

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
08/06/18	Cabinet Member for Highways and Infrastructure	HI6(18/19)	<a href="#">Approval to Proceed to Tender and to delegate Contractor Appointment to the Director of Highways and Transport</a>	Laura Johnston 033022 22536
11/06/18	Cabinet Member for Adults and Health	AH2(18/19)	<a href="#">Shaw Healthcare Contract Variation</a>	Suzannah Hill 033022 22551
11/06/18	Director of Communities	OKD7(18/19)	<a href="#">Working in partnership with the Voluntary and Community Sector</a>	Suzannah Hill 033022 22551
14/06/18	Cabinet Member for Highways and Infrastructure	HI7(18/19)	<a href="#">A27 Chichester Bypass Improvements: Submission to the Government's Roads Investment Strategy</a>	Laura Johnston 033022 22536

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Finance and Resources	FR3(18/19)	<a href="#">Delivery of Pension Administration Service</a>	Rosemary Pugh 033022 22548
Leader	LDR2(18/19) LDR3(18/19) LDR4(18/19)	<a href="#">Total Performance Monitor – February</a> <a href="#">West Sussex Plan 2017-22: Measures and Targets</a> <a href="#">Total Performance Monitor – Outturn</a>	Katherine De La Mora 033022 22553

Decision-Maker	No.	Decision	Officer Contact
Director of Economy, Planning and Place	OKD4(18/19)	<a href="#">Appoint a contractor for the previously approved work at The Forest School, Horsham and confirm the budget allocation for the project</a>	Wendy Saunders 033022 22553

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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### [Standards Committee](#) (11 June)



**Charles Gauntlett**  
(033022 22524)

**All**            4            **Annual Monitoring Report of Complaints Regarding Levels of Service Delivery**

The Committee will be asked to consider an outline of complaints and compliments received by the County Council in the last two years, including learning from them. The Committee will be invited to note the report.

**All**            5            **Review of the Constitution - Codes of Conduct**

The Committee will be asked to consider proposed changes to the Codes of Conduct with the intention of simplifying and streamlining the Constitution. The Committee will be invited to agree the recommendations in the report.

**All**            6            **Standards Committee Annual Report**

The Committee will be asked to consider the proposed Annual Report for submission to the County Council. The Committee will be asked to agree the draft Annual Report, subject to any requested changes.

**All**            7            **Confidential Reporting Policy**

The Committee will be invited to note that the Director of Law and Assurance has not received any referrals via the Policy since the last meeting of the Committee.

**All**            8            **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Monday, 5 November 2018 at County Hall, Chichester.

### [Rights of Way Committee](#) (12 June)



**Tracey Guinea**  
(033022 28679)

5            **Public Path Order Proposals**

**Lancing**        (a)        The Committee will be asked to consider a consultation by Adur & Worthing Councils in respect of the following Environment Agency proposal:

Lancing: Proposed Diversion of Part of Public Footpath 2048

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**Midhurst** (b) The Committee will be asked to consider and determine whether the following Orders should be submitted to the Secretary of State for confirmation:

Elsted and Treyford, and Harting – Request for Diversion of Parts of Footpaths (fp) 871, 872 and 873; Creation of New Footpath on Disused Railway

**All** 6 **Definitive Map Modification Order**

The Committee will be asked to consider and determine the following application:

Rogate: Application for a Definitive Map Modification Order (Application No: 5/16) to add a public footpath from bridleway 1163 to Fyning Lane in the Parish of Rogate

**Petworth** 7 **Secretary of State Decision**

The Committee will be invited to note the Secretary of State's decision on the following:

West Sussex County Council (Fittleworth) Public Path (No. 702) Extinguishment Order 2016  
West Sussex County Council (Fittleworth) Public Path (No. 2866) Extinguishment Order 2016

**All** 8 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Tuesday, 30 October 2018.

**Environment, Communities and Fire**  
**Select Committee (13 June)**



**Lisa Etchell**  
(033022 23597)

**All** 3 **Fire & Rescue Service: Integrated Risk Management Plan 2018-22**

The Fire Authority is required under the national fire and rescue framework to produce an Integrated Risk Management Plan (IRMP). The plan assesses all foreseeable risk communities face within the county of West Sussex. The Chief Fire officer then addresses the risk by developing action plans to be delivered over the next three to five years. A draft 2018-22 IRMP was developed and submitted as a draft consultation document to stakeholders, staff and the public. The consultation took place between 16 April and 28 May 2018. All the responses have now been considered and the Council is now in a position to publish the final version of the 2018-22 IRMP. Representatives of the three main fire service unions have been invited to address the Committee at the outset of the session for five minutes each. The Committee will be asked to note the consultation feedback and subsequent amendments to the draft IRMP and support the publication of the 2018-22 IRMP.

**All** 4 **Fire & Rescue Service: Annual Statement of Assurance 2017/18 and Annual Report May 2017/18**

The Fire Authority is required under the Fire and Rescue National Framework for England to produce an annual statement of assurance to give assurance that the FRA is in compliance with the National Framework as set out by the Minister of State for Policing and the Fire Service. The Service is also producing an annual report that details how the

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service delivers its vision and plans and reports on the progress made in the last year. The Committee will be asked to consider both the FRS Annual Statement of Assurance 2017/18 and the FRS Annual Report 2017/18.

**All**                    5                    **Bus Strategy 2018-26**

The Committee will be asked to consider the draft West Sussex Bus Strategy, which covers the period 2018 to 2026, and sets out the County Council's approach to local bus and community transport services, over the next eight years. The work on the Strategy is being informed by a Cabinet Member Task and Finish Group, as well as an eight-week public consultation on the proposed priorities running from April to early June 2018. The Committee will be asked to consider the draft Bus Strategy and to give feedback as part of the consultation.

**All**                    6                    **2017/18 Outturn Total Performance Monitor**

The Total Performance Monitor (TPM) information in the report reflects the 2017/18 outturn performance position in relation to the services which fall under the remit of the Committee and has been reviewed by Cabinet Members and senior officers within the authority. The recommendations within the TPM have been approved by the Cabinet Member for Finance and Resources as a decision report. The Committee will be asked to examine the data and supporting commentary for the 2017/18 outturn TPM and make any relevant recommendations for action to the relevant Cabinet Member; identify any issues for further scrutiny by this Committee; and identify any strategic issues for referral to the Performance and Finance Select Committee.

**All**                    7                    **Economic Growth Plan 2018-23 – Update**

The Committee will receive a verbal update on the development of a new Economic Growth Plan for the period 2018-23 and beyond to provide the framework for supporting and driving economic growth to achieve the West Sussex Plan's 'Prosperous Place' outcomes. The adoption of the Economic Growth Plan through a Key Decision is in the Forward Plan for May 2018. The Committee will be asked to scrutinise progress with the development of the Plan, and to advise on any further issues or opportunities for growth to be considered.

**All**                    8                    **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting.

**All**                    9                    **Forward Plan of Key Decisions – 1 June 2018**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**                    10                    **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

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**All**                      11                      **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 21 September 2018 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 11 September 2018. Items likely to be on the agenda include:

- Annual Sustainability report
- Strategic Planning
- Economic Growth Plan – Delivery Plan
- Fire & Rescue Service Action Plan Timeline for 2018/19
- Lesson Learned - Bognor to Littlehampton Cycle path

## Weekly News

Electoral Division	No.	Subject	Officer Contact
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<b>All</b>	1	<a href="#"><u>Forward Plan of Key Decisions</u></a>	 <b>Helena Cox</b> (033022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 4 June 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

- move any May decisions not yet taken to June;
- amend the Best Start in Life priority decisions regarding School Expansion projects to move Bourne Community College and Crawley Down Primary School to September in order to allow additional time for the procurement process, and to move St Mary's Catholic Primary School to September in order to allow additional time to develop the expansion proposal following comments at the pre-application planning stage;
- add a new decision to the 'A Strong, Safe and Sustainable Place' priority – Procurement of Mortuary Services for West Sussex (December);
- remove two decisions from the Council That Works For The Community priority - Allocation of Schools Access Initiative Funding 2018-23 (May) and Facilities Management Capital Maintenance Programme 2018/19 (June) as both refer to a block allocation of money within the capital programme and no decision is required;
- move from the 'A Council that Works for the Community' priority to the 'Best Start in Life' priority– Southwater Infant and Southwater Junior Schools Replacement of Modular Classrooms (June); and
- add a new decision to the Council That Works For The Community priority - Procurement of Housing Support Services (July).

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## Communications

### County Council Press Releases up to 1 June

30/05/18 - [Old Shoreham Tollbridge re-opens a day ahead of schedule](#)

The Old Shoreham Tollbridge re-opened today (Wednesday) one day ahead of schedule.

30/05/18 - [Roadworks start soon ahead of new Chichester school's opening](#)

Essential roadworks start soon so that the new Chichester Free School in Hunston can open its doors to about 1,000 pupils in September

30/05/18 - [We're saying thank you to our volunteers](#)

Volunteers play a crucial role for the County Council, giving their time generously and making a difference to a wide range of County Council services

31/05/18 - [Young readers snack their way to success](#)

Library-goers hunt down healthier snacks and put their knowledge to the test

31/05/18 - [Carers Week to support West Sussex Carers in staying Healthy and Connected](#)

Find out what support is available for carers during Carers Week 11 to 17 June 2018

31/05/18 - [West Sussex public buildings to get gigabit-capable broadband](#)

Public buildings in West Sussex are to benefit from the fastest and most reliable broadband connectivity as councils go 'gigabit'

31/05/18- [Let's take a stand against scams](#)

Residents are urged to be alert to scams and not to 'miss a trick', by West Sussex Trading Standards Service

31/05/18 - [Extra £540,000 committed to battle against potholes](#)

An additional £540,000 is being committed by the County Council to the battle against potholes – that's enough funding for at least 2,000 extra, larger-scale, high-quality repairs

01/06/18 - [We're saying thank you to our volunteers](#)

Volunteers play a crucial role for the County Council, giving their time generously and making a difference to a wide range of county council services

**For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ [pressoffice@westsussex.gov.uk](mailto:pressoffice@westsussex.gov.uk)**

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### Planning Applications registered in the week ending 01/06/18

No applications registered

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### Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and

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archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033022 24674.

For further information about the Members' Information Service  
please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)