

13 May 2015

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free e-mail alerts for the Forward Plan, please register via [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
15/05/15	Cabinet Member for Children – Start of Life	CH2(15/16)	Procurement for 24/7 Pilot Accommodation Service for Young People Leaving Care or In Need	Vicky Wheatley 033022 22552
21/05/15	Cabinet Member for Children – Start of Life	CH3(15/16)	Creation of a Children's Social Work Academy and Supporting the Transition of Children's Social Care	Vicky Wheatley 033022 22552

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Children – Start of Life	CH1(15/16)	Approval to commence a competitive procurement process to award a new contract for Food Supply and delivery of the Meals on Wheels Service to Customers and West Sussex County Council-operated Specialist Day Centres	Vicky Wheatley 033022 22552
Cabinet Member for Highways and Transport	HT1(15/16)	Approval of Procurement Process to award contracts for the provision of Client Services Transport and Local Public Bus Services	Matthew Evans 033022 22538

Select Committee Task and Finish Group

Health and Adult Social Care Select Committee Task and Finish Group

The Task and Finish Group (TFG) will scrutinise and input into a new contract for the supply and delivery of the Meals on Wheels service to customers in the County Council-operated Specialist Day Centres and in the wider community as proposed in the April 2015 Cabinet Member [report](#) prior to the award of the contract in early July 2015. It will focus on issues including: the reason that the service requires reprocurement, impact on staff that may be subject to a TUPE arrangement, pricing, types of meal available, delivery and safe and well check arrangements, information on existing market providers of meal supply and delivery, the longer term sustainability of the service and member involvement in the commissioning process and monitoring of contracts. The TFG will meet once on 15 May 2015. The members of the TFG are as follows:

Mrs Whitehead (Chairman), Mr Griffiths, Mr Hillier, Mr M G Jones, Mr Sheldon, Mr Turner and Dr Walsh

The TFG will make any interim comments to the Cabinet Member for Adult Social Care and Health following its meeting on 15 May, to be fed into the procurement process. It will also present these for discussion to the Health and Adult Social Care Select Committee on 11 June 2015.

Committee Decisions

Electoral Division	Item	Subject	Committee Officer
			✉ Clare Jones (033022 22526)

Governance Committee (27 April)

All 4 Notice of Motion – Age of Voting

The County Council, at its meeting on 27 March 2015 referred a notice of motion by Mr Oxlade to the Governance Committee for consideration. The Committee considered the motion at its meeting on 27 April 2015 and is intending to recommend to the County Council at its meeting on 22 May 2015 that the motion should be rejected for the reasons set out in the attached [report](#).

Weekly News

Electoral Division	No.	Subject	Officer Contact
			✉
All	1	Forward Plan – June to September 2015	Matt Hall (033022 22539)

The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve

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expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions, for June to September 2015, has been published in order to accommodate a decision regarding procurement on behalf of the Your Energy Sussex Partnership within the Residents' Services portfolio. There is a legal requirement for 28 days' notice to be given of a key decision and therefore this decision will be considered following 4 June 2015.

Communications

County Council Press Releases up to 8 May

01/05/15 - [Hard of hearing reading group at Worthing Library](#)

Worthing Library's hard of hearing reading group is looking for new members

01/05/15 - [Find out about the 'postcard war' at Worthing Library](#)

Worthing Library will host an illustrated presentation by Roger Mayhew next week as part of a series of free lunchtime talks

06/05/15 - [Take time out for the 'Big Lunch'](#)

Take time out to get to know your neighbours by holding a Big Lunch in your community on Sunday 7 June 2015

06/05/15 - [Shining a light on West Sussex small businesses](#)

Thirteen small businesses have benefitted from £20,000 grant funding from the County Council to help reduce their energy costs

06/05/15 - [New Barnham to Walberton link a safer gateway to National Park](#)

Cyclists and pedestrians can expect a safer journey between Barnham, Walberton and the South Downs National Park later this year

08/05/15 - [Tips on living well with dementia ahead of Dementia Awareness Week](#)

A West Sussex couple are sharing their tips on living well with dementia ahead of Dementia Awareness Week (17 to 23 May)

For further information on or copies of the press releases listed please contact Eleanor Frost in the Communications Unit on (033022 22509) or ✉ eleanor.frost

STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire

about an application that does not appear on the list or one on which you would like to be updated, please contact Alex Jack on (033022) 25212.

Proposals for Traffic Regulation Orders and Traffic Management Matters

TRAFFIC REGULATION ORDERS

Location	Proposal	County Local Committee	Provisional Decision Method	Local Member(s)
Upper Shoreham Road, Shoreham-by-Sea	New signalised pedestrian crossing.	Adur	Delegated	Ms Kennard

Comments on any of the above proposals should be made by 27/05/15 to tro.team@westsussex.gov.uk or if you require further information, please contact James Lightfoot on 033022 25695

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones