

15 July 2015

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free e-mail alerts for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
16/07/15	Chanctonbury County Local Committee	CBY1(15/16) CBY2(15/16) CBY3(15/16)	Prevention and Wellbeing Grant Applications 2015/16 Community Initiative Funding Appointments and Nominations to School and Academy Governing Bodies	Helena Cox 033022 22533
17/07/15	Leader	LDR6(15/16)	Strategic Economic Plan Reserve Allocations	Katherine De La Mora 033022 22535

Decisions Called-in

The following decisions have been called-in during the past week

Electoral Division	No.	Proposal	Select Committee/ Date	Officer Contact
All	FIN4(15/16)	Sustainable Investment for Business Support: The Future of Grant and Support Programmes in West Sussex	Environmental and Community Services 23/07/15	Lisa Etchell 033022 23597

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Education and Skills	ES3(15/16) ES4(15/16)	A Policy Agreement for Education in West Sussex West Sussex Education and Skills Forum	Vicky Wheatley 033022 33552
Cabinet Member for Finance	FIN5(15/16)	Procurement of Energy Brokering Services	Rosemary Pugh 033022 22548
Cabinet Member for Highways and Transport	HT6(15/16)	Rail Services in London – Consultation Response	Matthew Evans 033022 22538
Leader	LDR4(15/16) LDR5(15/16) LDR7(15/16)	Contract for the provision of Fund Administration Services for Your Energy Sussex (YES) Projects Decision to procure a Partner to deliver a set of Local Energy Tariffs Total Performance Monitor – May 2015	Katherine De La Mora 033022 22535
Joint Eastern Arun Area Committee	EA1(15/16) EA2(15/16) EA3(15/16)	Prevention and Wellbeing Grant Applications 2015/16 Community Initiative Funding East Preston and Rustington – Various Roads Proposed Traffic Regulation Order	Monique Smart 033022 22540
West Crawley County Local Committee	WC1(15/16) WC2(15/16)	Prevention and Wellbeing Grant Applications 2015/16 Community Initiative Funding	Monique Smart 033022 22540
North Horsham County Local Committee	NH1(15/16) NH2(15/16) NH3(15/16) NH4(15/16) NH5(15/16)	Horsham Parking Review Horsham (Jackdaw Lane/Rusper Road) Traffic Regulation Order Prevention and Wellbeing Grant Applications 2015/16 Community Initiative Funding Appointments and Nominations to School and Academy Governing Bodies	Helena Cox 033022 22533

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Children and Young People's Services Select Committee \(17 July\)](#)



Wendy Saunders
(033022 22553)

All 4 **Amendments to the Starting School Application Process**

The Committee will be asked to consider the proposed changes in relation to how the school application process is communicated to parents. The Committee will be asked to identify any areas of further work from the service prior to implementation and support the new approach to admission arrangements for September 2016.

All 5 **Safeguarding Children – Practice Improvements and development of strategy relating to Child Sexual Exploitation and Female Genital Mutilation**

The Committee will be asked to consider an overview of the measures being taken by the authority to address Child Sexual Exploitation. The report also sets out proposals to update the Children Looked After and Care Leavers Strategy 2014-17 to incorporate these measures. The Committee will be asked to consider whether these measures are robust enough and support the addendums to the Children Looked After and Care Leavers Strategy 2014-17.

All 6 **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests since the publication of the agenda papers.

All 7 **Forward Plan of Key Decisions – August to November 2015**

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 8 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

All 9 **Date of Next Meeting**

The next scheduled meeting of the Committee will be held on 24 September 2015 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Children and Families Plan

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 9 September 2015.

Electoral Division	Item	Subject	Committee Officer
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Planning Committee (21 July)



Matthew Evans
(033022 22528)

Broadwater 4 **Regulation 3 Application**

The Committee will be asked to consider and determine the following application:

WSSC/037/15/WB

Installation of temporary buildings to provide school accommodation for approximately 12 months. Existing site is currently used as a public car park at Queen Street Public Car Park, Queen Street, Worthing, West Sussex.

All 5 **Update on Mineral, Waste and Regulation 3 Planning Applications**

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

All 6 **Report of Delegated Action**

The Committee will be asked to note the report of applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 23 June 2015.

All 7 **Date of Next Meeting**

The next meeting of the Planning Committee will be held on Tuesday, 1 September 2015, 10.30 a.m. at County Hall, Chichester, PO19 1RQ.

Pensions Panel (22 July)



Rachel Wood
(033022 23387)

All 3 **Annual Report**

The Panel will be asked to consider to the draft Annual Report and Accounts.

All 4 **Review of Policy Documents**

The Panel will be asked to consider the Communication Policy Statement and Discretions Policy.

All 5 **Pooling of Fund Investments**

The Panel will be asked to consider an update on the announcement in the Budget on Pension Funds and collaboration.

All 6 **Asset Liability Modelling (De-risking the Fund)**

The Panel will receive a presentation from Hymans Robertson.

All 7 **Business Plan Update**

The Panel will be asked to consider an update on the Business Plan.

Electoral Division	Item	Subject	Committee Officer
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Environmental and Community Services
Select Committee (23 July)

✉
Lisa Etchell
 (033022 23597)

Please note: The meeting will start at 2.15 p.m.

All 4 **Call-in**

The Environmental and Community Services Select Committee's Business Planning Group has agreed to call in the proposed decision by the Cabinet Member for Finance concerning the Sustainable Investment for Business Support: The Future of Grant and Support Programmes in West Sussex - decision published on the Executive Decision Database on 29 June 2015 and in the Members' Information Service on 1 July 2015, FIN4(15/16) refers. The call-in was initiated by Mr M G Jones with the support of Mrs Mullins, Mr Lamb, Mr Oxlade, Mr Quinn, and Mrs Smith. The Committee's Business Planning Group has agreed to the call-in for the following reasons:

- (i) Six members support the call-in request
- (ii) The decision has not been previewed by the Environmental and Community Services Select Committee.

The Committee will be invited to consider the issues raised in the call-in request and to make recommendations to the Cabinet Member accordingly.

All 4 **Date of Next Meeting**

The next scheduled meeting of the Committee will be held on 17 September 2015 at 10.30 a.m. at County Hall, Chichester. The agenda is likely to include reports on the following topics:

- Cycling Update
- Traffic Regulation orders
- Community Infrastructure Levy

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law, Assurance and Strategy by 7 September 2015.

Performance and Finance Select Committee (3 September)

✉
Adam Chisnall
 (033022 28314)

Please note that the Select Committee's Business Planning Group has agreed to convert the Select Committee Project Day, scheduled for 3 September 2015 into an All-Member Session on commissioning followed by a meeting of the Select Committee in the afternoon. This is in order to scrutinise two time-critical decisions. The Select Committee meeting will start at 2.15 p.m. at County Hall, Chichester. Probable agenda items include:

- Customer Experience Programme
- Extension of Beechfield Secure Unit
- Total Performance Monitor

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Education and Skills

All	1	Our Lady Queen of Heaven Primary School: Sketch Plan Panel	 Tim Crabb (033022 23037)
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On 13 July 2015 a Sketch Plan Panel, chaired by the Cabinet Member for Education and Skills, to considered and endorsed the design proposals for building works at Our Lady Queen of Heaven Primary School, Crawley. The accommodation to be provided comprises:

Our Lady Queen of Heaven Primary School

Extensions and Adaptations to provide for 2 forms of entry (420 pupils)

Teaching Accommodation

- The provision of three permanent classrooms at 60m² each. Two are to be new build and one by adaption and extension
- An extension to the two existing reception classes to provide two rooms of 66m² each
- An extension to the main hall of 40m²

Non-Teaching Accommodation

- A new hall store and servery extension
- Reception class toilets
- Replacement plant room
- Internal adaptations to toilets and circulation space
- Reconfiguration of kitchen workspace

External Works

- Additional hard play area c750m² including netball court
- Reworking of reception classes external play area and hard play area to main hall

The proposals will now be submitted for detailed planning approval.

Other Matters

All	2	<u>Forward Plan – August to November 2015</u>	 Matt Hall (033022 22539)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions for August to November 2015 has been published as the July decision regarding A259 Corridor Improvements Project - Littlehampton to Goring is now going to be taken in October 2015.

Communications

County Council Press Releases up to 10 July

06/07/15 - [West Crawley organisations aided thanks to funding boost](#)

West Crawley County Local Committee members have approved applications for Community Initiative Funding and Prevention and Wellbeing Grants for the year ahead

06/07/15 - [Chichester firefighters helping to keep older drivers safe](#)

Firefighters in Chichester are helping older drivers stay safe on the roads by hosting a special advice and information day next month. 'Drive Confident' is aimed at drivers over 65 and is taking place between 10.00 a.m. and 3.00 p.m. at Brick Kiln Garden Centre on Chichester Road on Friday, 17 July.

06/07/15 - [Worthing Fire Station and Broadwater Carnival combine for spectacular Open Day](#)

Worthing Fire Station is teaming up with the Broadwater Carnival to host a spectacular Open Day on Saturday 18 July. The Fire Station's annual Open Day regularly attracts thousands of people and is one of the biggest of its kind on the South Coast.

07/07/15 - [Be scam aware this July](#)

Each year millions of people in the UK fall prey to scammers and as part of a national awareness month - West Sussex residents are being advised to spot the first signs of potential fraudsters

07/07/15 - ['Tell Us Once' service launches in West Sussex this week](#)

The Department of Work and Pensions' 'Tell Us Once' service to be introduced in West Sussex on Wednesday 8 July

08/07/15 - [West Sussex calls for greater share and control over business rates](#)

A County Council response to a government review of business rates has called for greater local control to help boost the local economy

08/07/15 - [Be a record breaking reader this summer](#)

A record breaking 'Summer Reading Challenge' is to launch in West Sussex libraries on Saturday 11 July 2015

08/07/15 - [West Sussex Young Carers Service receives prestigious award](#)

West Sussex Young Carers Service has received the Investing in Volunteers award, the first time a County Council service working closely with volunteers has received it

08/07/15 - [Shorter wait at traffic lights for drivers in Southgate Avenue](#)

Drivers can expect shorter waiting times at two busy junctions in Crawley outside peak hours

08/07/15 - [Firefighters are urging people not to remove batteries from smoke alarms](#)

Firefighters are urging people not to remove batteries from their smoke alarms after a young family had a fortunate escape from a fire at their house in Hurstpierpoint

10/07/15 - [Focus on growth of health and life sciences in West Sussex](#)

An event organised by the County Council to look at the growth of the health and life sciences sector in the county was attended by more than 100 people

10/07/15 - [Shake up the summer with the help of West Sussex libraries](#)

Families are being invited to take part in the 10 Minute Shake Up campaign this summer to help encourage children to get active

For further information on or copies of the press releases listed please contact Eleanor Frost in the Communications Unit on (033022 22509) or ✉ eleanor.frost

Planning Applications registered in the week ending 10/07/15

No applications were registered.

STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones