

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
17/10/17	Cabinet Member for Highways and Infrastructure	HI13(17/18)	Approval of the Proposed Submission of the Shoreham Harbour Joint Area Action Plan	Laura Johnston 033022 22536
19/10/17	Cabinet Member for Highways and Infrastructure	HI15(17/18)	Procurement of Highway Infrastructure Asset Condition Surveys	Laura Johnston 033022 22536

Urgent Action

Members are asked to note the following urgent action taken by the Director of Law and Assurance, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
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Joint Western Arun Area Committee

All in Joint Western Arun **WA3(17/18)** [Community Initiative Funding](#)

Contact: Monique Smart (033022 22540) ✉

The Director of Law and Assurance, in consultation with the Chairman of the Area Committee and the Chairman of the Performance and Finance Select Committee, has used his delegated powers under Standing Order 61(2) to approve the following Community Initiative Fund Application:

71/JWAAC Blakes Mead Community Association, £856.14 towards a Halloween event

The decision has been taken under the urgent action procedure as the applicant was seeking funding for an event that

Electoral Division	No.	Decision	Officer Contact
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will take place before the next meeting of the Area Committee. The remainder of the application will be considered at the next meeting of Area Committee in November.

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Adults and Health	AH1(17/18)	Procurement for Discharge to Assess with Reablement Care Services	Suzannah Hill 033022 22551
Cabinet Member for Education and Skills	ES5(17/18)	Proposal to disband the Education and Skills Forum and establish alternative arrangements for engaging with West Sussex Schools	Wendy Saunders 033022 22553
Cabinet Member for Environment	ENV4(17/18)	Charges at Household Waste and Recycling Sites	Laura Johnston 033022 22536

Notices of Motion to County Council

Notices of motion withdrawn with the agreement of the proposer, seconder and responder under Standing Order 16(9)(iv)

County Council Notice of Motion by Dr Walsh: 21 July 2017 - Household Waste and Recycling Sites

The Chairman of the County Council referred the [notice of motion](#) on the impact on opening hours of household waste recycling sites, submitted by Dr Walsh to the County Council on 21 July 2017, to the Cabinet Member for Environment for consideration.

Since the motion was moved at the County Council meeting, there has been ongoing work by the cross-party Executive Task and Finish Group and, on 29 September 2017, the Cabinet Member took a decision to suspend the charges from 1 October 2017 until further notice for the disposal of construction waste including soil, hard-core, DIY plasterboard for the foreseeable future, but to maintain the charging for the disposal of car and van tyres.

In light of these actions Dr Walsh, in consultation with Mr Purchase as seconder, and with the Cabinet Member as responder, has agreed that the motion will not be put before the Council for debate but will be withdrawn, awaiting the outcome of a report to the Environmental and Community Services Select Committee on 15 November 2017.

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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Rights of Way Committee (31 October)

✉
Tracey Guinea
 (033022 28679)

Please be advised that, in consultation with the Chairman, the meeting of the Rights of Way Committee scheduled to take place at 2.15 p.m. on Tuesday, 31 October 2017 has been cancelled because there are no applications to heard that require a decision by Committee at this time. The next meeting of Rights of Way Committee will take place on Tuesday, 20 February 2018 at 2.15 p.m. at County Hall, Chichester.

Health and Adult Social Care Select Committee (9 November)

✉
Rob Castle
 (033022 22546)

Please note that, in consultation with the Business Planning Group, the meeting of the Committee due to be held at 10.30 a.m. on Thursday, 9 November 2017 has been cancelled and will be replaced by a member-only project day. There will now be a meeting of the Committee at 10.30 a.m. on Friday, 1 December 2017 in place of the diaried project day.

Performance and Finance Select Committee (22 November)

✉
Lisa Sampson
 (033022 28193)

Please note that, in consultation with the Chairman, the meeting of the Committee on Wednesday, 22 November 2017 will start at the later time of 1.00 p.m. rather than 10.30 a.m.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Safer, Stronger Communities

All	1	<u>Local businesses invited to get Cyber Savvy</u>	✉ Emily King (033022 23876)
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A free event is on offer for local businesses to raise cyber awareness and provide them with easy-to-follow education to protect themselves from cyber criminals. The event is being hosted by the County Council alongside Sussex Police and Get Safe Online, following an increasing concern in Cyber Crime in West Sussex and across the UK. The Cyber Awareness Event, which will take place on Wednesday, 25 October 2017 from 8.00 a.m. to 11.00 a.m. at County Hall North in Horsham, will offer education and support for businesses on how they can protect themselves proactively from cyber-attacks as well as improve their security practices.

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A number of cyber security experts will be speaking at the event including:

- Get Safe Online
- Lloyds Bank
- Kaspersky Lab
- City of London Police
- South East Regional Organised Crime Unit

It will also include guidance towards Cyber essentials, ISO27001 and advice on how businesses can prepare themselves for the forthcoming General Data Protection Regulation (GDPR) legislation in 2018. While larger businesses are certainly a bigger target for hackers, small businesses can be viewed by criminals as easy prey as well as a way into bigger organisations in their supply chain. The event is specifically designed to address the needs of smaller businesses that may not have huge resources available to create cyber security processes. Businesses that attend will leave armed with tips and tools that enable them to make small but significant changes to protect their organisation from criminals. For more information and to register for the event, please visit www.eventbrite.co.uk and search for 'Protecting Your Business from Cyber Crime'.

Finance and Resources

All	2	First Quarter Review of Capital Programme as at 31 June 2017	 Matt Hall (033022 22539)
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The Capital Programme governance arrangements previously agreed by the County Council provide for a quarterly review of the capital programme to be published in the Members' Information Service and linked to the Members' Information Network database. The first quarter report, as at 31 June 2017, has now been published and is [attached](#). The report provides a status position of the Capital Programme and the projects contributing towards it. It sets out the project status, a RAG (red, amber, green) status, taken from the project highlight reports and identifies those projects that should be kept under review and/or have been escalated to Strategic Capital Investment Board.

Communications

County Council Press Releases up to 6 October

02/10/17 - [Traders urged to 'stand out from the crowd' in Customer Service Week](#)

It's National Customer Service Week and Trading Standards are keen to support West Sussex businesses which have publicly committed to operating in a legal, honest and fair way

02/10/17 - [Apply now for next year's primary school places](#)

Applications have opened for school places for children due to start primary or infant school in September 2018

03/10/17 - [Sussex Health Care response](#)

Together with partners including police, health and other local authorities, the County Council is continuing to look in detail at care at a number of services run by Sussex Health Care

03/10/17 - [West Sussex gears up for World Mental Health Day](#)

Residents affected by mental health can get support at their local library

03/10/17 - [Coroner receives update on police investigation into Shoreham air crash](#)

The West Sussex Senior Coroner has said police have informed her that progress has been made on the Shoreham air crash investigation

03/10/17 - [Online options in National Customer Service Week](#)

West Sussex Trading Standards' 'Trade Simple' courses cover a variety of topics to help businesses treat their customers fairly

03/10/17- [Traders told to comply with food safety laws or face action](#)

West Sussex Trading Standards' sampling and inspections revealed issues with expensive saffron and mustard oil

04/10/17 - [Bognor Fire Station opens its doors this half term!](#)

Bognor Fire Station prepares for its upcoming Open Day

04/10/17 - [Lunchtime library talk with bestselling author](#)

Join G J Minett, author of bestseller The Hidden Legacy and Lie in Wait, at Bognor Regis Library's drop-in Lunchtime Talk on Wednesday, 18 October from 12.10 p.m. to 12.50 p.m.

04/10/17 - [Meet the author at Chichester Library](#)

Chichester Library welcomes West Sussex author Juliet West for an event and book signing on Thursday, 19 October at 7.30 p.m. as part of West Sussex Library Service's 'Talk about reading' celebration taking place across all libraries throughout October

05/10/17 - [Local businesses invited to get cyber savvy](#)

The event will take place on Wednesday, 25 October from 8 a.m. to 11 a.m. in Horsham

05/10/17 - [Around 60 children will need adopting this year](#)

To find out more about adopting including upcoming information sessions, visit www.westsussex.gov.uk/adoption or contact the Adoption Team on 033022 27777

06/10/17 - [Recruitment of on-call firefighters continues across West Sussex!](#)

West Sussex Fire & Rescue Service is continuing its recruitment drive to boost its number of retained firefighters as more personnel are urgently needed across the county

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 06/10/17

No applications registered

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service
please contact Clare Jones on 033022 22526 or ✉ clare.jones