

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
16/03/16	Joint Eastern Arun Area Committee	EA7(15/16) EA8(15/16)	Ferring: Various Roads – Proposed Speed Limits Community Initiative Funding	Monique Smart 033022 22540
16/03/16	South Mid Sussex County Local Committee	SMS7(15/16)	Community Initiative Funding	Rachel Allan 033022 28966
17/03/16	Joint Western Arun Area Committee	WA10(15/16) WA11(15/16)	Site 6 Highway Mitigation Works – Felpham Community Initiative Funding	Monique Smart 033022 22540
17/03/16	Worthing County Local Committee	W10(15/16) W11(15/16)	Community Initiative Funding Nominations for Local Authority Governor to Maintained Schools and Academy Governing Bodies	Rachel Allan 033022 28966
22/03/16	Joint Downland Area Committee	DA7(15/16) DA8(15/16)	Community Initiative Funding Nominations for Local Authority Governors to Maintained School and Academy Governing Bodies	Monique Smart 033022 22540
23/03/16	Cabinet Member for Corporate Relations	CR10(15/16)	Contract for Occupational Health Services	Rosemary Pugh 033022 22548

Urgent Action

Members are asked to note the following urgent action taken by the Director of Law, Assurance and Strategy, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
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Governance Committee

All

[Response to Consultation on Chichester District Council's Electoral Boundary Review](#)

Contact: Charles Gauntlett (033022 22524) ✉

The Director of Law, Assurance and Strategy, in consultation with the Chairman, has used his delegated powers under Standing Order 61(1) to approve the County Council's response to a consultation document from Chichester District Council on its electoral boundary review. The urgency of the matter was due to the cancellation of the meeting of the Governance Committee on 14 March 2016 due to lack of business and the subsequent receipt by the County Council of the consultation with a deadline for the submission of comments of 14 March 2016.

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Education and Skills	ES11(15/16)	<u>West Sussex Educational Psychology Service – Development of a Chargeable Element of the Service</u>	Mandy Shipley 033022 22549
Adur County Local Committee	A8(15/16)	<u>Community Initiative Funding</u>	Paul Matthews 033022 25409
Chanctonbury County Local Committee	CBY6(15/16)	<u>Community Initiative Funding</u>	Rachel Allan 033022 28966
West Crawley County Local Committee	WC6(15/16) WC7(15/16)	<u>Community Initiative Funding</u> <u>Nominations for Local Authority Governors to Maintained School and Academy Governing Bodies</u>	Monique Smart 033022 22540
North Horsham County Local Committee	NH10(15/16) NH11(15/16)	<u>Myrtle Lane Car Park, Billingshurst – Parking Charges</u> <u>Broadbridge Heath Road, Warnham – 40 mph Speed Limit</u>	Paul Matthews 033022 25409

Decision-Maker	No.	Decision	Officer Contact
North Horsham County Local Committee (cont)	NH12(15/16) NH13(15/16)	Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies Community Initiative Funding	Paul Matthews 033022 25409

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Regulation, Audit and Accounts Committee](#) (21 March)

✉
Adam Chisnall
(033022 28314)

All 4 **Internal Audit Report**

The Committee will be asked to consider key internal audit findings for the year to date and review progress being made by services to implement high priority internal audit recommendations.

All 5 **External Audit Reports**

(a) **External Audit Plan for West Sussex County Council**

The Committee will be asked to comment on the plan.

(b) **External Audit Plan for the West Sussex Pension Fund**

The Committee will be asked to comment on the plan.

All 6 **Internal Audit Plan**

The Committee will be asked to approve the contents of the Internal Audit plan for 2016/17.

All 7 **Treasury Management Compliance Report – Third Quarter 2015/16**

The Committee will be asked to note the update that details compliance and performance against the Treasury Management Strategy planned parameters.

All 8 **Financial Statements 2015/16 – Plans and Progress**

The Committee will be asked to:

- (i) Note the project plans for the County Council and Pension Fund accounts and consider progress to date; and
- (ii) Consider the draft accounting policies for both the County Council and Pension Fund accounts for 2015/16 and approve them for application in preparing this year's accounts.

All 9 **Draft Annual Governance Statement**

The Committee will be asked to support the draft Annual Governance Statement and that the draft action plan for 2015/16 be developed in line with the governance issues in the report.

Electoral Division	Item	Subject	Committee Officer
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All 10 **Risk Management**

The Committee will receive a presentation which will support a letter from the Chief Operating Officer in response to a letter from the Chairman of the Committee raising concerns on the delays of the risk management work and provide an update on the work of risk management.

All 11 **Governance for Income Generating Initiatives**

The Committee will be asked note the contents of the report which gives an overview of the processes for Income Generating Initiatives within the capital programme.

All 12 **Work Programme 2016/17**

The Committee will be asked to agree the outline work programme for the 2016/17 year and agree any further priority items for addition to the programme.

All 13 **Date of Next Meeting**

The next meeting of the Committee will be held at 10.30 am on Monday, 27 June 2016.



Joint Western Arun Area Committee (22 June)

Monique Smart
(033022 22540)

Please note that, with the agreement of the Chairman, due to the date of the EU Referendum on 23 June 2016 the next date of Joint Western Arun Area Committee has been moved from Wednesday, 22 June 2016 to Wednesday, 29 June 2016.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Scrutiny Task and Finish Group



All 1 **Carers Task and Finish Group**

Helen Kenny
(033022 22532)

The Scrutiny Task and Finish Group on support for carers met in December to assess improvements to support for carers, review progress against its previous recommendations and to identify any further recommendations it wishes to make. A short paper reporting the outcomes of this meeting is available at <http://www2.westsussex.gov.uk/ds/ctee/tfg/tfgcarersreviewdec15.pdf>.

The Task and Finish Group is due to reconvene for a final meeting this summer to review the impact of the West Sussex Commitment to Carers.

Electoral Division	No.	Subject	Officer Contact
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Other Matters



All	2	Forward Plan – April to July 2016	Charles Gauntlett (033022 22524)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions, for April to July 2016, has been published in order to accommodate a decision regarding 'Response to stage 1 consultation on schools and high needs funding reform' in the Education and Skills portfolio.

Communications

County Council Press Releases up to 11 March

04/03/16 - [**New group to bridge the age gap between Young Carers and Young Adult Carers**](#)

'My Future' groups for 16- to 25-years-olds launched in Haywards Heath, Worthing, Crawley and Chichester

04/03/16 - [**Residents asked to give torn or out worn textiles a second chance**](#)

Recycling old materials can help to reduce carbon dioxide and save money

04/03/16 - [**West Sussex smokers urged to be quitters on No Smoking Day 2016**](#)

This year's No Smoking Day theme is 'Proud to be a Quitter'

08/03/16 - [**Schools join the solar revolution**](#)

West Sussex pupils are looking to the future and generating their own electricity to reduce running costs and cut carbon emissions

08/03/16 - [**Cold weather alert**](#)

The Met Office has issued a level 2 cold weather alert

08/03/16 - [**Effectiveness of winter health and social care plans on select committee's agenda**](#)

The Health and Adult Social Care Select Committee will look at the effectiveness of winter health and social care plans

09/03/16 - [**Firefighters in West Sussex support national No Smoking Day**](#)

Today (March 9) is national No Smoking Day and firefighters in West Sussex are reminding people that kicking the habit will not only improve their health, but it will also reduce the risk of having a potentially lethal fire in their home

10/03/16 - [Apprenticeship torch to arrive in West Sussex ahead of Graduation Ceremony](#)

An Olympic-style torch will arrive in West Sussex next week as part of an event to celebrate the achievements of more than a hundred apprentices

10/03/16 - [Illegal tobacco trader snuffed out](#)

More than 800 illicit tobacco products found through Trading Standards investigation

For further information on or copies of the press releases listed please contact Philippa Eld in the Communications Unit on (033022 22418) or ✉ philippa.eld

Planning Applications registered in the week ending 11/03/16

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/009/16/F Viridor Waste Management Limited GR: 499602 102727	Amendment to Condition 24 of planning permission F/19/05 to allow the acceptance of recyclable material from outside West Sussex. At Ford Materials Recycling Facility, Ford Airfield, Ford Road, Yapton, West Sussex, BN18 0BD	09/03/16	Delegated	Mrs Phillips

Comments on the above planning application should be made by 06/04/16 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones