

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
14/09/16	Joint Eastern Arun Area Committee	EA5(16/17) EA6(16/17)	Prioritisation of Traffic Regulation Orders 2016/17 Community Initiative Funding	Monique Smart 033022 22540
14/09/16	South Mid Sussex County Local Committee	SMS4(16/17) SMS5(16/17)	Prioritisation of Traffic Regulations Orders 2016/17 Community Initiative Funding	Rachel Allan 033022 28966
15/09/16	Chanctonbury County Local Committee	CBY3(16/17) CBY4(16/17) CBY5(16/17)	Prioritisation of Traffic Regulations Orders 2016/17 Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Rachel Allan 033022 28966
16/09/16	Cabinet Member for Corporate Relations	CR5(16/17) CR6(16/17)	Implementation of a Dynamic Purchasing System for Learning and Development Service Training Providers Procurement for the provision of Chilled, Ambient and Frozen Foodstuffs	Rosemary Pugh 033022 22526
16/09/16	Adur County Local Committee	A5(16/17) A6(16/17)	Prioritisation of Traffic Regulations Orders 2016/17 Community Initiative Funding	Rachel Allan 033022 28966
20/09/16	East Crawley County Local Committee	EC4(16/17) EC5(16/17)	Prioritisation of Traffic Regulation Orders 2016/17 Community Initiative Funding	Monique Smart 033022 22540

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
20/09/16	North Horsham County Local Committee	NH8(16/17) NH9(16/17) NH10(16/17) NH11(16/17) NH12(16/17) NH13(16/17)	Erica Way, Horsham – School Keep Clear Traffic Regulation Order School Lane Shipley – School Keep Clear Traffic Regulation Order Hills Farm Lane Horsham – School Keep Clear Traffic Regulation Order Church Close Lower Beeding – School Keep Clear Traffic Regulation Order Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	James Ironside 033022 22534
21/09/16	Cabinet Member for Children – Start of Life	CH4(16/17)	Integrated Prevention and Earliest Help Service	Laura Johnston 033022 22536

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Corporate Relations	CR4(16/17)	Cost Base Reduction Project	Rosemary Pugh 033022 22548
Cabinet Member for Highways and Transport	HT13(16/17) HT14(16/17)	West Sussex Walking and Cycling Strategy 2016 to 2026 Approval of the Strategic Transport Investment Programme 2016/17	Tracey Guinea 033022 28679

Safeguarding Adults Member Reference Group

Following the decision of the County Council on 22 July 2016 to replace the Adult Safeguarding Panel with a Safeguarding Adults Member Reference Group (for terms of reference see page 125 of the Scheme of Delegation in the Constitution), the Cabinet Member for Adult Social Care and Health has now appointed the three members of the Group as follows:

Mrs Jupp (Chairman), Ms James and Mr Smytherman

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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<u>Regulation, Audit and Accounts Committee</u> (16 September)	 Adam Chisnall (033022 28314)
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All 4 **Internal Audit Report**

The Committee will be asked to note the report and obtain assurance that high priority recommendations are being actively resolved. The Committee will also be asked to endorse the approach taken to conform to the Public Sector Internal Audit Standards requirements for an external review of Internal Audit.

All 5 **External Audit Reports**

The Committee will be asked to approve the letters of management representation in relation to the County Council and Pension Fund.

All 6 **Financial Statements 2015/16**

The Committee will be asked to approve the Statement of Accounts for 2015/16 for West Sussex County Council and the West Sussex Pension Fund.

All 7 **Treasury Management Compliance Report – First Quarter 2016/17**

The Committee will be asked to note the report.

All 8 **Risk Management – Update on Progress to Embed a New Approach**

The Committee will be asked to note progress on risk management.

All 9 **School Balances as at 31 March 2016**

The Committee will be asked to note the work undertaken with schools in managing their school budgets to avoid or recover budget deficit positions and manage the amount of school balances held.

All 10 **Facilities Management Contract Compliance Performance Monitor**

The Committee will be asked to note the update.

All 11 **Date of Next Meeting**

The next meeting of the Committee will be held at 10.30 a.m. on Monday, 28 November 2016.

<u>Pension Advisory Board</u> (21 September)	 Adam Chisnall (033022 28314)
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All 5 **Progress Report**

The Board will be asked to consider and note an update on matters arising from previous meetings.

Electoral Division	Item	Subject	Committee Officer
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All 6 **Local Pension Board News Update**

The Board will be asked to note the update.

All 7 **Pensions Panel Minutes – Part I**

The Board will be asked to note the confirmed Part I minutes from the April Pensions Panel meeting and the agenda from the July Pensions Panel meeting.

All 8 **Administration Procedures and Performance**

The Board will be asked to note the report and confirm any further information that it requires.

All 9 **Risk Register**

The Board will be asked to note the Risk Register and raises any comments or queries.

All 10 **Newsletter Review**

The Board will be asked to consider the process for the 2016 Newsletters.

All 11 **Pension AGM Feedback**

Mr Cohen to provide feedback from the Pension AGM on 27 July. The board will be asked to propose any improvements for the 2017 Pension AGM.

All 12 **Annual Report**

The Board will be asked to note the annual report which also contains details on audit, on which the board will be asked to comment.

All 13 **Surveys**

The Board will be asked to note the survey results and consider whether action is required.

All 14 **Training**

Members of the Board will be asked to review the training log and provide details of their progress on the Pensions Regulator Toolkit.

All 15 **Date of Next Meeting and Future Dates**

The next meeting of the Board will be held at 9.30 a.m. on Wednesday, 6 December 2016. The Board will be asked to note the proposed dates for 2017/18.

2 March 2017

26 April 2017 – cancellation proposed

5 July 2017

29 November 2017

1 March 2018

Electoral Division	Item	Subject	Committee Officer
		Children and Young People's Services Select Committee (13 October)	✉ Wendy Saunders (033022 22553)

Please note that, with the agreement of the Chairman, an additional meeting of the Select Committee will be held at 10.30 a.m. on Thursday, 13 October 2016. This date was previously in members' diaries as a project day.

Weekly News

Electoral Division	No.	Subject	Officer Contact
		Governance Committee	✉
All	1	Parliamentary Boundary Review	Charles Gauntlett (033022 22524)

The Boundary Commission for England published its draft proposals for the future pattern of Parliamentary constituencies in England on 13 September 2016. There is now a 12-week consultation period. Anyone may respond to the consultation, the details of which can be found on the website:

<http://boundarycommissionforengland.independent.gov.uk/2018-review/>

The Governance Committee will be asked to agree a response to the consultation on behalf of the County Council on 28 November 2016.

Other Matters

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All	2	Forward Plan – October 2016 to January 2017	Charles Gauntlett (033022 22524)

The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of this edition of the Forward Plan of Key Decisions, for October 2016 has been published in order to include the following decisions:

- A new decision in the Children – Start of Life portfolio: Procurement of a Regional Dynamic Purchasing System for SEND and Children's Social Care (October 2016)
- An amendment in the Highways and Transport portfolio: East Grinstead Parking Review (moved to December 2016 due to cancellation of the September County Local Committee meeting).

Communications

County Council Press Releases up to 9 September

05/09/16 - [Firefighters join Community Action Network for Bognor fun day](#)

Firefighters will be raising awareness of the life-saving potential of the Service's Home Safety Visits and giving people the opportunity to chat informally to their local fire crew

05/09/16 - [Hear about West Sussex's link to King Charles II's dramatic escape from England](#)

History talk at Shoreham Library

06/09/16 - [Halnaker Windmill restoration update](#)

Work due to start early next year after delayed planning approval granted

07/09/16 - [Stronger 'Local Offer' for parents and carers](#)

A one-stop-shop website for parents and carers of young people aged from birth to 25 years with SEND

07/09/16 - [Cancellation of North Mid Sussex Area Committee Meeting](#)

The next committee meeting will take place on 7 December at East Grinstead Library

07/09/16 - [Bonfire safety warning after man suffers serious burns](#)

Firefighters have issued a warning after a man suffered serious burns attempting to use fuel to light a bonfire

07/09/16 - [From birth with books – our littlies love libraries!](#)

We've got a new look library card for our younger customers - and it features the Gruffalo!

07/09/16 - [Celebrate poetry at Worthing Library](#)

Come along to Worthing Library to celebrate National Poetry Day in October

08/09/16 - [Plans by Highways England to improve A27 at Chichester will be debated next week](#)

Officers have considered all five proposals on their technical merits

09/09/16 - [Banned substances seized at Gatwick](#)

Smuggling attempt to bring in large amount of highly toxic cosmetic products foiled by West Sussex Trading Standards

09/09/16 - [Landmark tower rescue exercise](#)

West Sussex Fire & Rescue Service will be carrying out a training exercise at Chichester Cathedral's Bell Tower next Wednesday, 14 September

For further information on or copies of the press releases listed please contact the Policy and Communications Unit on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 09/09/16

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/055/16/TG Southern Water Services Ltd GR: 491775 106564	Erection of one Ferric Dosing Plant Kiosk, one Incomer Changeover Kiosk, one Motor Control Centre (MCC) Kiosk and Grass Bund. At Tangmere Waste Water Treatment Works, Easthampnett Lane, East Hampnett, Tangmere, West Sussex, PO18 0JY	07/09/16	Delegated	Mr S J Oakley

Comments on the above planning application should be made by 05/10/16 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones