

11 March 2015

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free e-mail alerts for the Forward Plan, please register via [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
11/03/15	Joint Eastern Arun Area Committee	EA7(14/15) EA8(14/15)	<a href="#">Community Initiative Funding Appointment and Nominations to School and Academy Governing Bodies</a>	Monique Smart 033022 22540
11/03/15	North Chichester County Local Committee	NC8(14/15)	<a href="#">Community Initiative Funding</a>	Helen Cox 033022 22533
12/03/15	Chanctonbury County Local Committee	CBY10(14/15)	<a href="#">Community Initiative Funding</a>	Helen Cox 033022 22533
12/03/15	East Crawley County Local Committee	EC11(14/15)	<a href="#">Community Initiative Funding</a>	Monique Smart 033022 22540
13/11/15	Worthing County Local Committee	W12(14/15) W13(14/15) W15(14/15)	<a href="#">Worthing – Review of Town Centre Parking Controls: Days &amp; Hours of Operation – Zone A, B &amp; C</a> <a href="#">Worthing Parking Review</a> <a href="#">Appointment and Nominations to School and Academy Governing Bodies</a>	Paul Matthews 033022 25409
16/03/15	Worthing County Local Committee	W14(14/15)	<a href="#">Community Initiative Funding</a>	Paul Matthews 033022 25409
17/03/15	Joint Downland Area Committee	DA8(14/15) DA9(14/15)	<a href="#">Community Initiative Funding Appointment and Nominations to School and Academy Governing Bodies</a>	Monique Smart 033022 22540

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
17/03/15	North Horsham County Local Committee	NH8(14/15) NH9(14/15) NH10(14/15)	<a href="#">Horsham Parking Review</a> <a href="#">Community Initiative Funding</a> <a href="#">Appointments and Nominations to School and Academy Governing Bodies</a>	Helen Cox 033022 22533
18/03/15	Cabinet Member for Adult Social Care and Health	ASCH12(14/15)	<a href="#">How the Council will implement the aspects of the Care Act for which it has discretion</a>	Suzanne T Thompson 033022 22551
19/03/15	Cabinet Member for Highways and Transport	HT28(14/15)  HT29(14/15)	<a href="#">Highways and Transport Design and Build Framework and Professional Services Contract - Approval to Procure Operation Watershed Active Communities Fund Applications – February 2015</a>	Matthew Evans 033022 22538

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Corporate Relations	CR6(14/15)	<a href="#">Contract for the Provision of Cleaning Materials and Equipment</a>	Rosemary Pugh 033022 22548
Cabinet Member for Highways and Transport	HT27(14/15)	<a href="#">Introducing a Road Works Permit Scheme</a>	Matthew Evans 033022 22538
South Mid Sussex County Local Committee	SMS10(14/15) SMS11(14/15)	<a href="#">Community Initiative Funding</a> <a href="#">Appointments and Nominations to School and Academy Governing Bodies</a>	Annalee Clayton 033022 22523

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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### [Environmental and Community Services](#) Select Committee (13 March)

✉  
Lisa Etchell  
(033022 23597)

**All**                    5                    **Cabinet Member Response to the Committee's Recommendations on the Draft Response to the Airports Commission Consultation**

The Committee will be asked to note the Cabinet Member's response to the Committee's recommendations on the

Electoral Division	Item	Subject	Committee Officer
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Airports Commission consultation.

**All**            6            **Integrated Works Programme 2015/16**

The Committee will be asked to consider an overview of the proposed Integrated Works Programme 2015/16.

**All**            7            **Business Planning Group Report**

The Committee will be asked to consider an update on the Business Planning Group meeting held on 4 February 2015 setting out the key issues discussed. The Committee will be asked to endorse the contents of the report and particularly the Committee's Work Programme for 2015/16, revised to reflect the Business Planning Group's discussions.

**All**            8            **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting.

**All**            9            **Forward Plan of Key Decisions – April to July 2015**

The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**            10            **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

**All**            11            **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 13 May 2015 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 1 May 2015. Items likely to be on the agenda include the model for future delivery of substance misuse services.

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**[Regulation, Audit and Accounts Committee](#) (16 March)**



**Laura Johnston**  
(033022 22536)

**All**            4            **Financial Statements 2014/15 – Plans and Progress**

The Committee will be asked to:

- (i) Note the project plans for the County Council and Pension Fund accounts and consider progress to date.

Electoral Division	Item	Subject	Committee Officer
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- (ii) Consider the draft accounting policies for both the County Council and Pension Fund accounts for 2014/15 and approve them for application in preparing this year's accounts.

**All**                    5                    **External Audit**

The Committee will be asked to note the following:

- (a) Reporting Programme – Plans and Progress  
 (b) Changes to public sector audit

**All**                    6                    **Treasury Management Compliance Report – Third Quarter 2014/15**

The Committee will be asked to note the update that details compliance and performance against the Treasury Management Strategy planned parameters.

**All**                    7                    **Financial Compliance**

The Committee will be asked to note the progress made to date and future plans to address the issue of non-compliance.

**All**                    8                    **Review of Financial Regulations and Procedures**

The Committee will be asked to:

- (a) Approve the revised Financial Regulations and Financial Procedures following endorsement by the Governance Committee on 2 March 2015; and  
 (b) Review the Financial Regulations and Financial Procedures every three years.

**All**                    9                    **Internal Audit Report**

The Committee will be asked to comment on progress made by Services in implementing high priority recommendations.

**All**                    10                    **Annual Governance Statement**

The Committee will be asked to note the update on actions in the Action Plan 2013/14 and to comment on the Draft Annual Governance Statement for 2014/15.

**All**                    11                    **Work Programme 2015/16**

The Committee will be asked to agree the outline work programme for the 2015/16 year and agree any further priority items for addition to the programme.

**All**                    12                    **Date of Next Meeting**

The next meeting of the Committee will be held at 10.30 a.m. on Monday, 29 June 2015.

Electoral Division	Item	Subject	Committee Officer
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**Performance and Finance Select Committee (18 March)**

✉  
**Adam Chisnall**  
 (033022 28314)

**All 4 Responses to Recommendations**

The Committee will be asked to note the following responses:

- (a) Response by the Cabinet Member for Highways and Transport in relation to the recommendation made at the 22 January meeting of the Committee on Footway Improvements.
- (b) Response by the Chairman of the Health and Adult Social Care Select Committee in relation to the letter from the Chairman of the Performance and Finance Select Committee concerning the financial risks associated with monitoring the Care Act.

**All 6 Total Performance Monitor**

The Committee will be asked to consider a report on the finance, performance and risk position as at the end of January 2015.

**All 7 PropCo - Land at Orchard Street, Chichester**

The Committee will be asked to consider the recommendations in the report.

**All 8 Business Planning Group report**

The Committee will be asked to consider the recommendations in the report.

**All 9 Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests received since the publication of the agenda papers.

**All 10 Forward Plan of Key Decisions – April to July 2015**

The Committee will be invited to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolios.

**All 11 Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

**All 12 Date of the Next Meeting**

The next meeting of the Committee will to be held on 16 April 2015, at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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- Members Big Society Fund – Annual Review
- Total Performance Monitor
- Customer Experience Programme
- PropCo – Land at Angels and Hyde Nurseries, Barnham

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law, Assurance and Strategy by 2 April 2015.

## Weekly News

<b>Electoral Division</b>	<b>No.</b>	<b>Subject</b>	<b>Officer Contact</b>
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### Corporate Relations



<b>All</b>	1	<b>New County Council website</b>	<b>Josh Bell</b> (033022 25884)
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The County Council will officially launch its new WSCC website on Wednesday, 25 March 2015 – an exciting first step to improve how it provides its customers with services that they can access when, where and how they want them. The new site will be easy to use, with clear and concise information and will work on all mobiles and tablets.

The Council has recognised that accessing information from it online has at times been frustrating, time-consuming and difficult. Therefore, its new website has been designed by focusing solely on its residents' need for easy-to-access information. With the new website launching in less than two weeks, a pilot version of the new website can still be viewed [online](#).

### Health Scrutiny



<b>All</b>	2	<b>Carers Task and Finish Group (Scrutiny)</b>	<b>Helen Kenny</b> (033022 22532)
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The Carers Task and Finish Group (TFG) reported its phase two findings and recommendations in December, and responses to the recommendations have been received from the Cabinet Member for Adult Social Care and Health, NHS England and the Joint Commissioning Strategy Group. These responses will be considered by the TFG and the Business Planning Groups for the relevant select committees. The TFG report is available at: <http://www2.westsussex.gov.uk/ds/cttee/tfg/tfgcarersphase2.pdf>. The responses to recommendations are available at: <http://www2.westsussex.gov.uk/ds/cttee/tfg/tfgresponsesphase2.pdf>.

## Communications

### County Council Press Releases up to 6 March

03/03/15 - [Old Youth Wing account provides windfall for local groups](#)

Two Chichester-based organisations for local young people are benefitting from a cash boost

03/03/15 - [Make No Smoking Day the day you start to stop](#)

Want to stop smoking? Then why not make No Smoking Day – on Wednesday 11 March 2015 - the day you start to stop

04/03/15 - [Could you support a child when they need it most?](#)

More foster carers are needed in West Sussex for children and teenagers who are unable to live at home for a variety of reasons

05/03/15 - [Last chance for funds before Operation Watershed is turned off](#)

Communities across West Sussex have until Tuesday 31 March to apply to Operation Watershed for help in protecting themselves against flooding

05/03/15 - [A book with a very good bite](#)

Children in West Sussex have named their picture book of the year

**For further information on or copies of the press releases listed please contact Eleanor Frost in the Communications Unit on (033022 22509) or ✉ [eleanor.frost](mailto:eleanor.frost)**

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### STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Alex Jack on (033022) 25212.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)