

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
06/03/19	Crawley County Local Committee	C6(18/19) C7(18/19) C8(18/19)	Crawley Residents' Parking Scheme Review Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Jack Caine 033 022 28941
08/03/19	Cabinet Member for Adults and Health	AH14(18/19) AH15(18/19)	Review of Fees paid to Providers of Adult Social Care Contract arrangements for Community Advice (Citizens Advice)	Erica Keegan 033 022 26050
11/03/19	Director of Highways and Transport	OKD23(18/19)	Broadbridge Heath Major Highway Improvement Scheme	Judith Shore 033 022 26052
11/03/19	Executive Director Economy, Infrastructure and Environment	OKD25(18/19)	Procurement of an Interim Building Maintenance Services Contract	Suzannah Hill 033 022 22551
12/03/19	Director of Energy, Waste and Environment	OKD24(18/19)	Award of Contract for the provision of Clinical Waste Services	Judith Shore 033 022 26052
12/03/19	Director of Children and Family Services	OKD26(18/19)	Award of Contract for Integrated Child Psychology Service	Wendy Saunders 033 022 225543

Decisions Called-in

The following decisions have been called-in during the past week

Electoral Division	No.	Proposal	Select Committee/ Date	Officer Contact
All	HI20(18/19)	A29 Realignment Scheme	Environment, Communities and Fire: 13/03/19	Lisa Etchell 033 022 23597

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Finance and Resources	FR20(18/19) FR21(18/19)	Review of Fees and Charges 2019/20 Review of Property Holdings: Acquisition of freehold of a commercial property in Hove	Suzannah Hill 033 022 22551
Cabinet Member for Highways and Infrastructure	HI28(18/19)	European Agricultural Fund for Rural Development Funding bid for the Downs Link	Judith Shore 033 022 26052
Cabinet Member for Safer, Stronger Communities	SSC10(18/19)	Contract arrangements for Voluntary Sector Infrastructure	Erica Keegan 033 022 26050
North Horsham County Local Committee	NH6(18/19) NH7(18/19)	Christ's Hospital – Christ's Hospital Road: Proposed Traffic Regulation Order Community Initiative Funding	Monique Smart 033 022 22540
Worthing County Local Committee	W8(18/19) W9(18/19)	Community Initiative Funding Nominations for Local Authority Governors to maintained Schools and Academy Governing Bodies	Jack Caine 033 022 28941

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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Children and Young People's Services
Select Committee (7 March) – [postponement of meeting](#)

✉
Natalie Jones-Punch
(033 022 25098)

Electoral Division	Item	Subject	Committee Officer
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Please note that the Chairman and Vice-Chairman of the Children and Young People's Services Select Committee have agreed to postpone the meeting of the Committee due to be held at 10.30 a.m. on Thursday, 7 March 2019. This will ensure that members have the most up to date information on the two items on the agenda, which will now be considered at a new meeting of the Committee to be held at 10.30 a.m. on Wednesday, 8 May 2019.

[Environment, Communities and Fire Select Committee](#) (13 March)

✉
Lisa Etchell
(033 022 23597)

All 4 **Responses to Recommendations**

The Committee will be asked to note the Cabinet Member for Safer, Stronger Communities' responses to the Committee's recommendations as set out below.

- (a) **Operations and Public Protection Savings Proposals**
- (b) **Savings Proposals - Community Initiative Fund**

All 5 **Call in: A29 Realignment Scheme - HI20(18/19)**

The Environment, Communities and Fire Select Committee Business Planning Group has agreed to call in the proposed decision by the Cabinet Member for Highways and Infrastructure concerning the A29 Realignment Scheme - decision published on the Executive Decision Database on 18 February 2019 and in the Members' Information Service on 18 February 2019 (HI20(18/19) refers). The call-in was initiated by Mr Jones supported by Mr Oxlade, Mr Quinn and Mrs Smith. The decision has not previously been previewed by the Select Committee. Michael Jones has been invited to outline the reasons for the call-in request to the Committee. Mr Roger Elkins (Cabinet Member for Highways and Infrastructure) has been invited to address the Committee and answer questions.

All 6 **Highway and Transport Improvement Schemes**

The Committee will be asked to consider the identification, assessment, prioritisation and funding of highway and transport improvement schemes, including the role of members and the use of developer contributions. The Committee will be asked to consider the key issues identified, note the improvements that are being made to various processes and to give its view on the suggested new improvements.

All 7 **Draft Guidance on Parking at New Developments**

The County Council has worked with the local planning authorities in West Sussex to undertake a review of the current approaches to parking and prepared new draft Guidance on Parking at New Developments. The Cabinet Member for Highways and Infrastructure will be asked to approve the new guidance in March 2019. The Committee will be asked to consider the proposed approaches taken to parking at both residential and non-residential developments.

All 8 **Community Hubs and Plans for Worthing Library**

The Committee will be asked to consider the background of the Community Hubs Programme, the Strategic

Electoral Division	Item	Subject	Committee Officer
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Principles and financial implications and to review the engagement and consultation undertaken for the first Community Hub in Worthing.

All 9 **Business Planning Group Report**

The report provides an update to the Committee of the Business Planning Group meeting held on 20 December 2018, setting out the key issues discussed. The Committee will be asked to endorse the contents of this report and the Committee's Work Programme for 2019/20, revised to reflect the Business Planning Group's discussions and any subsequent developments.

All 10 **Requests for Call-in**

The Environment, Communities and Fire Select Committee Business Planning Group (BPG) received a request to call-in the proposed decision by the Cabinet Member for Safer, Stronger Communities concerning the Community Hubs and Plans for Worthing Library (SSC7(18/19) refers) – decision published on the Executive Decision Database on 1 November 2018 and in the Members' Information Service on 1 November 2018. The BPG declined the request.

The BPG also received a request to call-in the proposed decision by the Cabinet Member for Highways and Infrastructure concerning the A29 Realignment Scheme - decision published on the Executive Decision Database on 18 February 2019 and in the Members' Information Service on 18 February 2019 (HI20(18/19) refers). This request was accepted by the BPG and will be heard in agenda item no. 5 (see page 3).

All 11 **Forward Plan of Key Decisions – 1 March 2019**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 12 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 13 **Date of Next Meeting**

The next scheduled meeting of the Committee will be held on 9 May 2019 at 10.30 a.m. at County Hall, Chichester. Items likely to be on the agenda include:

- Halewick Lane Energy Storage Project
- Road Safety - Safer Sussex Roads Partnership
- Major Events Protocol
- New Arrangements for Community Grant Funding
- Work to Mitigate the Loss of Educational Services Provided by the Prevention Team
- Economy Growth Plan - Action Plans

Weekly News

Electoral Division	No.	Subject	Officer Contact
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Environment

All	1	Response to Defra - Protecting and enhancing England's Trees and Woodlands Consultation	Judith Shore (033 022 26052)
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The County Council has recently [responded](#) to the Department for the Environment, Food and Rural Affairs' (Defra's) consultation that proposes to introduce four new measures designed to increase transparency and accountability in the process of felling street trees and to strengthen the Forestry Commission's power to tackle illegal tree felling. Notably, two new duties for local authorities are proposed. A duty to consult on the felling of street trees and a duty to report on tree felling and replanting. In principle, the County Council is not able to support the proposals because it is considered that they will increase the authority's costs and legal liabilities, and increase risks to people and property. The consultation is available on the Defra website at: <https://consult.defra.gov.uk/forestry/protecting-trees-and-woodlands/>.

Safer, Stronger Communities

All	2	Staying Safe Online E-newsletter	Marcus Clack (033 022 22883)
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Sign up to receive the new County Council Staying Safe Online E-newsletter. Each monthly edition will contain campaign-themed advice, information about events, training, news and top tips about online safety. To sign up visit: <https://public.govdelivery.com/accounts/UKWSCC/subscriber/new> and register or login to your account and tick 'Staying Safe Online' to subscribe.

Other Matters

All	3	Forward Plan of Key Decisions	Helena Cox (033 022 22533)
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The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 1 March 2019.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

- move any February decisions not yet taken to March

Communications

County Council Press Releases up to 1 March

25/02/19 - [Airline illegally flies dog into Gatwick](#)

An airline has been fined after illegally flying a dog into Gatwick Airport

26/02/19 - [Speed limit reductions ahead in Arundel](#)

Work to reduce the speed limits on certain roads in Arundel is scheduled to start next week

26/02/19 - [Woman fined for animal welfare offences](#)

A woman who kept cattle in poor conditions has been fined

28/03/19 - [Royal approval for mental health work in West Sussex schools](#)

County Council staff attended a big conference with the Duchess of Cambridge in recognition of the work being done locally

28/02/19 - [New app supports armed forces community](#)

A brand new mobile app has launched to help members of the armed forces community in West Sussex and the south east access support

28/03/19 - [Earn a qualification and meet new people with an apprenticeship](#)

The next Mid Sussex Apprenticeship Fair takes place on Thursday, 14 March 2019, from 4.00 p.m. to 7.00 p.m. in Haywards Heath

01/03/19 - [Libraries hold a month of wellbeing events](#)

Libraries are holding special 'slipper swap' events in March to help prevent falls

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 01/03/19

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/023/19 Director of Economy, Planning and Place GR: 508560 125316	Replacement of existing failed roof coverings to various roofs across the school. At Weald School Station Road, Billingshurst, RH14 9RY	28/02/19	Delegated	Mrs Jupp
WSCC/024/19 Director of Economy,	Erection of new hall and temporary main reception. At Nyewood C of E Junior	28/02/19	Delegated	Mr Edwards

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
Planning and Place GR: 492135 099489	School, Brent Road, Bognor Regis, West Sussex, PO21 5NW			
WSCC/026/19 Director of Economy, Planning and Place GR: 515094 131274	A new single-storey classroom block; new reception infill extension; internal remodelling and refurbishment to existing school and external works. At Shelly Primary School, Wickhurst Lane, Horsham, RH12 3LU	01/03/19	Delegated	Mr Mitchell

Comments on any of the above planning applications should be made by 27/03/19 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached reports (pdf files) cover the periods starting [18/02/19](#) and [20/02/19](#) respectively and contain all the planning applications received by the County Highways Team from the seven borough and district councils over the past two weeks where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033 022 24674.

For further information about the Members' Information Service please contact Clare Jones on 033 022 22526 or ✉ clare.jones