

10 June 2015

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free e-mail alerts for the Forward Plan, please register via [County Council's website](#).

### Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
10/06/15	South Mid Sussex County Local Committee	SMS1(15/16) SMS2(15/16) SMS3(15/16)	<a href="#">Prevention and Wellbeing Grant Applications 2015/16</a> <a href="#">Community Initiative Funding</a> <a href="#">Appointments and Nominations to School and Academy Governing Bodies</a>	Annalee Clayton 033022 22523
17/06/15	Cabinet Member for Finance	FIN3(15/16)	<a href="#">Business Rates Review</a>	Rosemary Pugh 033022 22548
18/06/15	Cabinet Member for Community Wellbeing	CW1(15/16)	<a href="#">Request for approval to continue to commission Health Visiting and Family Nurse Partnership Services with the current service provider for a further one-year period from 1 April 2016</a>	Laura Johnston 033022 22536

### Urgent Action

Members are asked to note the following urgent action taken by the Director of Law, Assurance and Strategy, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
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### Pensions Panel

All

[West Sussex Pension Fund: Administering Authority Discretions; Governance Policy Statement; Governance Compliance Statement; Business Plan \(Part II item\)](#)

<b>Electoral Division</b>	<b>No.</b>	<b>Decision</b>	<b>Officer Contact</b>
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**Contact: Rosemary Pugh (033022 22548) ☒**

The meeting of the Pensions Panel on 20 April 2015 was inquorate so, although the members present supported the recommendations on the agenda in relation to proposed amendments to the Administering Authority Discretions, the draft Governance Policy, they were unable to agree the recommendations at the meeting. The Director of Law, Assurance and Strategy, in consultation with the Chairman of the Pensions Panel, has therefore used his powers under Standing Order 61(2) to approve the recommendations in line with the wishes of the Panel. Confirmation of the recommendations could not wait for the next meeting of the Pensions Panel on 22 July 2015.

## Decisions Confirmed

**The following decisions have been confirmed in the last week**

<b>Decision-Maker</b>	<b>No.</b>	<b>Decision</b>	<b>Officer Contact</b>
Cabinet Member for Adult Social Care and Health	ASCH2(15/16) ASCH3(15/16)	<a href="#">Review of Talking Books Provision</a> <a href="#">Care Homes and Care Services: Usual Maximum Rates and Fees for Adult Social Care</a>	Suzanne T Thompson 033022 22551
Cabinet Member for Children – Start of Life	CH4(15/16)	<a href="#">Procurement for Short Breaks Services for Children with Special Educational Needs and Disabilities</a>	Vicky Wheatley 033022 22552
Cabinet Member for Corporate Relations	CR1(15/16)	<a href="#">Notice of Motion on Fairtrade</a>	Rosemary Pugh 033022 22548
Cabinet Member for Education and Skills	ES1(15/16)	<a href="#">Primary Free School Meals and Universal Infant Free School Meals Procurement, plus catering arrangements for Special Schools</a>	Vicky Wheatley 033022 22552
Leader	LDR3(15/16)	<a href="#">Local Enterprise Partnership funding</a>	Katherine De La Mora 033022 22535
Cabinet Member for Residents' Services	RS2(15/16)	<a href="#">Review of Fees and Charges - Library Meeting Room Charges and Waste Services</a>	Katherine De La Mora 033022 22535

## Executive Task and Finish Groups

### London Rail Services Task and Finish Group

The Cabinet Member for Highways and Transport has convened a Task and Finish Group (TFG) to consider a submission from the County Council to an investigation, conducted by the London Assembly, concerning rail services in London and surrounding areas. The consultation poses a series of questions the responses to which will help to inform an investigation into the current state of rail services in the Capital. The investigation also focuses on the potential implications of devolution proposals raised by the Mayor of London and Transport for London.

The TFG will meet once on 17 June 2015 to consider a draft response to the questions of the Assembly. The Cabinet Member will then consider the recommendations arising from the meeting which will inform the final submission of the County Council to the investigation. The TFG will be chaired by Mr Hillier and the membership will be finalised shortly. The terms of reference are [attached](#).

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
<a href="#">Children and Young People's Services Select Committee (17 June)</a>			 <b>Wendy Saunders</b> (033022 22553)

### **All**            4            **Cabinet Member Response**

The Committee will be asked to note the response by the Cabinet Member for Education and Skills to the recommendations made at the meeting of the Select Committee on 15 April 2015 in relation to Free School Meals and Universal Infant Free School Meals Procurement plus catering arrangements for Special Schools.

### **All**            5            **Outturn Total Performance Monitor 2014/15**

The Committee will be asked to consider the end of year Total Performance Monitor outturn position for 2014/15 for the Children – Start of Life and Education and Skills portfolios. The report details what has been achieved and highlights any issues listed on the corporate risk register and any for referral to the Performance and Finance Select Committee. The Committee will be asked to examine the data and supporting commentary for the period to the end of the financial year 2014/15 and make any relevant recommendations for action to the Cabinet Members, identify any issues for further scrutiny by the Committee and identify any strategic issues for referral to Performance and Finance Select Committee

### **All**            6            **A Policy Agreement for Education in West Sussex and Education and Skills Forum**

The Committee will be asked to consider proposals for adoption of an Education Policy Agreement for West Sussex and establishment of an Education & Skills Forum. The Committee will be invited to consider the proposals and satisfy

Electoral Division	Item	Subject	Committee Officer
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itself that they are appropriate, robust and will enable the County Council to meet the objectives set out in West Sussex: Our Vision for the County and Future West Sussex Plan 2015-19.

**All**                    7                    **Report from Corporate Parenting Panel**

The Committee will be asked to consider an update on the work and priorities of the Corporate Parenting Panel. The Committee will be invited to support the work of the Panel, identify any additional issues for inclusion on the work programme and make any suggestions about how the wider membership could be engaged.

**All**                    8                    **Report from the Business Planning Group**

The Committee will be asked to support the proposed approach to the agenda items for forthcoming meetings, updates to the work programme and the draft outline work programme to be presented to the Performance and Finance Select Committee.

**All**                    9                    **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests since the publication of the agenda papers.

**All**                    10                    **Forward Plan of Key Decisions – July to October 2015**

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**                    11                    **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

**All**                    12                    **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 17 July 2015 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Amendments to the Starting School Application Process
- Child Sexual Exploitation and Safeguarding

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 2 July 2015.

Electoral Division	Item	Subject	Committee Officer
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**Environmental and Community Services  
Select Committee (10 July)**

✉  
**Lisa Etchell**  
(033022 23597)

Please note that there will be an additional meeting of the Environmental and Community Services Select Committee at 10.30 a.m. on Friday, 10 July 2015 at County Hall, Chichester. This date was previously in members' diaries as a project day.

**Children and Young People's Services  
Select Committee (17 July)**

✉  
**Wendy Saunders**  
(033022 22553)

Please note that there will be an additional meeting of the Children and Young People's Services Select Committee at 10.30 a.m. on Friday, 17 July 2015 at County Hall, Chichester. This date was previously in members' diaries as a project day.

## Weekly News

Electoral Division	No.	Subject	Officer Contact
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**Community Wellbeing**

**All**                      1                      **Sussex Community NHS Trust**

✉  
**Helen Kenny**  
(033022 22532)

The Sussex Community NHS Trust is running a series of governor awareness workshops across West Sussex and Brighton & Hove in June. No special skills, educational achievements or other qualifications are required – just a passion and enthusiasm to represent the views of local people in relation to NHS community care.

To attend a governor workshop please visit the Trust's website at <http://www.sussexcommunity.nhs.uk/get-involved/ft/become-a-governor.htm> and select the workshop of your choice. If you would like to attend please respond to the Trust by Monday, 15 June. If you are unable to attend but are interested in becoming a governor please call the Trust on 01273 242127 or email it at: [sc-tr.sctmembership@nhs.net](mailto:sc-tr.sctmembership@nhs.net). Full information about the Trust's plans to become an NHS foundation trust is available on its website at <http://www.sussexcommunity.nhs.uk/get-involved/ft/>.

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## Communications

### County Council Press Releases up to 5 June

01/06/15 - [Ferring Library to trial new opening hours](#)

Ferring Library is to trial new opening hours following feedback from library users

01/06/15 - [Fire Service seeks Community Volunteers in Burgess Hill](#)

West Sussex Fire & Rescue Service is now seeking Community Volunteers in Burgess Hill

01/06/15 - [£105,000 funding available for learning disability projects](#)

Local good causes can bid for a share of £105,000 grant funding for projects to support people with learning disabilities or autism

01/06/15 - [First steps in youth politics](#)

Newly-elected members of the West Sussex Youth Cabinet and UK Youth Parliament have come together for the first time at a training weekend

01/06/15 - [Behind the scenes at the Theatre](#)

'All the world's a stage'- and here's your chance to discover what happens behind the scenes at Chichester's Festival Theatre

01/06/15 - [A love filled evening at Chichester Cathedral](#)

Join screenwriter, playwright and novelist William Nicholson on Monday 15 June 2015 as he discusses his latest book 'The Lovers of Amherst'

03/06/15 - [Adur Ferry Bridge open as normal Tuesday 2 June 2015](#)

Due to high winds, Adur Ferry Bridge is open to the public as normal today (Tuesday, 2 June 2015)

03/06/15 - [Elderly lady rescued from fire in Fishbourne thanks to specialist smoke alarm](#)

An elderly woman was rescued from a kitchen fire last night thanks to a specialist smoke alarm fitted by the fire service in her Fishbourne home

03/06/15 - [Smokers urged to 'put it out, right out' following Worthing house fire](#)

Firefighters are urging smokers to ensure that their cigarettes are extinguished properly following a house fire in Worthing last night

03/06/15 - [West Sussex care homes open their doors to the public](#)

Care homes in West Sussex are opening their door to the public and offering events and activities for their local communities as part of National Care Home Open Day on Friday, June 19

03/06/15 - [Smokers urged to 'put it out, right out' following Worthing house fire](#)

Firefighters are urging smokers to ensure that their cigarettes are extinguished properly following a house fire in Worthing last night

04/06/15 - [GP access on agenda at select committee](#)

Access to GP services will be up for discussion at a meeting of the Health and Adult Social Care Select Committee

04/06/15 - [Worthing residents invited to find out more about Montague Place improvements](#)

Residents in Worthing are invited to attend a drop in session on June 10 in the town to learn more about the improvements planned for Montague Place

04/06/15 - [Hooray for pots, tubs and trays](#)

More than 830 tonnes of plastic bottles, pots, tubs and trays have been collected for recycling in West Sussex since March

05/06/15 - [County Council pledges support for carers](#)

The County Council backs Carers Week and makes pledges to support more carers

05/06/15 - [Don't be driven to distraction this Road Safety Week](#)

Distractions can be deadly, that's the message from firefighters in West Sussex this coming Road Safety Week. West Sussex Fire & Rescue Service is teaming up with 999 colleagues around the country.

**For further information on or copies of the press releases listed please contact Eleanor Frost in the Communications Unit on (033022 22509) or ✉ [eleanor.frost](mailto:eleanor.frost)**

## Planning Applications registered in the week ending 05/06/15

### COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
<a href="#">WSCC/042/15/O</a> TJ Group GR: 488050 105360	Variation of condition 1 of planning permission WSCC/050/10/O to permit the continued importation, stacking, processing and resale of unprocessed aggregates until 30 June 2018. At Portfield Quarry, Chichester By Pass, Chichester, West Sussex, PO19 7UW	04/06/15	Delegated	Mr S J Oakley
<a href="#">WSCC/041/15/O</a> TJ Group GR: 488050 105360	Variation of condition 1 of planning permission WSCC/049/10/O to permit the continued importation, stacking, recycling and resale of heavy building materials as secondary aggregates until 30 June 2018. At Portfield Quarry, Chichester By Pass, Chichester, West Sussex, PO19 7UW	04/06/15	Delegated	Mr S J Oakley

**COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)**

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2010

<b>Application No Applicant Grid Ref</b>	<b>Proposal/Location</b>	<b>Date Registered</b>	<b>Provisional Decision Method</b>	<b>Local Member</b>
<a href="#">WSCC/043/15/BR</a> Executive Director Residents' Services GR: 492113 099552	Location of a modular building to provide a double class room with two toilets. At Nyewood C of E Junior School, Brent Road, Bognor Regis, West Sussex, PO21 5NW	05/06/15	Delegated	Mrs Rapnik

**Comments on any of the above planning applications should be made by 01/07/15 to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please contact County Planning on (01243) 642118**

**STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS**

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)