

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
25/04/18	Cabinet Member for Highways and Infrastructure	HI1(18/19)	Operation Watershed Active Communities Fund Applications	Laura Johnston 033022 22536

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Adults and Health	AH8(17/18)	Contract Arrangements for Social Support Services	Suzannah Hill 033022 22551
Cabinet Member for Finance and Resources	FR20(17/18) FR1(18/19)	Procurement of a Water Retail Supplier Write-off of Debts over £15,00	Rosemary Pugh 033022 22548
Cabinet Member for Highways and Infrastructure	HI30(17/18) HI31(17/18)	Highways and Transport Integrated Forward Works Annual Delivery Programme 2018/19 Bus Services Act 2017 and West Sussex County Council's Revised Strategy – Initial Consultation	Laura Johnston 033022 22536
Cabinet Member for Safer, Stronger Communities	SSC1(18/19)	Approval to go to public consultation on a Draft 2018-22 Integrated Risk Management Plan for the West Sussex Fire and Rescue Service	Suzannah Hill 033022 22551

Decision-Maker	No.	Decision	Officer Contact
Executive Director Economy, Infrastructure and Environment	OKD9(17/18)	Solar Power for Schools: Main Programme 2018/19	Laura Johnston 033022 22536

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Pension Advisory Board](#) (20 April)



Adam Chisnall
(033022 28314)

All 5 **Progress Report**

The Board will be asked to consider an update on matters arising from previous meetings and to note the progress on actions.

All 7 **Pensions Panel Compliance**

The Board will be asked to note the compliance demonstrated by the reports.

All 8 **Regulations and Guidance Update**

The Board will discuss any news/updates that are of interest.

All 9 **Administration Procedures and Performance**

The Board will be asked to note the report and confirm any further information that it requires.

All 10 **Review of West Sussex Pension Advisory Board**

The Board will be asked to consider recommendations relating to a review of the West Sussex Pension Advisory Board.

All 11 **Business Planning and Performance**

The Board will be asked to consider business planning and performance and to agree:

- (i) the Business Plan performance report for 2017/18 and to consider whether a more formal process of performance appraisal should be introduced;
- (ii) the schedule of key tasks and activities as planned in 2017/18 and as achieved;
- (iii) the budget statement showing expenditure in 2017/18 against budget and as planned for 2018/19;
- (iv) the statement for inclusion in the Fund Annual Report; and
- (v) that the Pensions Panel and the Governance Committee be informed accordingly.

All 12 **ACCESS Work Update**

The Board will be asked to note the update on ACCESS.

Electoral Division	Item	Subject	Committee Officer
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All 13 **Training**

Members of the Board will be asked to review the training log and provide details of their progress on the Pensions Regulator Toolkit.

All 14 **Date of Next Meeting**

The next meeting of the Board will be held at 9.30 a.m. on Wednesday, 18 July 2018.

Planning Committee (24 April)



Tracey Guinea
(033022 28679)

4 **Planning Applications**

Fontwell (a) **County Matter Mineral Application:**

The Committee will be asked to consider and determine the following application:

WSCC/008/18/BN Retention of Lidsey oil site including two existing wells and production plant and equipment within the existing site to produce hydrocarbons for a further period of 10 years. Lidsey Oil Site, Lidsey Road, Lidsey, Nr Bognor Regis, West Sussex, PO22 9PH

Storrington (b) **Waste Planning Application (County Matter):**

The Committee will be asked to consider and determine the following application:

WSCC/009/18/SR Proposed variation of Conditions 2 (cessation), 3 (approved plans) and 27 (HGV numbers) of Planning Permission WSCC/104/13/SR. Washington Sand Pit, Hampers Lane, Sullington, West Sussex, RH20 4AF

All 5 **Report on Development Management Performance (1 April 2017 to 31 March 2018)**

The Committee will be asked to note a report on development management performance in relation to the determination of planning applications between 1 April 2017 and 31 March 2018.

All 6 **Update on Mineral, Waste and Regulation 3 Planning Applications**

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

All 7 **Report of Delegated Action**

The Committee will be asked to note applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 27 February 2018.

Electoral Division	Item	Subject	Committee Officer
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All 8 **Date of Next Meeting**

The next meeting of the Planning Committee will be held at 10.30 a.m. on Tuesday, 22 May 2018 at County Hall, Chichester, PO19 1RQ.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Health and Adult Social Care Select Committee

All	1	<u>Have your say in shaping future local NHS Dermatology Services</u>	 Helena Cox (033022 22533)
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Horsham & Mid Sussex and Crawley Clinical Commissioning Groups are holding stakeholder engagement events regarding local dermatology services. They would like to hear views from anyone who has seen a dermatologist recently or is interested in how this service will be developed. The events will be held on the following dates/times:

Monday, 23 April 2018	2.00 p.m. to 4.00 p.m.	Crawley Baptist Church, Crabtree Road, Crawley RH11 7HJ
Tuesday, 24 April 2018	10.00 a.m. to 12.00 noon	Clair Hall, Perrymount Road, Haywards Heath, RH16 3DN

Other Matters

All	2	<u>Forward Plan of Key Decisions</u>	 Helena Cox (033022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 17 April 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

Best Start in Life priority

- Remove a decision – Expansion of Manor Green Primary School, Crawley – in order to enable the proposed expansion of the school to be developed in accordance with the required statutory process;
- Merge six similar school expansion entries into one entry – School Expansion Projects (May and June) – in order to provide a more concise overview of these proposals;
- Add new officer key decisions – Award of Contracts for School Expansion Projects (May and June); and

Electoral Division	No.	Subject	Officer Contact
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- Add a new decision – Partial revocation of a statutory notice and Cabinet Member decision taken in July 2012 to relocate and expand Shelley Primary School, Broadbridge Heath (June).

Prosperous Place priority

- Add a new officer key decision – Procurement of Interim Highways Contract (May); and
- Amend a decision – Adoption of the Economic Growth Plan (May) – as this will now be a joint decision by the Leader and Cabinet Member for Finance and Resources.

Council that Works for the Community priority

- Add a new decision – Pension Administration Service (May); and
- Bring forward to April the Procurement of Mortuary Services for West Sussex decision.

Strong, Safe and Sustainable Place priority

- Amend a decision – Adoption of Voluntary and Community Sector Partnership Principles (April). This will now be an officer key decision as the development of the refreshed principles has shown that they relate to operational changes and are therefore to be supported by officer endorsement; and
- Move a decision – Options for Improved Control and Management at Household Waste Recycling Sites (May).

Communications

County Council Press Releases up to 13 April

09/04/18 - [Crawley library hosts tea party for RAF veterans](#)

More than 30 RAF veterans, their families, friends and support organisations, were treated to a tea party and reminiscence session on 5 April at Crawley Library

09/04/18 - [Improvement work starts soon on A280 Long Furlong](#)

During peak periods and evenings, two-way traffic lights will be in operation for the safety of road users and the workforce

10/04/18 - [Lucky escape in Littlehampton sparks warning from fire service](#)

West Sussex Fire & Rescue Service is reminding residents about the importance of having working smoking alarms in their properties

10/04/18 - [Recruits to reinvent the wheel at upcoming charity challenge!](#)

West Sussex Fire & Rescue Service's trainee firefighters will be taking on a monstrous challenge, all in the name of charity!

12/04/18 - [On-call firefighter vacancies in West Sussex!](#)

West Sussex Fire & Rescue Service is continuing its recruitment drive to boost the number of retained firefighters

12/04/18 - [Temporary traffic lights at Boxal Bridge next week](#)

Ground investigation works off the road at Boxal Bridge next week

12/04/18 – [Have your say on the county council's new bus strategy proposals](#)

The County Council is developing a new bus strategy to explore ways in which it can work with bus companies and other partners to help sustain and improve services

12/04/18 - [West Sussex firefighters continue to clean the county, one car at a time!](#)

The Fire Fighters Charity national car wash event is in full steam with various fire stations across West Sussex continuing the events

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 13/04/18

No applications registered

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

Proposals for Traffic Regulation Orders and Traffic Management Matters

TRAFFIC REGULATION ORDERS

Location	Proposal	County Local Committee/ Officer	Provisional Decision Method	Local Member(s)
Various roads in Haywards Heath: Penlands Road, The Spinney, Fairfield Way, Oakhurst Lane, Balcombe Road, Sugworth Close, Barnmead, Turners Mill Road, Mill Green Road, Harlands Road, Pasture	With the introduction of this TRO scheme, it will discourage the unnecessary need for drivers to drive or obstruct the footway and/or cause damage to the public highway. This will allow the Mid Sussex District Council Parking Team to regularly enforce locations that are being regularly abused.	Central and South Mid Sussex/ Nick De Sousa 033022 26366	Committee	Mr Bradbury Mr Wickremaratchi

Location	Proposal	County Local Committee/ Officer	Provisional Decision Method	Local Member(s)
Hill Road, Burrell Road, Mill Green Road, Queens Road, Sydney Road and Bannister Way	The scheme will provide a safer environment for all public highway users, therefore all users can have the confidence to utilise public highway facilities in safety. (General Roads) Revoking and Introducing Single Yellow Line and Double Yellow Line restrictions, including minor amendments to some timed restrictions.			

Comments on any of the above proposals should be made by 02/05/18 to tro.team@westsussex.gov.uk or if you require further information, please contact the officer shown

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones