunday, 12 June about five potential changes

10/05/16 - [The time to foster is now – families needed in West Sussex](#)

Around 60 new foster carers are needed every year to help care for children in West Sussex

10/05/16 - [West Sussex Fire & Rescue Service set to give My Red Thumb Day the thumbs up!](#)

Firefighters in West Sussex are inviting people to join them in supporting My Red Thumb Day this Thursday

10/05/16 - [Public exhibition about draft Joint Minerals Local Plan for West Sussex arranged](#)

Public drop-in to take place in Steyning on Monday, 23 May

10/05/16 - [County Council supports Dementia Awareness Week](#)

From 15 to 21 May 2016, we're encouraging everyone to help raise awareness of Dementia across West Sussex

10/05/16 - [The time to foster is now – families needed in West Sussex](#)

Around 60 new foster carers are needed every year to help care for children in West Sussex

11/05/16 - [Road safety improvements for main road in Selsey](#)

The County Council is extending an existing footway, and installing a crossing point, on the B2145 Chichester Road

For further information on or copies of the press releases listed please contact Philippa Eld in the Communications Unit on (033022 22418) or ✉ philippa.eld

Planning Applications registered in the week ending 13/05/16

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/026/16/F Wicks Farm (Biogas) Ltd GR: 498997 104022	Proposed extension to existing glasshouses; development of an on-farm anaerobic digestion plant and associated infrastructure for the generation of biomethane, CO ₂ , electricity and heat, grid connection, digestate lagoon, access and landscaping. At Land at Wicks Farm, Ford Lane, Ford, Arundel, West Sussex, BN18 0DG	12/05/16	Delegated	Mrs Phillips

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/025/16/SP Executive Director Residents' Services GR: 512105 122853	Replacement of existing modular building with two classroom modular extension. At William Penn Primary School, Brooks Green Road, Coolham, Horsham, West Sussex, RH13 8GR	11/05/16	Delegated	Mrs Jupp

Comments on either of the above planning applications should be made by 08/06/16 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

Public Rights of Way - Notification of Application for Change to the Path Network Received

The following consultation on a Horsham District Council proposal to change the path network is receiving attention. Members may obtain further information by contacting the case officer. Comments on the proposal should be made by 9 June 2016. If substantive objections are raised by members, the consultation will be referred to the Rights of Way Committee for determination.

Parish/ path number	Proposal	Site Location	Case Officer	Local Member
Shipleigh Footpath 1905 (part)	Consultation on Horsham District Council proposal to stop up part of footpath 1905 under S257 of Town and Country Planning Act (draft Order) to allow the stationing of 11 residential mobile homes.	Brooks Green Caravan Park Emms Lane, Brooks Green, Shipleigh	Jonathan Perks 03302 226703	Mrs Jupp

For further information about the Members' Information Service
please contact Clare Jones on 033022 22526 or ✉ clare.jones