

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
08/12/17	Cabinet Member for Highways and Infrastructure	HI21(17/18)	A285 Chichester to Petworth Safer Roads Investment Plan	Laura Johnston 033022 22536
12/12/17	Cabinet Member for Highways and Infrastructure	HI22(17/18)	Proposed Modifications to the West Sussex Joint Minerals Local Plan	Laura Johnston 033022 22536

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Adults and Health	AH2(17/18)	Procurement for the award of contract(s) for Specialist Health Services for People with Learning Disabilities and Autism	Suzannah Hill 033022 22551
Cabinet Member for Education and Skills	ES8(17/18)	Contribution towards replacing Temporary Classrooms at Steyning Grammar School	Wendy Saunders 033022 22553
Cabinet Member for Highways and Transport	HI20(17/18)	Highways Roundabout Maintenance Procurement and Sponsorship	Laura Johnston 033022 22536

Appointment of Deputy Leader

The Leader has appointed Mr Richard Burrett as Deputy Leader of the Council with effect from Monday of this week. The Leader has also given consideration to the need to clarify and update the description of the role which is set out below and will be included in the Scheme of Delegation in the County Council's Constitution. Mr Burrett retains his Cabinet portfolio for Education and Skills and will therefore have the title 'Cabinet Member for Education and Skills (and Deputy Leader)'.

Role of the Deputy Leader of the Council

To undertake the functions of the Leader of the Council in the absence of the Leader where the business cannot await the return of the Leader due to urgency or to the compelling interests of the Council or when specifically requested by the Leader to do so, within the scope and limitation set out below.


Scope:

- (1) To chair meetings of the Cabinet.
- (2) To act for the Leader at meetings of the Council or any of its committees, sub-committees or other member meetings which the Leader is expected or required to attend.
- (3) To act for the Leader at any external meetings or meetings with partners or other scheduled events to which the Leader is requested or invited to attend.
- (4) To make, when urgently required, appointments to the Council's Executive or decisions related to such appointments and the allocation of cabinet portfolios.
- (5) To take executive decisions relating to the Leader's portfolio or on matters reserved to the Leader or which would otherwise fall to the Leader.

Limitation:

Not to take any decision on the Council's business, or to attend meeting on behalf of the Leader, and not to receive information on any matter, which has been identified by the Leader as the responsibility of another member or members of the Executive.

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
<u>Performance and Finance Select Committee</u>	4	Response to recommendations	 Lisa Sampson (033022 23597)
All			

The Committee will be asked to note a response by the Cabinet Member for Finance and Resources in relation to the recommendation to the Cabinet made at the 22 November meeting of the Committee on the changes to Local Assistance Network funding.

Electoral Division	Item	Subject	Committee Officer
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All 5 **Treasury Management Mid-Year Review**

The Committee will be asked to review, comment on and support the treasury management mid-year position.

All 6 **Total Performance Monitor (TPM)**

The Committee will be asked to examine the data and supporting commentary for the September TPM and make any relevant recommendations for further scrutiny by the Committee, for action by the Cabinet Member or a relevant service Select Committee.

All 7 **Quarter 2 Capital Programme Performance Report**

The Committee will be asked to review, comment on and make any relevant recommendations for action to the Cabinet Member in relation to the quarterly performance report of the capital programme.

All 8 **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests received since the publication of the agenda papers.

All 9 **Forward Plan of Key Decisions – December 2017 to March 2018**

Please note a new Forward Plan for January to April 2018 was published between agenda despatch and the date of the meeting, so an updated Forward Plan will be available for the Committee to consider. The Committee will be invited to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolios.

All 10 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

All 11 **Date of Next Meeting**

The next scheduled formal meeting of the Committee will be held on 18 January 2018 at County Hall, Chichester. The meeting will start at 10.30 a.m. Probable agenda items include:


- Refresh of the West Sussex Plan – indicators and targets
- Draft Budget 2018/19
- Total Performance Monitor – October

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law and Assurance by 8 January 2018.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Finance and Resources

<i>All</i>	1	Second Quarter Review of Capital Programme as at 30 September 2017	 Matt Hall (033022 22539)
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The Capital Programme governance arrangements previously agreed by the County Council provide for a quarterly review of the capital programme to be published in the Members' Information Service and linked to the Members' Information Network database. The second quarter report, as at 30 September 2017, has now been published and is [attached](#). The report provides a status position of the Capital Programme and the projects contributing towards it. It sets out the project status, a RAG (red, amber, green) status, taken from the project highlight reports and identifies those projects that should be kept under review and/or have been escalated to Strategic Capital Investment Board.

Other Matters

<i>All</i>	2	Forward Plan – January to April 2018	 Helena Cox (033022 22533)
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The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The latest version of the Plan covering the period January to April 2018 is now available and has been sent to all members. An amended version has since been published to include the following amendments.

- Clarification of titling under the corporate priorities
- To remove from the Opening Hours and Permit Scheme for Household Waste Recycling Sites (December) decision from the Strong, Safe and Sustainable Place priority as this is now being taken as two separate decisions, added as follows:
- To add two new decisions to the Strong, Safe and Sustainable Place priority - Opening Hours and Permitting Scheme for Household Waste Recycling Sites (December) and Options for Improved Control and Management at Household Waste Recycling (January).

Communications

County Council Press Releases up to 1 December

27/11/17 - [Chichester firefighters' charity Christmas gift appeal](#)

Chichester firefighters will be dishing out presents at St Richard's Hospital as they spread the festive spirit this season, but they need your help!

27/11/17 - [Woman fined £1,000 and ordered to pay £25,642 proceeds from sale of fake designer clothing](#)

A former Crawley woman has been fined a total of £1,000 and ordered to pay £25,642.24 - proceeds from the sale of fake designer clothing on the internet

27/11/17 - [Fire Service supports Sussex Safeguarding Week](#)

West Sussex Fire & Rescue Service is supporting Sussex Safeguarding Week (27 November to 1 December) as part of the service's commitment to protect every resident in the county, enabling them to live safe, healthy and happy lives

28/11/17 - [Significant investment for West Sussex confirmed as Council says it's on course to deliver balanced budget](#)

The County Council's Cabinet has confirmed plans for a balanced budget for 2018/19 and revealed how it will invest in key priorities

28/11/17 - ["Fostering is even more special at Christmas"](#)

This Christmas people are being asked to spare a thought for children in care whilst foster families across the county gear up for the festive season

29/11/17 - [Have your say on the school admissions process](#)

People are being invited to have their say on the schools admissions process

30/11/17 - [Youth Cabinet launches videos to help explain extremism](#)

A series of animated films have been launched to show how young people can get help if they are feeling pressurised into extremist behaviour

30/11/17 - [West Sussex Coroner is told Shoreham air crash file is with Crown Prosecution Service](#)

Sussex Police's full file into the Shoreham air crash is now with the Crown Prosecution Service, the West Sussex Coroner says

01/12/17 - [Fire Service campaigns to reduce the number of drivers Under the Influence](#)

Throughout December, firefighters in West Sussex will be campaigning to reduce the number of incidents caused by intoxicated drivers on our county's roads

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 01/12/17

No applications registered

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and

archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

Public Rights of Way - Notification of Application for Change to the Path Network Received

The following consultation on a Horsham District Council proposal to change the path network is receiving attention. Members may obtain further information by contacting the case officer. Comments on the proposal should be made by 4 January 2018. If substantive objections are raised by members the consultation will be referred to the Rights of Way Committee for determination.

Parish/ path number	Proposal	Site Location	Case Officer	Local Member
Storrington – diversion of part of footpath 2657	Consultation on Horsham District Council proposal to divert part of fp 2657 to enable the redevelopment of Glebe Surgery to provide a new surgery and pharmacy and nine dwellings with associated facilities. The new route will accord with the presently used route, it will be surfaced to an approved standard, two metres wide. A holding objection to the District Council's Order has been entered pending consideration of the proposal.	The Glebe, Monastery Lane, Storrington	Judith Grimwood 033022 26705	Mr Marshall

For further information about the Members' Information Service please contact Clare Jones on 033022 22526 or ✉ clare.jones