

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
18/05/18	Cabinet Member for Highways and Infrastructure	HI3(18/19)	<a href="#">Approval to submit Outline Transport Business Case for A2300 Corridor Improvement Scheme</a>	Laura Johnston 033022 22536
21/05/18	Cabinet Member for Education and Skills	ES2(18/19)	<a href="#">Expansion of The Forest School, Horsham</a>	Wendy Saunders 033022 22553
22/05/18	Leader	LDR1(18/19)	<a href="#">Worthing Public Realm Improvements</a>	Katherine De La Mora 033022 22535
24/05/18	Cabinet Member for Highways and Infrastructure	HI4(18/19)	<a href="#">Approval of the West Sussex Minerals and Waste Development Scheme 2018-2021</a>	Laura Johnston 033022 22536

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Adults and Health	AH1(18/19)	<a href="#">Development of an Extra Care Housing Scheme at Westergate</a>	Suzannah Hill 033022 22551
Cabinet Member for Education and Skills	ES1(18/19)	<a href="#">Consultation on the creation of a new School Effectiveness Strategy</a>	Wendy Saunders 033022 22553

<b>Decision-Maker</b>	<b>No.</b>	<b>Decision</b>	<b>Officer Contact</b>
Cabinet Member for Finance and Resources	FR2(18/19)	<a href="#">Minor Asset Improvement Capital Programme Allocation</a>	Rosemary Pugh 033022 22548
Cabinet Member for Safer, Stronger Communities	SSC3(18/19)	<a href="#">Approval to commence an Open Procurement Process for Mortuary Services</a>	Suzannah Hill 033022 22551
Executive Director Economy, Infrastructure and Environment	OKD1(18/19)	<a href="#">West Sussex Gigabit Project</a>	Laura Johnston 033033 33536
Chief Fire Officer and Director of Operations	OKD2(18/19)	<a href="#">Approval to extend contract for County Council Fuel Cards for a period of 24 months</a>	Suzannah Hill 033022 22551
Executive Director Children, Adults, Families, Health and Education	OKD3(18/19)	<a href="#">Commissioning Supported Housing: Renewal and Extension of Existing Contracts</a>	Suzannah Hill 033022 22551

## Committee News - Committee Meetings

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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### [Performance and Finance Select Committee](#) (18 May)

**Lisa Sampson**  
(033022 28193)

#### **All**            4            **Business Planning Group Appointments**

The Committee will be asked to appoint five members to the Business Planning Group (BPG), including the Chairman of the Committee and two minority members. The current members of the BPG are Mr Montyn (Chairman), Mr Elkins (Vice-Chairman), Mrs Mullins, Mr Waight and Dr Walsh. Mr Waight has notified the Chairman that he will be standing down from the Group and Mrs Dennis has volunteered to take up this position. Members will therefore be asked to agree the amended membership of the Group.

#### **All**            5            **Response to recommendation**

The Committee will be asked to note a response by the Cabinet Member for Finance and Resources in relation to the recommendations made at the 21 March 2018 meeting of the Committee regarding the called-in Fees and Charges decision.

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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**All**            7(a)    **Total Performance Monitor (TPM)**

The Committee will be asked to examine the data and supporting commentary for the February TPM and make any relevant recommendations for further scrutiny by the Committee, for action by the Cabinet Member or a relevant service Select Committee.

**All**            7(b)    **Outturn Total Performance Monitor (TPM)**

The Committee will be asked to examine the data and supporting commentary for the Outturn TPM and make any relevant recommendations for further scrutiny by the Committee, for action by the Cabinet Member or a relevant service Select Committee.

**All**            8        **Pensions Administration**

The Committee will be asked to review and support the proposal below. The Cabinet Member will be asked to agree the following:

- (1) To agree the transfer from Capita and the appointment of Hampshire County Council to deliver the following service functions:
  - (a) Pension Administration Service for the Local Government Pension Scheme (LGPS);
  - (b) Pension Administration Service for the Fire Pension Schemes.; and
  - (c) The pensioner payroll service to both retired LGPS and retired Fire Pension members and other beneficiaries.
- (2) That the Director of Finance, Performance and Procurement, in consultation with the Cabinet Member for Finance and Resources, be given delegated authority to finalise the service agreement with Hampshire County Council to take effect by March 2019.

**All**            9        **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests received since the publication of the agenda papers.

**All**            10      **Forward Plan of Key Decisions**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**            11      **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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**All**                      12                      **Date of Next Meeting**

The next scheduled meeting of the Committee will be held on 9 July 2018 at County Hall, Chichester. The meeting will start at 10.30 a.m. Probable agenda items include:

- County Council Annual Report
- Total Performance Monitor
- Contract Management Task and Finish Group Report
- One Public Estate
- Asset Strategy
- Business Planning Group Report
- Scrutiny Annual Newsletter

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law and Assurance by 27 June 2018.

## Weekly News

<b>Electoral Division</b>	<b>No.</b>	<b>Subject</b>	<b>Officer Contact</b>
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<b>All</b>	1	<a href="#"><u>Forward Plan of Key Decisions</u></a>	 <b>Helena Cox</b> (033022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 15 May 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

- add a new joint decision to the Best Start in Life priority - Procurement of a Dynamic Purchasing System for Children's Placements and other Accommodation and Support Services (June);
- amend a decision in the Prosperous Place priority - Review of On-Street Parking Charges and related policy - in order to take this as two separate decisions: Review of On-Street Parking Charges and related policy (June) and Review of On-Street Pay and Display Charges (June); and
- add two new decisions to the Prosperous Place priority - A259 Dualling Site Preparation Acceleration (June) and A2300 Corridor Improvements – Public Engagement (July).

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## Communications

### County Council Press Releases up to 11 May

09/05/18 - [Find support for mental health issues at West Sussex libraries](#)

A series of special events to raise awareness of mental health issues and support those affected is taking place in West Sussex libraries

09/05/18 - [FireBreak students celebrate after completing latest course](#)

Eleven students have successfully graduated from FireBreak after spending a week at Horsham Fire Station

09/05/18 - [Trainee firefighters impress crowd at first public event](#)

Huge congratulations to West Sussex Fire & Rescue Service's new recruits for completing their ambitious charity challenge!

10/05/18 - [West Sussex celebrates World Fair Trade Day](#)

To mark World Fair Trade Day (12 May), the County Council is celebrating its new status as a Fairtrade County

10/05/18 - [Post-16 Transport Policy Consultation](#)

People are being asked for their views on the latest Post-16 Transport Policy statement

10/05/18 - [West Sussex young people in care and care leavers meet Children's Minister](#)

Children's Minister invited young people in care and care leavers from across West Sussex and neighbouring authorities to meet him and the Children's Commissioner to discuss their views and experiences of the care system

10/05/18 - [Residents are urged: don't miss the consultation 'bus'](#)

There's still time for people to have their say on the future of bus services and community transport in West Sussex

11/05/18 - [Council welcomes A27 Arundel bypass announcement](#)

Highways England's selection of Option 5A as its preferred route for the A27 Arundel bypass has been welcomed by the County Council

11/05/18 - [Fire service urges residents to check their smoke alarms today](#)

West Sussex Fire & Rescue Service is urging residents to have working smoke alarms in their properties, following on from a recent fire

11/05/18 - [West Sussex SEND services described as 'effective' by Ofsted and CQC report](#)

The report recognised that in West Sussex there is 'a clear and well-focused SEND strategy' alongside an accurate recognition of the improvements which are still needed

11/05/18 - [The Multi-Agency Safeguarding Hub \(MASH\) provides a timely and child-focused response to children at risk of harm'](#)

A recent Ofsted visit in March inspected the county's MASH for children

**For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ [pressoffice@westsussex.gov.uk](mailto:pressoffice@westsussex.gov.uk)**

## Planning Applications registered in the week ending 11/05/18

### COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
<a href="#">WSCC/022/18/HK</a> Michelmersh Brick Holdings PLC GR: 538576 126333	Siting of office and welfare accommodation for a temporary period of three years. At Freshfield Lane Brickworks, Freshfield Lane, Danehill, Haywards Heath, West Sussex, RH17 7HH	09/05/18	Delegated	Mr Lea

**Comments on the above planning application should be made by 06/06/18 to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please contact County Planning on (01243) 642118**

## Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or [✉ clare.jones](mailto:clare.jones)