

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
16/07/18	Cabinet Member for Children and Young People	CYP3(18/19)	Procurement of a Dynamic Purchasing System for Children's Placements and Other Accommodation and Support Services (SEND and Children's Social Care)	Wendy Saunders 033022 22553
16/07/18	Cabinet Member for Environment	ENV5(18/19)	Appointment to Outside Body	Rosemary Pugh 033022 22548
17/07/18	Cabinet Member for Education and Skills	ES5(18/19)	Response to Mr Jones' Notice of Motion to County Council on 8 June 2018 on Thomas Bennett Community College (see also page 2)	Wendy Saunders 033022 22553
18/07/18	Cabinet Member for Environment	ENV3(18/19) ENV4(18/19)	Proposal for a formal variation to the Materials Resource Management Contract (MRMC) covering changes to the Redemption Trustee Account and a change to the way a reduction of Commercial Waste would change the Landfill Gate Fee Price Breathing Better: A partnership approach to improving Air Quality in West Sussex	Katherine De La Mora 033022 22535
18/07/18	Cabinet Member for Highways and Infrastructure	HI12(18/19)	A284 Lyminster Bypass (North) approval to submit a full planning application	Rosemary Pugh 033022 22548

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Children and Young People	CYP2(18/19)	Procurement of an Integrated Child Psychological Service	Wendy Saunders 033022 22553
Cabinet Member for Education and Skills	ES4(18/19)	Proposal to extend the age range of Bishop Tufnell Infant School to become an age 4 to 11 (YR – Y6) all-through Primary School and to close Bishop Tufnell Junior School	Wendy Saunders 033022 22553
Cabinet Member for Highways and Infrastructure	HI9(18/19) HI10(18/19)	Review of On-Street Parking Charges and Related Policy Review of On-Street Pay and Display Charges and Related Policy	Rosemary Pugh 033022 22548
Crawley County Local Committee	C1(18/19) C2(18/19)	Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Adam Chisnall 033022 28314
Central and South Mid Sussex County Local Committee	CSMS1(18/19) CSMS2(18/19) CSMS3(18/19) CSMS4(18/19) CSMS5(18/19) CSMS6(18/19)	Hassocks and Keymer Parking and Traffic Scheme Penland Road & Various Roads Traffic Regulation Order Haywards Heath: Balcombe Road/ Borde Hill Lane & Hanlye Lane 30 mph Speed Limit Blackthorns Close, Blackthorns Primary School – School Keep Clear Traffic Regulation Order Prioritisation of Traffic Regulation Orders 2017/18 Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Monique Smart 033022 22540

Notices of Motion to County Council

Notices of motion withdrawn with the agreement of the proposer, seconder and responder under Standing Order 16(9)(iv)

County Council Notice of Motion by Mr Jones: 8 June 2018 – Thomas Bennett Community College

The Chairman of the County Council referred the notice of motion on Thomas Bennett Community College, submitted by Mr Jones to the [County Council](#) on 8 June 2018, to the Cabinet Member for Education and Skills for consideration.

The Cabinet Member has discussed the motion with Mr Jones. Following their discussion, and in the light of the submission of a new motion on academies which has been submitted for consideration at the next meeting of the County Council on 20 July 2018, Mr Jones, in consultation with Mrs Mullins as seconder of the motion, and with the Cabinet Member as responder, has agreed that the motion will not be put before the Council for debate but will be withdrawn.

Committee News - Committee Meetings

Electoral Division	Item Subject	Committee Officer
--------------------	--------------	-------------------

Chanctonbury County Local Committee (11 July)

✉
Monique Smart
 (033022 22540)

Unfortunately, due to unforeseen circumstances and the last minute cancellation of the pre-event by CSM Active, at the request of the Chairman, the meeting of the Chanctonbury County Local Committee due to be held tonight has been cancelled. A new date will be confirmed in the near future.

Planning Committee (17 July)

✉
Tracey Guinea
 (033022 28679)

	4	Planning Applications: Regulation 3 Applications
Horsham East	(a)	The Committee will be asked to consider and determine the following application: WSCC/026/18/HU Installation of a Multi-Use Games Area (MUGA) on existing car park with associated fencing. Kingslea Primary School, Kingslea, Horsham, West Sussex, RH13 5PS.
Angmering & Findon	(b)	The Committee will be asked to consider and determine the following application: WSCC/019/18/A The construction of a three-storey extension to provide additional class bases, a single-storey extension to provide additional Performing Arts space, a single-storey extension to the existing changing room block to provide two additional changing rooms, additional car parking and cycle storage and the removal of two temporary classroom buildings. The Angmering School, Station Road, Angmering, West Sussex, BN16 4HH.

All 5 **Update on Mineral, Waste and Regulation 3 Planning Applications**

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

All 6 **Date of Next Meeting**

The next meeting of the Planning Committee will be held at 10.30 a.m. on Tuesday, 11 September 2018 at County Hall, Chichester, PO19 1RQ.

Electoral Division	Item	Subject	Committee Officer
---------------------------	-------------	----------------	--------------------------

[Pension Advisory Board](#) (18 July)



Adam Chisnall
(033022 28314)

All 5 **Progress Report**

The Board will be asked to note the report and the progress on actions.

All 7 **Business Planning and Performance**

As agreed at the last Pension Advisory Board, the Board will have a regular agenda item to discuss the forward work programme including risk consideration.

All 8 **Regulations and Guidance Update**

The Board will discuss any news/updates that are of interest. Detail on the Local Government Pension Scheme Amendment Regulations is included within the Administration Procedures and Performance agenda item for discussion.

All 9 **Review of Pension Fund Policy Documents**

The Board will be asked to note the register of policy documents and give feedback on the presented policies.

All 10 **Administration Procedures and Performance**

The Board will be asked to note the report and confirm any further information that it requires.

All 11 **ACCESS Work Update**

The Board will be asked to note ACCESS progress.

All 12 **Training**

The Board will be asked to note the knowledge and understanding requirements and the ongoing work of officers.

All 13 **Date of Next Meeting**

The next meeting of the Board will be held at 9.30 a.m. on Wednesday, 21 November 2018.

Weekly News

Electoral Division	No.	Subject	Officer Contact
---------------------------	------------	----------------	------------------------

Member Development



All 1 **Highlighting Local Democracy** **Amanda Drinkwater**
(033022 22521)

Members may be interested to learn about the activities that took place last week to highlight Local Democracy week (2 to 6 July 2018). A short film has been made to encourage women to stand as councillors and was launched through the County Council's '[Be a Councillor](#)' website. The film shows five of our female county councillors talking

Electoral Division	No.	Subject	Officer Contact
--------------------	-----	---------	-----------------

about why it is important to have women standing for election and is part of our work to raise the profile of local democracy.

In addition to this a special Talking Heads episode was been recorded. Talking Heads is a series of recorded conversations to capture authentic stories from colleagues around the organisation – focusing on what they do and why they do it. In this episode, to mark both Local Democracy Week and the centenary of women's suffrage, three members talk about their roles, what women bring to the role and what they enjoy about it. The episode was shared internally with staff and also features on the 'Hear from West Sussex County Councillors' page of the Be a Councillor website.

The importance of engaging young people and involving them in local government was also promoted, with some of our members attending an event with the [West Sussex Youth Cabinet](#) on 5 July at County Hall North, Horsham. They were also joined by Horsham MP, Jeremy Quin. During the event, a 'speed debating' session was held focusing on topics raised by both the young people and our members, including recycling and single-use plastics, mental health, cycling and cheaper transport for students. Further engagement events and activities are being planned with our Youth Cabinet, to include a debate on lowering the voting age to 16 and youth take-over day in the autumn.

Other Matters

All	2	Forward Plan of Key Decisions	 Helena Cox (033022 22533)
------------	---	--	--

The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 10 July 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

- add a new decision to the Best Start in Life priority - Approval of a new School Effectiveness Strategy (August); and
- remove a decision from the Council That Works for the Community priority - Procurement of Housing Support Services (July). The decision has been removed as it is recommended that this item does not go forward at this time pending a wider review of the budget for Supported Housing. The intention is to carry out a more detailed appraisal of the Council's spending on housing support, which will consider the value of the outputs and outcomes of the whole range of commissioned services and provide the basis for future spending decisions. This work will inform discussions on budget planning for 2019 and beyond during the autumn. In the interim the two services which were to be the subject of procurement decisions can continue to operate as they have done, pending further decisions on the long term position.

Communications

County Council Press Releases up to 6 July

02/07/18 - [Harvard University researchers confirm authenticity of the Sussex Declaration](#)

Scientific testing of the parchment manuscript of the Declaration of Independence housed in the West Sussex Record Office supports the hypothesis of researchers from Harvard University, who propose that the document was produced in the 1780s

03/07/18 - [Level 3 heat warning issued to West Sussex residents](#)

Highs of 31 degrees are expected this week, and lows of 16 overnight

03/07/18 - [Victims remembered during Srebrenica Memorial Week](#)

The County Council is asking residents to remember the victims of the Srebrenica genocide next week for Srebrenica Memorial Week 2018

04/07/18 - [Help and advice for those involved in private fostering](#)

Help and advice is available for anyone involved in private fostering

05/07/18 - [Residents urged to increase recycling in flats and shared housing in Arun](#)

Initiative for recycling in flats and shared housing moves to Arun for six week

06/07/18 - [Trading Standards warns of airline allergen advice](#)

West Sussex Trading Standards has contacted airlines flying out of Gatwick to remind them of their obligations under EU allergen rules after concerns were raised by passengers

06/07/18 - [Airline fined after illegally importing dogs into UK](#)

An airline has been ordered to pay nearly £10,000 after it allowed dogs to illegally land at Gatwick Airport on multiple occasions

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 06/07/18

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/034/18/CR United Grab Hire Ltd GR: 530021 140723	Amendment of condition 4 of planning permission WSCC/051/16/CR to restrict requirement for sheeting of vehicles to HGVs only. At Rivington Farm, Antlands Lane, Shipley Bridge, Horley, RH6 9SR	04/07/18	Delegated	Mr Burrett

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/035/18/FB Maxi Skips GR: 482773 105780	Variation of conditions 2, 13 and 19 of planning permission WSCC/053/13/FB to allow external screening and crushing of inert construction and demolition waste. At Unit 9, Polthooks Farm, Clay Lane, Fishbourne, Chichester, West Sussex, PO18 8AH	05/07/18	Delegated	Ms Goldsmith

Comments on either of the above planning applications should be made by 01/08/18 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or [✉ clare.jones](mailto:clare.jones)