

8 April 2015

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free e-mail alerts for the Forward Plan, please register via [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
14/04/15	Cabinet Member for Finance	FIN1(15/16)	<a href="#">Lease of Henty Field to Chichester City Council</a>	Rosemary Pugh 033022 22548
16/04/15	Cabinet Member for Residents' Services	RS1(15/16)	<a href="#">Re-declaration of Pagham Harbour Local Nature Reserve</a>	Katherine De La Mora 033022 22535

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Leader	LDR19(14/15)	<a href="#">Be the Business Programme 2014/15: Funding Allocations</a>	Katherine De La Mora 033022 22535
Cabinet Member for Residents' Services	RS17(14/15)	<a href="#">Temporary Closure of Shoreham Library</a>	Katherine De La Mora 033022 22535

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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**[Children and Young People's Services Select Committee \(15 April\)](#)**



**Wendy Saunders**  
(033022 22553)

**All**                    4                    **Cabinet Member Response**

The Committee will be asked to note the response by the Cabinet Member for Education and Skills to the recommendations made at the meeting of the Select Committee on 4 February 2015 in relation to penalty notices to address absences and poor attendance at school or alternative provision.

**All**                    5                    **Primary Free School Meals and Universal Infant Free School Meals Procurement plus catering arrangements for Special Schools**

The catering contracts the County Council has in place to provide primary sector free school meal (FSM), paid meals and Universal Infant Free School Meal (UIFSM) come to an end on 31 July 2016. To ensure new catering arrangements are in place in time for the new school year in September 2016, it is proposed that the formal process to procure a new catering contract commences during April 2015. The Select Committee will be asked to make any comments on the procurement proposals and endorse them for approval by the Cabinet Member for Education and Skills.

**All**                    6                    **Modernising Children's Social Care**

The Committee will be asked to consider the changes being implemented to improve the quality and effectiveness of the Children's Social Care service. The Select Committee will be asked to support the redesign of the Children's Social Care Service as outlined and make any other recommendations to the Cabinet Member for Children – Start of Life that are considered appropriate.

**All**                    7a                    **Report from the Business Planning Group**

The Committee will be asked to support the proposed approach to the agenda items for forthcoming meetings and updates to the work programme as recommended by the Business Planning Group at its meeting on 4 February 2015.

**All**                    7b                    **Appointment of the Business Planning Group (BPG)**

The current membership of the BPG is Mr Burrett (Chairman), Mr Cloake, Mrs Duncton, Mrs Mullins and Mr Parsons. The Committee will be asked to confirm the BPG membership for 2015/16.

**All**                    8                    **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests since the publication of the agenda papers.

Electoral Division	Item	Subject	Committee Officer
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**All**                    9                    **Forward Plan of Key Decisions – May to August 2015**

The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**                    10                    **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

**All**                    11                    **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 17 June 2015 at 10.30 a.m. at County Hall, Chichester, probable agenda items include:

- Recommendations from the Education Peer Review and outcomes of the Education Working Group
- Update on measures to tackle Child Sexual Exploitation in West Sussex

Any member wishing to place an item on the agenda for this must notify the Director of Law, Assurance and Strategy by 2 June 2015.

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**[Performance and Finance Select Committee](#) (16 April)**



**Adam Chisnall**  
(033022 28314)

**All**                    5                    **Responses to Recommendations**

The Committee will be asked to note a response by the Leader in relation to the recommendation made at the meeting of the Committee on 22 January requesting an update on the work being done with South East 7.

**All**                    6                    **Appointment of Business Planning Group Members**

The Committee will be asked to appoint five members to the Business Planning Group (BPG), including the Chairman of the Committee and two minority members. The previous members of the BPG who are still on the committee are Mrs Urquhart (Chairman), Mr Turner (Vice-Chairman), Mr Glennon, Mrs Millson and Mr Waight.

**All**                    7                    **Total Performance Monitor**

The Committee will be asked to consider a report on the finance, performance and risk position as at the end of February 2015.

**All**                    8                    **Further Development of the Total Performance Monitor**

The Committee will be asked to consider a recommendation on further development of the Total Performance Monitor.

Electoral Division	Item	Subject	Committee Officer
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**All**            9            **Members' Big Society Fund - Annual Review**

The Committee is asked to consider the annual review of the Members' Big Society Fund.

**All**            10            **Design and Build Framework Contract**

At the Committee's meeting on 18 March 2015 an urgent matter was raised in relation to the recent decision regarding the approval to procure a professional services term contract and a highways design and build framework. The Committee will be asked to comment on and make any recommendations in relation to the procurement exercise and contract content and to recommend action/review by the relevant select committee, as appropriate, of any areas of concern arising from the information supplied.

**All**            11            **Multi-Disciplinary Care and Clinical Governance Team**

Further to a request at the last meeting, the Committee will be asked to consider a report on the care market and the work of the Multi-Disciplinary Care and Clinical Governance Team.

**All**            12            **The Business case for the County Council to directly develop houses at Yapton Road, Barnham**

At its meeting on 4 December 2014 the Committee requested reports be presented on individual business cases for specific developments identified under the PropCo banner. The Committee will be asked to consider the summary case for directly developing land at Yapton Road Barnham.

**All**            13            **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests received since the publication of the agenda papers.

**All**            14            **Forward Plan of Key Decisions – May to August 2015**

The Committee will be invited to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolios.

**All**            15            **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

**All**            16            **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 15 May 2015, at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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- Social Value Act
- New Procurement Rules

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law, Assurance and Strategy by 5 May 2015.

## Weekly News

<b>Electoral Division</b>	<b>No.</b>	<b>Subject</b>	<b>Officer Contact</b>
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<i>All</i>	1	<a href="#"><u>Forward Plan – May to August 2015</u></a>	 <b>Matt Hall</b> (033022 22539)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The latest version of the Plan covering the period May to August 2015 is now available and has been sent to all members.

## Communications

### County Council Press Releases up to 2 April

31/03/15 - [If Walls Could Talk - come and find out what Edes House would say](#)

There are still places left for next month's guided tours around the historic Edes House in Chichester

31/03/15 - [Taxi, minibus and coach suppliers wanted for County Council journeys](#)

Suppliers of taxis, minibuses or coaches are being offered the chance to provide transport on behalf of the County Council

01/04/15 - [Beautiful Outdoors focus for West Sussex](#)

Plans to promote rural West Sussex as a location to visit for cycling and walking have been unveiled by the County Council

01/04/15 - [Recycling your pots, tubs and trays starts today](#)

From Wednesday 1 April, West Sussex residents can now put plastic pots, tubs and trays in their household waste recycling bin

**For further information on or copies of the press releases listed please contact Eleanor Frost in the Communications Unit on (033022 22509) or  [eleanor.frost](mailto:eleanor.frost)**

## Planning Applications registered in the week ending 03/04/15

### COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning  
(Development Management Procedure) (England) Order 2010

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
<a href="#">WSCC/024/15/CR</a> Executive Director Residents' Services GR: 526974 134847	Provision of a single temporary classroom unit to provide additional teaching space until September 2016. At Desmond Anderson School, Anderson Road, Tilgate, Crawley, West Sussex, RH10 5EA	31/03/15	Delegated	Mr Crow
<a href="#">WSCC/025/15/AR</a> Executive Director Residents' Services GR: 534343 129715	Amendment of condition 1 of planning permission WSCC/048/10/AR to allow the continued siting and use of a temporary classroom unit. At St Peter's C of E Primary School, Holmans, Ardingly, Haywards Heath, West Sussex, RH17 6UQ	01/04/15	Delegated	Mr Acraman
<a href="#">WSCC/026/15/FP</a> Executive Director Residents' Services GR: 494730 100120	Amendment of condition 1 of planning permission WSCC/044/10/FP to allow the continued siting and use of a temporary classroom unit. At Felpham Community College, Felpham Way, Felpham, Bognor Regis, West Sussex, PO22 8EL	01/04/15	Delegated	Mr G L Jones

**Comments on any of the above planning applications should be made by 29/04/15  
to [planning.applications@westsussex.gov.uk](mailto:planning.applications@westsussex.gov.uk) or if you require further information, please  
contact County Planning on (01243) 642118**

### STRATEGIC PLANNING BUSINESS UNIT - PLANNING APPLICATIONS

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Alex Jack on (033022) 25212.

For further information about the Members' Information Service  
please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)