

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
13/03/19	Joint Eastern Arun Area Committee	EA6(18/19) EA7(18/19)	Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Jack Caine 033 022 28941
13/03/19	North Chichester County Local Committee	NC5(18/19) NC6(18/19)	Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Monique Smart 033 022 22540
15/03/19	Adur County Local Committee	A7(18/19) A8(18/19)	Impulse Leisure Centre Traffic Regulation Order Community Initiative Funding	Jack Caine 033 022 28941
19/03/19	Cabinet Member for Education and Skills	ES19(18/19) ES20(18/19)	Expansion works to Nyewood Junior School, Bognor Regis Expansion of Shelley Primary School, Broadbridge Heath	Wendy Saunders 033 022 22553
20/03/19	Executive Director Economy, Infrastructure and Environment	OKD29(18/19)	Award of Contract for the expansion of Bourne Community College	Wendy Saunders 033 022 22553

Urgent Action

Members are asked to note the following urgent action taken by the Director of Law and Assurance, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
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The following matter contains exempt information under Part 1 of Schedule 12A of the Local Government Act 1972 as indicated against the item

Highways and Infrastructure

Littlehampton East **HI29(18/19)** **[A259 Littlehampton Corridor Improvements Land Acquisition \(amendment\)](#)**

Contact: Judith Shore (033 022 26052) ☒

A decision was taken by the Cabinet Member for Highways and Infrastructure (HI25(17/18)) in January 2018 in relation to the plans for improvements to the A259 between Worthing and Littlehampton. It included proposals for the land required to give effect to the planned improvements. Compulsory purchase orders were considered the best option to acquire the land to enable the scheme to progress to a strict timetable and overcome various encumbrances that may be associated with land. Since that date, further detailed work has been carried out on the land required and, whilst the overall proposals are largely unchanged, it was necessary to clarify the precise areas required and for these to be better described in plans in order to assist the land acquisition processes. The Director of Law and Assurance, in consultation with the Cabinet Member for Highways and Infrastructure and the Chairman of the Environment, Communities and Fire Select Committee, has therefore used his delegated powers under Standing Order 5.23 (b) to clarify the precise areas. The decision was urgent due to legislative deadlines - delay would have prejudiced the County Council's interests.

(Exempt, paragraph 3, Financial or business affairs of any person (including the authority))

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Adults and Health	AH14(18/19) AH15(18/19)	Review of Fees paid to Providers of Adult Social Care Contract arrangements for Community Advice (Citizens Advice)	Wendy Saunders 033 022 22553
Crawley County Local Committee	C6(18/19) C7(18/19) C8(18/19)	Crawley Residents' Parking Scheme Review Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Jack Caine 033 022 28941
Director of Adults' Services	OKD22(18/19)	Procurement of an Integrated Advocacy Service	Erica Keegan 033 022 26050
Director of Highways and Transport	OKD23(18/19)	Broadbridge Heath Major Highway Improvement Scheme	Judith Shore 033 022 26052

Decision-Maker	No.	Decision	Officer Contact
Director of Energy, Waste and Environment	OKD24(18/19)	Award of Contract for the provision of Clinical Waste Services	Judith Shore 033 022 26052
Executive Director Economy, Infrastructure and Environment	OKD25(18/19)	Procurement of an Interim Building Maintenance Services Contract	Suzannah Hill 033 022 22551
Director of Children and Family Services	OKD26(18/19)	Award of Contract for Integrated Child Psychology Service	Wendy Saunders 033 022 22553

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Health and Adult Social Care Select Committee](#) (15 March)

✉
Rob Castle
(033 022 22546)

All 4 **Forward Plan of Key Decisions**

The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 5 **Responses to Recommendations**

The Committee will be asked to note the following responses:

- (a) Sussex Community NHS Foundation Trust to recommendations made at the meeting on 15 November 2018
- (b) The Cabinet Member for Adults and Health to recommendations made at the meeting on 16 January 2019
- (c) South East Coast Ambulance Service NHS Foundation Trust to recommendations made at the meeting on 16 January 2019
- (d) The clinical commissioning groups to recommendations made at the meeting on 16 January 2019
- (e) Secretary of State for Health to recommendations made at the meeting on 16 January 2019

All 6 **Radiotherapy services: New Service Specifications and implications for West Sussex provision**

The Committee will be asked to consider an update on the national public consultation exercise on the proposed Radiotherapy Service Specification and the final service specifications for radiotherapy services in England.

All 7 **Adult Social Care Improvement Programme**

The Committee will receive a presentation, figures and charts which will provide additional information, as previously requested including:

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- latest Safe Indicators Performance information;
- evaluation of the innovation sites; and
- recruitment and retention of social workers and occupational Therapists.

All 8 **Dementia Framework West Sussex 2014-19: Review and Refresh**

The Committee will receive an update on the review of the Dementia Framework West Sussex 2014-19.

All 9 **Business Planning Group Report**

The report informs the Committee of the Business Planning Group meeting held on 4 February 2019, setting out the key issues discussed. The Committee will be asked to endorse the contents of the report, and particularly the Committee's Work Programme revised to reflect the Business Planning Group's discussions.

All 10 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 11 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 12 **Date of Next Meeting**

The next meeting of the Committee will be held on 12 June 2019 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Proposals to improve mental health services in West Sussex
- Housing Related Support Update
- Safeguarding Adults Board Annual Report
- Improved Better Care Fund

[Performance and Finance Select Committee](#) (20 March)



Lisa Sampson
(033 022 28193)

All 4 **Capita Partnership Performance Report Review**

The Committee will be asked to consider and comment on the current performance of the Capita contract together with an update on any improvement plans which were in place during 2018/19.

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All 5 **Total Performance Monitor as at end of December 2018**

The Committee will be asked to examine the data and supporting commentary for the December 2018 Total Performance Monitor and make any relevant recommendations for action to the Cabinet Member or a relevant Select Committee.

All 6 **Capital Programme Quarter 3 Performance Monitor Report**

The Committee will be asked to consider a status position on the Capital Programme as at end of December 2018. The Committee will be asked to review, comment on and make any relevant recommendations for action to the Cabinet Member in relation to the quarterly performance report of the capital programme.

All 7 **Business Planning Group Report**

The Committee will be asked to consider an update report informing members of the Business Planning Group meeting held on 25 February 2019, setting out the key issues discussed. The Committee will be asked to endorse the contents of the report, support the updates to the Committee's work programme as recommended by the Business Planning Group, and note the latest Task and Finish Group Rolling Programme and make comments accordingly.

All 8 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 9 **Forward Plan of Key Decisions – 11 March 2019**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 10 **Possible Items for Future Scrutiny**

Members to raise any items which they believe to be of relevance to the business of the Select Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc. If any member puts forward such an item the Committee's role at the meeting is to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 11 **Date of Next Meeting**

The next meeting of the Committee will be held on 22 May 2019 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Total Performance Monitor report – March and end of 2018/19
- Capital Programme Quarter 4 and end of 2018/19 Performance Monitor report
- Annual Scrutiny Newsletter for 2018/19

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 14 May 2019.

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West Sussex Health and Wellbeing Board (25 April)

✉
Erica Keegan
 (033 022 26050)

Please note that the meeting of the Health and Wellbeing Board due to be held at 2.00 p.m. on Thursday, 25 April 2019 will start at the slightly earlier time of 1.00 p.m.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Finance and Resources

<i>All</i>	1	Third Quarter Review of Capital Programme as at 31 December 2018	✉ Matt Hall (033 022 22539)
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The Capital Programme governance arrangements previously agreed by the County Council provide for a quarterly review of the capital programme to be published in the Members' Information Service and linked to the Members' Information Network database. The third quarter report, as at 31 December 2018, has now been published and is [attached](#). The report provides a status position of the Capital Programme and the projects contributing towards it. It sets out the project status, a RAG (red, amber, green) status, taken from the project highlight reports and identifies those projects that should be kept under review and/or have been escalated to Strategic Capital Investment Board.

Communications

County Council Press Releases up to 8 March

02/03/19 - [Firefighters tackle blaze at Crawley car showroom](#)

The fire at Tesla in County Oak Way was started accidentally and was not caused by Tesla cars, chargers or batteries

04/03/19 - [Sturdy start for Slipper Swap as Wellbeing Month gets underway](#)

More than 40 pairs of tired, worn-out, old slippers have been traded in for a brand new sturdy set as the West Sussex Slipper Swap got underway on Friday

04/03/19 - [Meals on Wheels customers raise a mug to Fairtrade Fortnight](#)

West Sussex Meals on Wheels delivery drivers have a little something extra special to deliver as part of their rounds this Fairtrade Fortnight

04/03/19 - [West Sussex County Council celebrates National Apprenticeship Week](#)

The next apprenticeship fair takes place on Saturday, 9 March 2019 in Horsham - why not come along

04/03/19 - [Website launched to support the West Sussex care market](#)

The County Council has launched a new website www.proudtocarewestsussex.com designed to be the go to place to find out about working in care and searching for jobs in the care sector across West Sussex

05/03/19 - [Bernstein Festival Archive is presented to Record Office](#)

An archive of materials from the 2018 Bernstein in Chichester Festival has been presented to the West Sussex Record Office

05/03/19 - [Radiotherapy service on agenda of Health and Adult Social Care Select Committee](#)

The County Council's Health and Adult Social Care Select Committee will meet on Friday, 15 March 2019, at County Hall, Chichester from 10.30 a.m.

05/03/19 - [Fourteen people prosecuted in clampdown on Blue Badge parking misuse](#)

A total of 14 people have now been successfully prosecuted in the county-wide clampdown on Blue Badge parking fraud.

06/03/19 - [60-year-old friendship with Chartres celebrated in Chichester](#)

The Mayor of Chartres in France has paid a special visit to Chichester to mark 60 years since the two cities signed a twinning arrangement - Chartres is located about 50 miles southwest of Paris and is famous world-wide for its cathedral

07/03/19 - [High hopes for new song - Great As Me!](#)

An empowering new song showcasing the talents of people with learning disabilities has been penned by members of Burnside Day Service

08/03/19 - [Prevention Assessment Teams hosting drop-in sessions to help people take back control of their lives](#)

When Crawford Medley first moved to Shoreham-by-Sea having not long suffered a stroke he found himself feeling rather isolated and unsure of where to turn for support

08/03/19 - [Help for young people with special needs seeking work](#)

County Council launches campaign to support more young adults with special educational needs and disabilities (SEND) to find employment

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 08/03/19

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/027/19 Director of Economy, Planning and Place GR: 515936 103346	Installation of artificial grass to school playing field at Lyndhurst Infant School, 179A Lyndhurst Road, Worthing BN11 2DG	07/03/19	Delegated	Mr R J Oakley
WSCC/031/19 Director of Economy, Planning and Place GR: 517920 132314	Development of school field to provide an artificial grass, all- weather, daily-mile track at North Heath Community Primary School Erica Way, Horsham RH12 5XL	07/03/19	Delegated	Mr Catchpole

Comments on either of the above planning applications should be made by 03/04/19 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033 022 24674.

For further information about the Members' Information Service please contact Clare Jones on 033 022 22526 or ✉ clare.jones