

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
15/05/19	Director of Fire Service Operations and Chief Fire Officer	OKD2(19/20)	Collaborative Procurement of Diesel Fuel with Blue Light partners	Erica Keegan 033 022 26050
16/05/19	Cabinet Member for Education and Skills	ES1(19/20)	Appointment to an Outside Body - Standing Advisory Council for Religious Education	Wendy Saunders 033 022 22553
16/05/19	Cabinet Member for Finance and Resources	FR1(19/20)	Procurement of Outdoor Media Services	Suzannah Hill 033 022 22551
16/05/19	Director of Fire Service Operations and Chief Fire Officer	OKD3(19/20)	Procurement of Replacement Fire and Rescue Vehicles to support a Flexi Duty System	Erica Keegan 033 022 26050

County Council Members

Following the by-election for held on 2 May 2019, the political composition of the Council is:
Conservatives 56, Liberal Democrats 9, Labour 5

Name	Division	Party
Karen Sudan	Northgate & West Green	Labour

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Governance Committee](#) (13 May)



Clare Jones
(033 022 22526)

All 4 **Select Committee Business Planning Group Membership**

The Committee will be asked to consider a proposal that the membership of Business Planning Groups (BPGs) should be amended to include the Vice-Chairman of the relevant Select Committee who should also be Vice-Chairman of the BPG, as it the current practice.

All 5 **Filming of Meetings**

Following a request from the Chairman and Group Leaders, the Committee will be asked to consider a Filming of Meetings Protocol which has been developed in line with best practice from other local authorities.

All 6 **Webcasting of Committee Meetings**

The Committee will be asked to consider aspects of the County Council's usage of webcasting – namely the amount of webcasting undertaken, who should take the decision as to whether a meeting should be webcast and the criteria on which the decision should be based.

All 7 **Proposed delegation re Anti-Fraud and Corruption Policies**

Following the review of the Constitution in summer 2018, the Anti-Bribery and Corruption and Anti-Money Laundering Policies were moved outside the Constitution. Responsibility for the monitoring of and making changes to the policies is part of the terms of reference of the Regulation, Audit and Accounts Committee. An explicit delegation is recommended to the Director of Finance, Performance and Procurement for the operation and enforcement of the policies, as well as making non-material/minor changes to them. The Committee will be asked to agree the proposed delegation below for inclusion in the Scheme of Delegation:

Section/No.	Function	Officer	Form of shared delegation
2A	Anti-Fraud and Corruption		
140A	Operation and enforcement of the Anti-Bribery and Corruption and Anti-Money Laundering Polices and the resources and systems to ensure prevention of fraud and the investigation of allegations of fraud. Making non-material/minor changes to the policies.	Director of Finance, Performance and Procurement	

All 8 **Staff Appeals Panel Annual Report 2018/19**

The Committee will be asked to consider the annual report of the Appeals Panel for 2018/19.

Electoral Division	Item	Subject	Committee Officer
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All 9 **Report of the Member Development Group**

To receive the regular report on the work of the Group, including an overview of member development activities and attendance during 2018/19 and details of upcoming member development sessions. The report also includes the outcomes and action plan as a result of phase one of the work for the 'Journey to the 2021 Elections: Three-year Programme to Promote Local Democracy' and plans for phase two.

All 10 **Appointments to Committees, Panels and Outside Bodies**

In accordance with the provisions of the Local Government and Housing Act 1989, the Committee will be asked to appoint members to serve on a number of committees, panels and outside bodies in line with the expressed wishes of the political groups.

All 11 **Report of Urgent Action**

The Committee will be asked to note action taken by the Director of Law and Assurance, in consultation with the Chairman, as follows:

Corporate Parenting Panel Terms of Reference

Endorsement of new terms of reference and membership of the Corporate Parenting Panel, for recommendation to the County Council on 5 April 2019.

All 12 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 24 June 2019 at County Hall, Chichester.

**[Children and Young People's Services](#)
Select Committee (15 May)**



Natalie Jones-Punch
(033 022 25098)

Note: the meeting will be [webcast](#)

All 4 **Forward Plan of Key Decisions – 1 May 2019**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 5 **Ofsted Inspection of Children's Social Care Services**

The item will enable members to consider the outcome of the recent Ofsted inspection of the County Council's social care services, to understand the next steps for the Council and the governance arrangements for managing those, including the role of the Select Committee.

Electoral Division	Item	Subject	Committee Officer
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All 6 **Redesign of the Integrated Prevention and Earliest Help service**

The purpose of the redesign is to improve the pathway children and families take into and out of services and develop a more targeted early help offer that is flexible to local need. The Committee will be invited to consider the review so far, the outputs from engagement activities and provide comments for the Cabinet Member to consider about the next stage of the review and redesign.

All 7 **Relinquishment of Beechfield Secure Unit**

Following an analysis of the need in West Sussex for this type of accommodation, benchmarking against provision by other local authorities, and set against the wider review that is taking place of the in-house residential estate, the Cabinet Member for Children and Young People is being asked to agree that operation of a secure unit at the Beechfield site permanently ceases. The Committee will be asked to support the proposal to relinquish Beechfield Secure Unit.

All 8 **Education and Skills Annual Report**

Each year the Education and Skills Service publishes an Annual Report which highlights strengths and indicates areas for improvement. Scrutiny of the summary of this report provides members of the Children and Young People's Services Select Committee insight into the performance of the Service. The Committee will be asked to consider the changes in standards being produced in schools and colleges in attainment, progress, exclusions and retention, as well as the rationale for the next years focus in refining how to improve standards.

All 9 **Business Planning Group Report**

The report informs the Committee of the Business Planning Group meeting held on 25 April 2019, setting out the key issues discussed. The Committee will be asked to endorse the contents of this report, and particularly the Committee's Work Programme revised to reflect the Business Planning Group's discussions.

All 10 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 11 **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 12 **Date of Next Meeting**

The next meeting of the Committee will be held on 19 June 2019 at 10.30 am at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 7 June 2019.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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All	1	<u>Forward Plan of Key Decisions</u>	 Helena Cox (033 022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 1 May 2019. Since the last edition of the Members' Information Service changes to the Plan have been made to:

- move any April decisions not yet taken to May;
- add a new decision to the A Prosperous Place priority - A259 Littlehampton Corridor Improvements (June);
- move the Worthing Community Hub Award of Contract decision in the A Strong, Safe and Sustainable Place priority from May to June as a longer time is required for procurement; and
- add two new decisions to the A Council that Works for the Community priority – Procurement – Self Service Library Kiosk Replacement (May) and Award of Contract Self Service Library Kiosks (June).

Communications

County Council Press Releases up to 3 May

29/04/19 – [**Search is on for School Crossing Patrol recruits**](#)

Today sees the launch of our recruitment campaign to fill 26 School Crossing Patrol vacancies across West Sussex (Monday, 29 April)

29/05/19 - [**Pagham Harbour to Medmerry cycle link opens**](#)

A new, 3km cycle route has been completed, linking Pagham Nature Reserve with Medmerry Nature Reserve, boosting facilities for residents, visitors and wildlife enthusiasts alike

30/04/19 - [**£450K raised through crowdfunding in first year!**](#)

Community projects have raised more than £450,000 thanks to the West Sussex Crowd since its launch one year ago

30/04/19 - [**Survey work starts soon for A2300 corridor improvement scheme**](#)

Survey work starts soon ahead of the A2300 corridor highway improvement scheme in Burgess Hill

03/05/19 - [**Schools awarded for being autism aware**](#)

13 schools received an Autism Aware Award from West Sussex County Council's Autism and Social Communication Team at the Hawth Theatre, Crawley, on Wednesday, 24 April 2019

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or  pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 03/05/19

COUNTY MATTER MINERALS AND WASTE PLANNING APPLICATIONS

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/037/19 TJ Waste & Recycling Limited GR: 498671 102574	Proposed Inert Waste Recycling Facility, with new building, hardstanding, car parking, boundary treatment and re- aligned access to the agricultural unit. Includes variation to approved site landscaping and use of internal spaces within the existing MRF at T J Waste, Burndell Road, Yapton, Arundel, BN18 0HR	03/05/19	Delegated	Mrs Pendleton

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/038/19 Director of Economy, Planning and Place GR: 540313 138006	Erection of a dining/multi-use canopy at Sackville School, Lewes Road, East Grinstead, RH19 3TY	02/05/2019	Delegated	Mrs Pendleton

Comments on either of the above planning applications should be made by 29/05/19 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118.

Strategic Planning Business Unit - Planning Applications

The attached [repowrt](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033 022 24674.

For further information about the Members' Information Service please contact Clare Jones on 033 022 22526 or ✉ clare.jones