

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
18/01/18	Cabinet Member for Education and Skills	ES9(17/18)	Proposed changes to the Post-16 Transport and Concessionary Travel Charges	Wendy Saunders 033022 22553

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Adults and Health	AH4(17/18)	Technology Enabled Lives Service	Suzannah Hill 033022 22551
Cabinet Member for Finance and Resources	FR13(17/18)	Print Procurement	Rosemary Pugh 033022 22548
Cabinet Member for Highways and Infrastructure	HI24(17/18)	Highways and Transport Street Lighting - Approval to Proceed with the Procurement and Implementation of a Crawley Street Lighting LED Conversion Programme	Laura Johnston 033022 22536
Executive Director Economy, Infrastructure and Environment	OKD3(17/18)	Crawley Growth Programme – Delivery	Katherine De La Mora 033022 22535

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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		<u>Health and Adult Social Care Select Committee</u> (17 January)	 Rob Castle (033022 22546)
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All 4 **Responses to Recommendations**

The Committee will be asked to note the following responses to recommendations.

(a) **Meeting on 29 September 2017**

Response from High Weald Lewes Havens Clinical Commissioning Group/South Coast Ambulance Service re the Patient Transport Service.

(b) **Meeting on 1 December 2017**

Responses from the Cabinet Member for Adults and Health and the Head of Safeguarding and Adult Social Care.

(c) **Consultation on Modernising Radiotherapy Services in England**

At its meeting on 1 December 2017, the Committee agreed to submit a response to NHS England's Consultation on Modernising Radiotherapy Services in England and will be asked to note the response received.

All 5 **Forward Plan of Key Decisions**

The Committee will be asked to consider a summary of details from the Forward Plan of Key Decisions January 2018 to April 2018 – including decisions being taken in December 2017. An updated summary will be tabled at the meeting and made available on the Internet if a subsequent edition of the Forward Plan affecting the Adult Social Care and Health/Community Wellbeing portfolios is published between the date of despatch of the agenda and the date of the meeting. The Committee will be asked to identify any decisions to be previewed by it considering new entries from the latest extract of the Forward Plan of Key Decisions published since the its last meeting.

All 6 **Care Market in West Sussex - Demand, Capacity, Capability and Quality**

The Committee will be asked to consider a report and accompanying presentations on the Care market and Skills for Care which reflect the current and predicted demand on the care market in West Sussex. The report also details the capacity and capability to provide care services to West Sussex residents, including how the County Council is developing and supporting the market. The current quality of service provision in West Sussex is also provided. The Committee will be asked to:

- (i) Assess and comment on the County Council's actions to develop and support the care market in terms of demand, capacity, capability and quality;
- (ii) Consider what development has been made relating to the Committee's previous comments and recommendations, when the issue was last scrutinised;

Electoral Division	Item	Subject	Committee Officer
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(iii) Identify any further gaps or issues to be addressed; and

(iv) Identify any issues for further/future scrutiny.

All 7 **Business Planning Group Report**

The Committee will be asked to consider the report of the Business Planning Group meeting held on 1 December 2017 which sets out the key issues discussed. The Committee will be asked to endorse the contents of the report and particularly the Committee's Work Programme revised to reflect the Business Planning Group's discussions.

All 8 **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 9 **Possible items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

All 10 **Date of Next Meeting**

The next meeting of the Committee is due to be held on 8 March 2018 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 21 February 2018.

[Performance and Finance Select Committee](#) (18 January)



Lisa Sampson
(033022 28193)

All 4 **Response to recommendations**

The Committee will be asked to consider and note the following responses:

- (a) Response by the Cabinet Member for Environment in relation to the recommendations made at the 22 November 2017 meeting of the Committee regarding two-weekly refuse collections, recycling targets and solar energy projects.
- (b) Response by the Cabinet Member for Highways and Infrastructure in relation to the recommendations made at the 22 November 2017 meeting of the Committee regarding bus subsidies and concessionary fares, income generation from extending Controlled Parking Zones and the highway operations service level review.
- (c) Response by the Chairman of Children and Young People's Services Select Committee in relation to the request made at the October 2017 Committee meeting to monitor placements and Key Stage 2 results.

Electoral Division	Item	Subject	Committee Officer
All	5	Medium Term Financial Strategy (MTFS) 2018/19 to 2021/22 and Revenue Budget 2018/19	

The Committee will be asked to endorse the Medium Term Financial Strategy and draft revenue budget for 2018/19 and agree any comments or issues it wishes the Cabinet to take into account when it considers the Medium Term Financial Strategy for 2018/19 to 2020/21 and the revenue budget for 2018/19 on 30 January 2018.

All	6	Total Performance Monitor (TPM)	
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The Committee will be asked to examine the data and supporting commentary for the October TPM and make any relevant recommendations for action by the Cabinet Member, for further scrutiny by the Committee, or a relevant service Select Committee, or to be taken forward by the Committee's Business Planning Group.

All	7	Support Services Outsourcing Contract Variation	
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The Committee will be asked to review and comment on the proposed decision about proposed changes to the outsourced contract with Capita and make any relevant recommendations to the Cabinet Member.

All	8	Requests for Call-in	
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There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests received since the publication of the agenda papers.

All	9	Forward Plan of Key Decisions – February to May 2018	
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Any revised version of the Forward Plan published between agenda despatch and the date of the meeting will be sent to follow or tabled on the day. The Committee will be invited to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolios.

All	10	Possible Items for Future Scrutiny	
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Members to mention any items which they believe to be of relevance to the business of the Select Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

All	11	Date of Next Meeting	
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The next scheduled meeting of the Committee will be held on 21 March 2018, at County Hall, Chichester. The meeting will commence at 10.30 a.m. Probable agenda items include:

- Orbis Public Law update
- Quarter 3 Capital Programme Performance Monitor
- Total Performance Monitor – December
- West Sussex Plan
- Cost-Based Reduction/Procurement Team review

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law and Assurance by 9 March 2018.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Highways and Infrastructure

All	1	Govia Thameslink Railway 2018 Phase 3 Timetable Consultation	 Jamie Dallen (033022 26468)
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The County Council responded to the Govia Thameslink Railway (GTR) 2018 phase 3 timetable consultation (weekends and late night trains) on 19 December 2017. Further information about the GTR consultation is available at:

<https://www.transformingrail.com/>.

The County Council's responses to the phase 1 (December 2016), phase 2 (July 2017) and phase 3 (December 2017) timetable consultations are available at the bottom of the following webpage: <https://www.westsussex.gov.uk/roads-and-travel/travel-and-public-transport/rail-air-and-ferry-travel/plan-your-train-journey/>.

All	2	Consultation on Proposed Modifications to the West Sussex Joint Minerals Local Plan	 Rupy Sandu (033022 26454)
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The West Sussex Joint Minerals Local Plan was submitted to the Government at the end of May 2017 and was subject to examination hearing sessions in September 2017. During the hearings, the Inspector indicated that some changes need to be made to the submitted Plan to make it 'sound' and suitable for adoption. These modifications must be subject to further public consultation, on their 'soundness' and 'legal compliance'.

Following approval of the Proposed Modifications at the County Council meeting on 15 December 2017 (and by the South Downs National Park Authority on 19 December 2017), the consultation will take place between **15 January to 9 March 2018**. The [public examination](#) webpage will be updated with the consultation material on 15 January 2018. The documents will be available in libraries and district council offices, as well as at County Hall in Chichester and the South Downs Centre in Midhurst. Two hard copies of the Schedule of Modifications will also be placed in the Members' Office at County Hall (Chichester).

Following public consultation, the Inspector will consider the representations received on the Proposed Modifications and prepare his final report. Adoption of the Joint Minerals Local Plan is scheduled for late spring. If you have any queries relating to the Modifications to the Joint Minerals Local Plan or the examination process, please contact Rupy Sandhu (rupy.sandhu@westsussex.gov.uk, 033022 26454).

Other Matters

All	3	<u>Forward Plan – February to May 2018</u>	 Helena Cox (033022 22533)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve

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expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions, for February to May 2018, has been published in order to accommodate the following decisions.

- to add a new decision to the Best Start in Life priority – Capital Maintenance Programme: Sackville School (February);
- to remove a decision in the Best Start in Life priority - Proposal to terminate the agreement with Hazelwick School for the operation of a Special Support Centre (February) - as it is no longer proposed to terminate the agreement with Hazelwick School for the operation of a Special Support Centre;
- to move a decision from the Prosperous Place priority - Agency Agreements for Chichester and Arun District Councils Parking - to February, as the Council is currently in discussion with Arun District Council to resolve a contractual matter which has delayed the decision; and
- to add a new decision to the Independence in Later Life priority - Procurement of a Direct Payment Support Service (February).

County Matters

New Year's Honours

Member of the Royal Victorian Order (MVO)

John Williams, MBE, DL of Burgess Hill, formerly Clerk to the lieutenancy of West Sussex

Dames Commander of the Order of the British Empire (DBE)

Ms Christine Ryan of Scaynes Hill, lately Chief Inspector, Independent Schools Inspectorate, for services to education

Commanders of the Order of the British Empire (CBE)

John Nelson, DL of Bosham, lately Chairman, Lloyd's of London, for services to the global promotion of British business and to diversity in the workplace

Officers of the Order of the British Empire (OBE)

Professor Clive Behagg of East Preston, lately Vice-Chancellor, University of Chichester, for services to higher education and economic regeneration

Anthony Delahunty of Chichester, non-executive Board member, Marine Management Organisation, for services to the fishing industry

Mrs Alwen Lyons of Worthing, lately Company Secretary, Post Office Ltd, for services to the Post Office and to equality and diversity

William Ward of Horsham, Chief Executive Officer and Co-founder, Clipper Round the World Yacht Race, for services to the economy and the GREAT campaign

Members of the Order of the British Empire (MBE)

Mrs Barbara Bower of Crawley, foster carer, West Sussex County Council, for services to children and families

Dr Andrew Spiers of Ardingly, Director of Science and Technology, Ardingly College, for services to education

Medallists of the Order of the British Empire (BEM)

Mrs Mary Grace of Crawley, for services to the community in Crawley

David Thompson of Billingshurst, for services to the community in Billingshurst

Communications

County Council Press Releases up to 5 January

02/01/18 - [Help us and the NHS get your loved ones home this winter](#)

It is still a very busy for our local hospitals and we are reminding people to consider the most appropriate way to get medical help

02/01/18 - [Options for Worthing town centre improvements unveiled](#)

A grand vision to create a 'continental-style' boulevard while improving access for all to Worthing town centre has been unveiled by the County Council

02/01/18 - [Work starts soon on Felpham traffic-calming scheme](#)

A scheme aimed at reducing the speed of traffic in and around Downview Road in Felpham is scheduled to start on 15 January

02/01/18 - [Fire service warns of the dangers of inconsiderate parking following Littlehampton house fire](#)

Fire crews are asking residents to always consider emergency vehicles when parking following a recent incident in Littlehampton, which once again highlighted the issue

02/01/18 - [Don't miss the deadline for primary school places](#)

Parents with children who are due to start primary school in September 2018 are being reminded that the deadline for applications for school places is approaching

03/01/18 - [I'm treated like any other employee and not just an apprentice](#)

An apprentice has been speaking about her positive experience to inspire others to find out more at an Apprenticeship Jobs Fair

04/01/18 - [Still time to have your say on the school admissions process](#)

You have until 15 January to have your say on the schools admissions process

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 05/01/18
(including an application registered on 22/12/17)

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/001/18/WE Landacre Trading Limited GR: 478489 107749	Amendment of conditions 2, 3, 7 and 17 of planning permission WSCC/007/12/WE to allow extension of time for completion of restoration works by 18 months and variation of schemes. At Hambrook Marlpit, Marlpit Lane, Hambrook, Chichester, West Sussex, PO18 8UL	02/01/18	Delegated	Mr Parikh

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/047/17/EP Executive Director Economy, Infrastructure and Environment GR: 507047 102538	Relocation of MUGA to western boundary. At East Preston Junior School, Lashmar Road, East Preston, West Sussex, BN16 1EZ	22/12/17	Delegated	Mr Elkins

Comments on either of the above planning applications should be made by 31/01/18 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire

about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

Public Rights of Way - Notification of Application for Change to the Path Network Received

The following consultation on a Horsham District Council proposal to change the path network is receiving attention. Members may obtain further information by contacting the case officer. Comments on the proposal should be made by 01/02/18. If substantive objections are raised by members the consultation will be referred to the Rights of Way Committee for determination.

Parish/ path number	Proposal	Site Location	Case Officer	Local Member
Shoreham and Southwick – diversion of part of footpath 13So	Consultation on Brighton and Hove City Council or Adur District Council (order-making authority yet to be determined) proposal to divert part of footpath 13So to enable a new footbridge to be installed across the railway at Fishersgate railway station. The replacement bridge will span the county boundary and it has been confirmed by WSCC Legal Services that it is acceptable for an Order to be made by either of the above authorities. The new bridge will be of a standard design used by Network Rail.	Fishersgate Railway Station, Southwick	Jon Perks 033022 26703	Mr Simmons

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones