

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Cabinet Members

The following members of the Cabinet have been appointed with the portfolios responsibilities as listed.

| Title                             | Member                     | Portfolio   |
|-----------------------------------|----------------------------|---|
| Collective responsibilities       | All members of the Cabinet | <ul style="list-style-type: none"> <li>• Performance Management</li> <li>• Procurement</li> <li>• Contract Management</li> <li>• Residents' Satisfaction</li> <li>• Income Generation</li> </ul> <p>N.B. The Cabinet Member for Finance and Resources leads on the strategic approach to commissioning and performance management. Cabinet Members will take decisions individually on aspects of commissioning and contract management affecting their portfolio areas but only after consultation with the Cabinet Member for Finance and Resources.</p> <p>In addition a number of responsibilities for particular Cabinet Members, as set out below, will be discharged in consultation with the Leader or another Cabinet Member as specified.</p> |
| Leader                            | Ms Goldsmith               | <ul style="list-style-type: none"> <li>• Strategic Political direction</li> <li>• Policy and Strategy</li> <li>• Communications</li> <li>• Transformation</li> <li>• Economy</li> </ul>   |
| Adults and Health (Deputy Leader) | Mr Catchpole               | <ul style="list-style-type: none"> <li>• Adult Social Care</li> <li>• Adult Safeguarding</li> <li>• Health Integration and Health Partnership Liaison</li> <li>• Health and Wellbeing</li> <li>• Public Health (in consultation with the Cabinet Member for Children and Young People for relevant business)</li> </ul>   |

| Title   | Member       | Portfolio  |
|---|--------------|--|
| Children and Young People<br>(Lead Member for Children) | Mr Hillier   | <ul style="list-style-type: none"> <li>• Children's Social Care</li> <li>• Children's Safeguarding</li> <li>• Youth Services</li> <li>• Youth Justice</li> <li>• Early Help Services</li> <li>• Children's Health – Public Health</li> </ul>   |
| Education and Skills                                    | Mr Burrett   | <ul style="list-style-type: none"> <li>• Schools</li> <li>• Schools Place Planning</li> <li>• Adult Skills and Learning</li> <li>• Education</li> <li>• Further Education – Liaison</li> <li>• Skills Development and Apprenticeship</li> <li>• Special Educational Needs (in consultation with the Cabinet Member for Children and Young People)</li> <li>• Schools Forum</li> <li>• Schools Capital Programme (in consultation with the Cabinet Member for Finance and Resources)</li> </ul> |
| Environment   | Mrs Urquhart | <ul style="list-style-type: none"> <li>• Waste Strategy</li> <li>• Recycling</li> <li>• Energy</li> <li>• South Downs National Park</li> <li>• Coast and Countryside</li> <li>• Rights of Way</li> <li>• Cycling Improvement (in consultation with the Cabinet Member for Infrastructure and Highways)</li> <li>• Air Quality and Wellbeing (in consultation with the Leader)</li> </ul>   |
| Finance and Resources                                   | Mr Hunt      | <ul style="list-style-type: none"> <li>• Finance</li> <li>• Assets and Capital Programme</li> <li>• Pensions</li> <li>• Treasury and Investment Management</li> <li>• Capita Partnership</li> <li>• Human Resources</li> <li>• Facilities Management</li> <li>• Procurement</li> <li>• Legal Services</li> <li>• Democratic Services and Member Support</li> </ul>   |
| Infrastructure and Highways                             | Mr Lanzer    | <ul style="list-style-type: none"> <li>• Highways</li> <li>• Transport Planning</li> </ul>   |

| Title                       | Member     | Portfolio   |
|-----------------------------|------------|---|
|                             |            | <ul style="list-style-type: none"> <li>• A27 Improvement</li> <li>• Strategic Transport</li> <li>• Minerals</li> <li>• Planning</li> <li>• Flood Prevention</li> <li>• Broadband Digital</li> <li>• IT and Information</li> <li>• Railway and Public Transport Liaison</li> <li>• Cycling and Cycle ways</li> </ul>   |
| Safer, Stronger Communities | Ms Kennard | <ul style="list-style-type: none"> <li>• Domestic Abuse</li> <li>• Community Safety</li> <li>• Coroner and Mortuaries</li> <li>• Trading Standards</li> <li>• 3<sup>rd</sup> Sector</li> <li>• Drug and Alcohol Action</li> <li>• Gypsy, Roma and Travellers</li> <li>• Registration Services</li> <li>• Libraries and Archives</li> <li>• Community Development</li> <li>• County Local Committees (Community Engagement)</li> <li>• Fire &amp; Rescue Service Police Liaison (in consultation with the Leader during Police and Crime Commissioner dialogue)</li> <li>• Emergencies and Resilience</li> </ul> |

## Senior Advisers and Advisers to Cabinet Members

The Leader has appointed the following Senior Advisers and Advisers to Cabinet Members.

| Cabinet Member                    | Member      | Senior Adviser/<br>Adviser | Allocation of Responsibility            |
|-----------------------------------|-------------|----------------------------|---|
| Adults and Health (Deputy Leader) | Mr Parikh   | Adviser                    | Health Integration                      |
|                                   | Mr Patel    | Senior Adviser             | Adult Social Care and Safeguarding      |
| Children and Young People         | Mrs Jupp    | Senior Adviser             |   |
| Education and Skills              | Mr Simmons  | Senior Adviser             | Education and Special Educational Needs |
| Finance and Resources             | Mr Jupp     | Adviser                    | Asset Management                        |
| Infrastructure and Highways       | Mrs Duncton | Senior Adviser             | Highways                                |
| Safer, Stronger Communities       | Mrs Duncton | Senior Adviser             | Fire and Rescue Service                 |

## Committee Memberships

Please note that, in accordance with the wishes of the Leader, the Governance Committee on 26 June 2017 will be asked to appoint Mr Acraman as Chairman of the Electoral Review in place of Mr Crow.

## Senior Officer Delegations

Following the announcement of Sean Ruth, the Deputy Chief Executive and Executive Director Communities & Public Protection & Chief Fire Officer's retirement, which will take effect from 12 June 2017, the Chief Executive has completed the recruitment of a new Chief Fire Officer. Gavin Watts, currently Director of Operations, has been appointed and will take up the position of Chief Fire Officer (CFO) from the end of June.

The CFO role has been removed from that of Executive Director Communities & Public Protection. A member panel will be convened to consider the appointment to the remodelled Executive Director role in the next few weeks. Further appointments are expected to be needed to the Deputy Chief Fire Officer and Assistant Chief Fire Officer positions in order to ensure continuity in the level of operational support within the service's emergency response capability at a senior level. Members will be advised of these appointments as soon as they have been made.

## Weekly News

| Electoral Division | No. | Subject | Officer Contact |
|--------------------|-----|---------|-----------------|
|--------------------|-----|---------|-----------------|

### Childhood Obesity Executive Task and Finish Group

|            |   |                          |  |
|------------|---|--------------------------|--|
| <b>All</b> | 1 | <b>Childhood Obesity</b> | <br><b>Suzanne T Thompson</b><br>(033022 22551) |
|------------|---|--------------------------|--|

The Childhood Obesity Executive Task and Finish Group (TFG) has completed its work and its [final report](#) is now available. The TFG was established to determine opportunities to prevent and address childhood obesity in West Sussex and the Group held its final meeting on 10 March 2017. It considered latest research and national strategies to understand the evidence base for childhood obesity. The recommendations in the report include:

- development of a County Council Charter supporting sign up to a national healthy rating of schools;
- closer working with District and Borough Planning Departments to influence the appropriate siting of fast food outlets;
- testing by a group of young people of electronic apps to support healthy eating habits and physical activity; and
- support to increase take up for Level 3 Bikeability Courses

A report will be offered to the West Sussex Health and Wellbeing Board in summer 2018 setting out work undertaken and the outcomes achieved as a result of the recommendations of the TFG.

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## Communications

### County Council Press Releases up to 12 May

08/05/17 - [Safer driving makes for safer roads](#)

West Sussex Fire & Rescue Service is campaigning for safer roads across the county during Global Road Safety Week and My Red Thumb Day

08/05/17 - [Foster in West Sussex – it's more flexible than you think](#)

The County Council is appealing for residents considering fostering to come forward and discover how their skills could support a child this Foster Care Fortnight (8 to 21 May)

08/05/17 - [A novel talk at Chichester Library](#)

On Thursday, 25 May, local author Merryn Allingham discusses her latest novel The Buttonmaker's Daughter, a story set around a country house in Sussex at the start of WW1

08/05/17 - [Special talk on Sir Patrick Moore announced](#)

The early life of Sir Patrick Moore will be the subject of a talk at the Record Office in Chichester on 27 June

10/05/17 - [Dangerous cigarettes stubbed out in Trading Standards sting](#)

Worthing shopkeeper hid illegal foreign labelled cigarettes in cavity walls which lab tests found were unsafe and do not self-extinguish

10/05/17 - [West Sussex County Council encourages local teens to change their lives this summer](#)

National Citizen Service is a once-in-a-lifetime opportunity open to 15- to 17-year-olds across England

12/05/17 - [New Wholetime Community Firefighters welcomed with pride](#)

West Sussex Fire and Rescue Service officially welcomed 11 new wholetime firefighters yesterday (Thursday, 11 May) at the successful completion of their intensive 14-week residential training course

**For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ [pressoffice@westsussex.gov.uk](mailto:pressoffice@westsussex.gov.uk)**

## Planning Applications registered in the week ending 12/05/17

### **COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS**

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2015

| <b>Application No<br/>Applicant<br/>Grid Ref</b>  | <b>Proposal/Location</b>  | <b>Date<br/>Registered</b> | <b>Provisional<br/>Decision<br/>Method</b> | <b>Local<br/>Member</b> |
|---|---|----------------------------|--|-------------------------|
| <a href="#">WSCC/017/17/RS</a><br>Alpha Rubbish<br>Clearance Limited<br>GR: 522969 136949 | Proposed change of use of cattle barn and adjoining hard standing area to a waste transfer station handling a maximum of 5000 tonnes a year of non-hazardous waste with ancillary skip hire and storage as well as vehicle parking. At Stumbleholme Farm, Rusper Road, Ifield, Crawley, West Sussex, RH11 0LQ | 09/05/17                   | Delegated                                  | Mrs Kitchen             |

**Comments on the above planning application should be made by 07/06/17 to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please contact County Planning on (01243) 642118**

## Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)