

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
11/09/17	Cabinet Member for Environment	ENV3(17/18)	Opening times for the Household Waste Recycling Sites (HWRS) for the Winter period from 1 October 2017 to 31 March 2018	Laura Johnston 033022 22536
11/09/17	Leader	LDR5(17/18)	Further Appointments to Outside Bodies	Katherine De La Mora 033022 22535
12/09/17	Cabinet Member for Infrastructure and Highways	IH9(17/18)	Regulation 10 Penalty Charge Notices	Laura Johnston 033022 22536

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Leader	LDR4(17/18)	Crawley Growth Programme	Katherine De La Mora 033022 22553

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Governance Committee](#) (11 September)



Charles Gauntlett
(033022 22524)

All 4 **Review of Call-in Protocol**

Further to minute 18 of the last meeting and following engagement with Group Leaders, the Committee will be asked to endorse a further revision to the call-in criteria by reducing the number of members required to support a call-in request from six to four.

All 5 **Written Questions to Council – earliest date for submission**

As part of the Question Time item at Council meetings, members may ask written questions of any matter in relation to which the County Council has powers or duties or which affects West Sussex. Each Council meeting receives the answers to the first 10 questions received. Further questions are referred to the appropriate senior officer for a written reply which is published in the Members' Information Service newsletter. There is a limit of two questions per member within the first 10 received, except that, if fewer than 10 questions are received, additional questions will be answered up to the maximum of 10.

During the induction session for Council meetings following the elections, it was proposed that there should be an earliest date for submission of the written questions which form part of the Question Time session at Council meeting. Unlike motions, although there is a deadline for the submission of questions (currently 9.00 a.m. on the Monday of the week of the meeting) there is no limit on how soon before a meeting questions can be submitted. The Committee will be asked to endorse a recommendation to the County Council that the earliest date for submission of written questions should be the same as that for motions, i.e. no earlier than four weeks before the meeting, and that Standing Order 15(9) be amended as set out below:

'(9) The notice of a question to be asked in pursuance of sub-paragraph (8)(a) of this Standing Order shall be in writing and shall be given to the Director of Law and Assurance **no earlier than four weeks before the meeting and at the latest** by 9.00 a.m. on the fourth working day before the meeting of the County Council at which the question is to be asked; the Chairman may allow this provision to be relaxed if, in his or her opinion, it would be an advantage to the County Council's business to do so.'

All 6 **West Sussex Pension Fund Update**

The Committee will be asked to consider an update which includes the Pension Fund Annual Report, use of the De-Risking Strategy, the work programme and budget for the Pension Advisory Board, an update on Pension Fund Pooling and implementation of the Markets in Financial Instruments Directive which reclassifies local and public authorities as retail investors from 3 January 2018.

All 7 **Report of the Member Development Group**

The Committee will receive the regular report on the work of the MDG, member development activities and member training and development priorities and plans, including a summary of member feedback, an overview of the Member Induction Programme 2017 and details of MDG's current and upcoming programme.

Electoral Division	Item	Subject	Committee Officer
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All 8 **Appointments to the Staff Appeals Panel**

The Committee will be asked to appoint members to fill two vacancies on the Staff Appeals Panel. Nominations will be available at the meeting.

All 9 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 27 November 2017.

Planning Committee (12 September)



Tracey Guinea
(033022 28679)

Note: Meeting to be held at County Hall North, Horsham

Pulborough 4 **Planning Applications: County Matter Mineral Application**

The Committee will be asked to consider and determine the following application:

WSCC/029/17/WC Amendment of condition no. 2 of planning permission WSCC/052/12/WC to allow for a further 12 months of continued operations to enable the completion of phase 3 testing and phase 4 restoration or retention. Woodbarn Farm, Adversane Lane, Broadford Bridge, Billingshurst, West Sussex, RH14 9ED

All 5 **Update on Mineral, Waste and Regulation 3 Planning Applications**

The Committee will be asked to note the schedule of County Matter applications and the schedule of applications submitted under the Town and Country Planning General Regulations 1992 – Regulation 3.

All 6 **Report of Delegated Action**

The Committee will be asked to note the report of applications approved subject to conditions under the Town and Country Planning Act 1990 and Regulation 3 of the Town and Country Planning General Regulations 1992 since the Planning Committee meeting on 18 July 2017.

All 7 **Date of Next Meeting**

The next meeting of the Planning Committee will be held at 10.30 a.m. on Tuesday, 10 October 2017 at County Hall, Chichester, PO19 1RQ.

Weekly News

Electoral Division	No.	Subject	Officer Contact
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All 1 **Forward Plan**

Helena Cox
(033022 22533)

The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet

Electoral Division	No.	Subject	Officer Contact
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Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions.

An amended version of the Forward Plan of Key Decisions for **September to December 2017** has been published in order to include a decision in the Finance and Resources portfolio - Children's Services Multi-Agency Safeguarding Hub (September 2017).

The latest version of the Plan covering the period **October 2017 to January 2018** is also now available and has been sent to all members.

Communications

County Council Press Releases up to 1 September

29/08/17 - [Another six Operation Watershed schemes ready to go](#)

The latest round of funding awards has been made in the Operation Watershed scheme to help West Sussex communities prepare themselves against flooding

30/08/17 - [Work starts on A259 Bognor to Littlehampton cycle route](#)

Work has started on building a safer, more direct route for cyclists and pedestrians travelling between Bognor and Littlehampton

30/08/17 - [Sugar swaps in our schools continue to be a success](#)

Children heading back to primary school this September will have on average 65% less sugar in their school meals than three years ago – this is a total of over 2kg per pupil per year

30/08/17 - [Archive film of Sussex coastline showcased](#)

Old film footage of the Sussex coastline will be shown during a talk in Chichester next month (26 September)

30/08/17 - [Firefighters bring heroes together for exclusive charitable dinner](#)

Crews from East Grinstead will be hosting a fundraising dinner, Life on the Front Line

01/09/17 - [Fire safety warning after laundry causes Littlehampton blaze](#)

West Sussex Fire & Rescue Service is warning residents about the consequences of spontaneous combustion in tumble dried tea towels after a café fire

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 01/09/17

No applications registered

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service
please contact Clare Jones on 033022 22526 or ✉ clare.jones