

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
14/05/18	Chief Fire Officer and Director of Operations	OKD2(18/19)	Approval to extend contract for County Council Fuel Cards for a period of 24 months	Suzannah Hill 033022 22551
15/05/18	Cabinet Member for Safer, Stronger Communities	SSC3(18/19)	Approval to commence an Open Procurement Process for Mortuary Services	Suzannah Hill 033022 22551

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Environment	ENV1(18/19)	Rights of Way Management Plan	Laura Johnston 033033 33536
Cabinet Member for Highways and Infrastructure	HI2(18/19)	Protocol: Use of Developer Contributions by Third Parties for Highway and Transport Schemes	Laura Johnston 033033 33536

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Governance Committee](#) (14 May)



Charles Gauntlett
(033022 22524)

All 4 **Notice of Motion: Women in Politics**

The Committee will be asked to consider its response to the notice of motion by Ms Lord on women in politics which will be debated by the County Council at its meeting on 8 June 2018.

All 5 **Adult and Children's Safeguarding Training for Elected Members**

The Committee will be asked to consider whether safeguarding training relating to both adults and children should become mandatory for all members and, if so, how the mandatory aspect of the training should be achieved, within what timescale and with what if any consequences for members who do not comply.

All 6 **Report of the Member Development Group**

The Committee will receive the regular report on the work of the Member Development Group (MDG), member development activities and member training and development priorities and plans. Members will consider an overview of activities since the Group's last report in January 2018, including details of Member Development Sessions and plans for an all-member survey in 2018.

All 7 **Report of Member Attendance May 2017 to March 2018**

As part of its terms of reference the Governance Committee is required to monitor attendance of members at meetings of the County Council and its committees annually. The Committee will be asked to note members' attendance for the period 8 May 2017 to 31 March 2018.

All 8 **Appointments to Committees, Panels and Outside Bodies**

In accordance with the provisions of the Local Government and Housing Act 1989, the Committee will be asked to appoint members to serve on a number of committees, panels and outside bodies in line with the expressed wishes of the political groups.

All 9 **Report of Urgent Action**

The Committee will be asked to note action taken by the Director of Law and Assurance, in consultation with the Chairman, as follows:

Response to Consultation on Crawley Borough Council's Electoral Boundary Review

Approval to the County Council's response to a consultation document from Crawley Borough Council on its electoral boundary review, as recommended by the Electoral Review Panel.

All 10 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 25 June 2018.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Adults and Health

All	1	Coastal West Sussex Urgent Care	 Helena Cox (033022 22533)
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NHS Coastal West Sussex Clinical Commissioning Group (CCG) is working to commission an Integrated Urgent Care (IUC) Service. This is aligned to the need to procure the NHS111 service and General Practice Out of Hours service and the need to meet the mandated requirements of the national Integrated Urgent Care specification, in particular around the introduction of urgent treatment centres. The Health and Adult Social Care Select Committee will consider the development of this work later this year. The CCG is running engagement events across the Coastal West Sussex CCG area on the following dates/times/locations:

- Monday, 14 May at Westgate Leisure Centre in Chichester from 9.30 a.m. to 12.30 p.m.
- Tuesday, 15 May at Worthing Northbrook College from 12.00 noon to 2.00 p.m. (students only)
- Tuesday, 22 May at Worthing Library from 10.00 a.m. to 12 noon
- Monday, 4 June at Tesco's in Pulborough from 2.00 p.m. to 4.00 p.m.
- Thursday, 7 June at Chichester Library from 10.00 a.m. to 12 noon
- Tuesday, 26 June at Tesco's in Bognor Regis from 10.00 a.m. to 12 noon

Further details can be found via the following links:

https://www.coastalwestsussexccg.nhs.uk/urgent-care?utm_source=Coastal+West+Sussex+CCG+internal+staff+newsletter&utm_campaign=ad77fc526c-EMAIL_CAMPAIGN_2017_05_30&utm_medium=email&utm_term=0_03022a3596-ad77fc526c-

https://www.coastalwestsussexccg.nhs.uk/have-your-say-and-work-with-us?utm_source=Coastal+West+Sussex+CCG+internal+staff+newsletter&utm_campaign=ad77fc526c-EMAIL_CAMPAIGN_2017_05_30&utm_medium=email&utm_term=0_03022a3596-ad77fc526c-

Other Matters

All	2	<u>Forward Plan of Key Decisions</u>	 Helena Cox (033022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 4 May 2018. Since the last edition of the Members' Information Service changes to the Plan have been made to:

Electoral Division	No.	Subject	Officer Contact
		<ul style="list-style-type: none"> add a new decision to the Best Start in Life priority - Procurement of an Integrated Child Psychology Service (June); add a new decision to the Council that Works for the Community priority - Southwater Infant and Southwater Junior Schools Replacement of Modular Classrooms (June); and add a new decision to the Council that Works for the Community priority - Facilities Management Capital Maintenance Programme 2018/19 (June). 	

Communications

County Council Press Releases up to 4 May

30/04/18 - [Come to the launch of the West Sussex Crowd!](#)

A launch event is taking place on Wednesday, 9 May from 5.30 p.m. to 7.00 p.m. at St Paul's, Worthing

01/05/18 - [Applications open to become a firefighter in West Sussex](#)

West Sussex Fire & Rescue Service is happy to announce that its latest Wholetime Community Firefighter process is now open

01/05/18 - [Road safety improvement work starts soon in East Grinstead](#)

The project includes installing traffic calming, in the form of two raised tables, between Queensway and Queens Road junctions

01/05/18 - [Roving 'seek and fill' teams added to action against West Sussex potholes](#)

Two additional roving gangs will start work next week and a team dedicated to patching larger areas of road surface will also begin soon

02/05/18 - [Joint Press Release from West Sussex County Council and Woodlands Meed School Governors](#)

Following discussion between the County Council and governors, it has been agreed that the feasibility study will consider three options

03/05/18 - [Volunteer awarded for long service dedication](#)

Terry Heyward has spent 20 years volunteering for the Duke of Edinburgh's Award programme

03/05/18 - [Proud to foster](#)

Residents are invited to a number of drop-in and chat events for Foster Care Fortnight

04/05/18 - [Seeking views on new proposals for adult care services](#)

New proposals will allow greater opportunities for the Council to support the people who use the services to gain the skills and confidence to be able to lead as active and as independent a life as possible

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 04/05/18

There were no applications registered

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

Public Rights of Way - Notification of Application for Change to the Path Network Received

The following consultation on a Mid Sussex District Council proposal to change the path network is receiving attention. Members may obtain further information by contacting the case officer. Comments on the proposal should be made by 31 May 2018. If substantive objections are raised by members the consultation will be referred to the Rights of Way Committee for determination.

Parish/ path number	Proposal	Site Location	Case Officer	Local Member
Haywards Heath – diversion of part of footpath 28CU	Consultation on Mid Sussex District Council proposal to divert part of fp 28CU under S257 of Town and Country Planning Act to enable the development of 151 new dwellings with associated access/landscaping etc. The new route will be surfaced to an approved standard, two metres wide.	Land at Gamblemead, Fox Hill, Haywards Heath	Judith Grimwood 033022 26705	Mr Hillier

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or [✉ clare.jones](mailto:clare.jones)