



If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
19/11/15	Leader	LDR13(15/16)	<a href="#">Total Performance Monitor – end of September 2015</a>	Rosemary Pugh 033022 22548

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Finance	FIN12(15/16)	<a href="#">Disposal of parcels of land at Lamberts Lane, Midhurst</a>	Rosemary Pugh 033022 22548

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Environmental and Community Services](#)  
Select Committee (18 November)

✉  
Lisa Etchell  
(033022 23597)

**All**            4            **Cabinet Member's response to the Committee's recommendations on the Public Engagement and Consultation on the Future of the 3in1 Card Young Persons Travel Scheme**

The Committee will be asked to note the Cabinet Member for Highway and Transport's response to the Committee's recommendations on the Public Engagement and Consultation on the Future of the 3in1 Card young Persons Travel Scheme.

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**All**            5            **Cabinet Member's response to the Committee's recommendations on the Response to Proposals for Two New Railway Stations, between Littlehaven and Ifield Stations on the Arun Valley Line**

The Committee will be asked to note the Cabinet Member's response to the Committee's recommendations on the Response to Proposals for Two New Railway Stations, between Littlehaven and Ifield Stations on the Arun Valley Line as set out below:

'The decision to provide a response to proposals for an additional railway station to the North of Horsham has been removed from the Forward Plan. A response from the County Council will be agreed by the Cabinet Member once Network Rail has provided additional information about the potential impacts of the proposals.'

**All**            6            **Traffic Regulation Orders**

The Committee will be asked to consider a new process for Traffic Regulation Orders (TROs). The proposed process concerns non-complex TRO proposals. As defined by the criteria in the report, more complex TROs will be considered for progression as a Highways Improvement scheme. The Committee will be asked to consider the proposal for a new process for the assessment and implementation of TROs and agree any comments to raise with the Cabinet Member for Highways and Transport.

**All**            7            **Draft Sustainability Strategy 2015-19**

The Committee will be asked to consider the revised Sustainability Strategy after publication of the new Corporate Plan which includes the following new priority areas identified for action: Embedding Sustainability, Place, Resource Efficiency and Working with and influencing others. The draft action plan identifies the key activities and initiatives that will be undertaken to support the delivery of the revised strategy. The Committee will be asked to note the preparation of the revised Sustainability Strategy and accompanying action plan and submit any comments on the draft to the Cabinet Member with portfolio responsibility for Corporate Relations.

**All**            8            **Approval to Procure Real Time Passenger Information Contract**

The Committee will be asked to consider the scope of the existing Real Time Passenger Information (RTPI) system and why it should continue to be maintained and expanded under a new contract. The contract for the maintenance of the RTPI system and its expansion has expired and a new contract is required. Funding is in place for RTPI projects in 2016/17 and beyond, which can only be delivered if a new contract is in place. The Committee will be asked to endorse the decision to commence procurement of a new RTPI contract and to scrutinise the information within the report and identify any areas of concern.

**All**            9            **Highways and Transport Traffic Signals Maintenance Contract – Approval to Procure a Term Contract**

The Committee will be asked to consider proposals to progress a Traffic Signals Maintenance Contract (single provider) for all Highways and Transport design, development, supply, install and maintenance services. There is a requirement to replace the current contract, which expires on 1 October 2016. It is proposed that the contract term for the

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Maintenance Contract will be five years with an additional five years' extension, based on the supplier meeting the Key Performance Indicators. The Committee will be asked to consider the recommendations and support the proposals.

**All**                    10            **Business Planning Group Report**

The report provides an update to the Committee of the Business Planning Group meeting held on 15 September 2015 setting out the key issues discussed. The Committee will be asked to endorse the contents of the report and the Committee's Work Programme for 2015/16, revised to reflect the Business Planning Group's discussions.

**All**                    11            **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting.

**All**                    12            **Forward Plan of Key Decisions – December 2015 to March 2016**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**                    13            **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

**All**                    14            **Date of the Next Meeting**

The next scheduled meeting of the Committee is on 14 December 2015 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 2 December 2015. Items likely to be on the agenda include:

- 3in1 Card scheme
- Pagham Harbour
- KSI performance and Road Safety Strategy

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**Governance Committee (4 January)**



**Clare Jones**  
(033022 22526)

An additional meeting of the Governance Committee had been scheduled for Monday, 4 January 2016 to consider the County Council's response to the Local Government Boundary Commission's draft recommendations for West Sussex. Following notification by the Boundary Commission that its time table has been put back by around a month (see news item 1 on page 4), the Chairman has agreed that the additional meeting can be cancelled. The Commission's recommendations will now be reported to the meeting of the Committee due to be held on 25 January 2016.

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### **Planning Committee (1 December)**

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**Tracey Guinea**  
 (033022 28679)

Please note that, with the agreement of the Chairman, the meeting of the Planning Committee due to be held on Tuesday, 1 December 2015 has been cancelled as there are no applications for decision. The next meeting of the Committee will be held on Tuesday, 12 January 2016.

### **North Horsham County Local Committee (6 June)**

✉  
**Paul Matthews**  
 (033022 25409)

Please note that, with the agreement of the Chairman, the meeting of the North Horsham County Local Committee due to be held on Monday, 6 June 2016 has been moved to Monday, 13 June 2016.

## Weekly News

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### **Governance Committee**

<b>All</b>	1	<b>Boundary Review: Time table for publication of Draft Recommendations for West Sussex</b>	✉ <b>Charles Gauntlett</b> (033022 22524)
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The Local Government Boundary Commission has notified the County Council that its time table has been put back by around a month and the draft recommendations for West Sussex will now be published on 15 December 2015. Following consideration by the Electoral Review Panel, the Commission's recommendations will therefore be reported to the Governance Committee on 25 January 2016.

### **Leader**

<b>All</b>	2	<b>#OurDay 2015 – celebrating the people behind Local Government</b>	✉ <b>Philippa Eld</b> (033022 22418)
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#OurDay is an annual social media event organised by the Local Government Association (LGA) and the Knowledge Hub. It is designed to raise the profile of the great work done every day by those working in councils and other public services. This year the event is being held on **Wednesday, 18 November**.

The LGA is encouraging as many councillors and local authority staff as possible to take a couple of minutes out of their day to tell the world what they are up to as part of the 24-hour event on twitter. If you have a twitter account

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please take part by sharing some information about what you are doing during the course of your working day to support your local community. Please remember to include #OurDay and @WSCCNews in your tweet. For more information please see: <http://www.local.gov.uk/our-day>.

## Communications

### County Council Press Releases up to 6 November

30/10/15 - [Free loan service for specialist communication aids at libraries](#)

Libraries across West Sussex will provide specialist resources for children, young people and adults who require help with communication

30/10/15 - [School's in for parents seeking new reception places](#)

Crawley parents invited to attend special information event on the building of a new school

02/11/15 - [Stay safe this bonfire season and attend an organised event](#)

West Sussex Fire & Rescue Service is urging people to stay safe in the run up to Bonfire Night by attending an organised event rather than holding a display at home

02/11/15 - [Horsham FindItOut Centre is relocating to the Youth Hub@Horsham](#)

Centre offers a safe and comfortable space to help young people

03/11/15 - [Horsham Library holding foster information event](#)

Informal drop-in event on Monday, 9 November

03/11/15 - [Orchard Street development will benefit community and unlock value](#)

Work has started on a development of four houses on land owned by the County Council

03/11/15 - [Proposals to cater for growing number of families in Mid Sussex and Crawley](#)

A consultation has been launched for proposals on a new school and several expansions

05/11/15 - [Community backs creative and digital hub project for Bognor Regis](#)

Community groups and business came together this week to discuss initial proposals for a creative and digital hub in Bognor Regis

05/11/15 - [Community comes together to help with Sussex Memorial Service](#)

The Sussex community has been praised for coming together to help with the Sussex Memorial Service

06/11/15 - [Couple rescued from flat fire in Lancing](#)

A couple were rescued by firefighters yesterday after a fire broke out in the living room of their second floor flat in Lancing

06/11/15 - [West Sussex are Champions in sugar reduction](#)

Sugar in primary school meals has been cut by half a kilo, thanks to West Sussex's work as a Sugar Reduction Champion

**For further information on or copies of the press releases listed please contact Philippa Eld in the Communications Unit on (033022 22418) or ✉ [philippa.eld](mailto:philippa.eld)**

## Planning Applications registered in the week ending 06/11/15

### COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
<a href="#">WSCC/070/15/R</a> Executive Director Residents' Services GR: 504820 102903	Construction of single storey classroom and WC facilities (to replace recently demolished modular building). At Rustington Community Primary School, North Lane, Rustington, West Sussex, BN16 3PW.	06/11/15	Delegated	Mr Tyler

**Comments on the above planning application should be made by 02/12/15 to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please contact County Planning on (01243) 642118**

## Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)