

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

## Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
14/01/16	Cabinet Member for Highways and Transport	HT17(15/16)  HT18(15/16)	<a href="#">Public Engagement and Consultation on the Future of the 3in1 Card Young Persons Travel Scheme</a> <a href="#">Highways and Transport Traffic Signals Maintenance Contract – Approval to Procure a Term Contract</a>	Matthew Evans 033022 22538
14/01/06	Cabinet Member for Residents' Services	RS8(15/16)	<a href="#">Review of Community Highway Volunteers Scheme</a>	Tracey Guinea 033022 28679

## Decisions Called-in

The following decisions have been called-in during the past week

Electoral Division	No.	Proposal	Select Committee/ Date	Officer Contact
All	Cabinet Member for Highways and Transport	<a href="#">Subsidised Verge Marker Scheme</a>	Environmental and Community Services Select Committee 10/01/16 (see page 2)	Matthew Evans 033022 22538

## Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Highways and Transport	HT12(15/16) HT16(15/16)	<a href="#">A259 Littlehampton Improvements</a> <a href="#">Lyminster Bypass (north) - Approval to undertake statutory processes to acquire land for scheme construction</a>	Matthew Evans 033022 22538

## Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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### Planning Committee (12 January)



**Tracey Guinea**  
(033022 28679)

Please note that, in consultation with the Chairman, the meeting of the Planning Committee due to be held on Tuesday, 12 January 2016 has been cancelled as there are no planning applications that require a decision by the Committee. The Planning Committee site visit due to be held on 7 January 2016 has therefore also been cancelled.

### [Environmental and Community Services](#) Select Committee (13 January)



**Lisa Etchell**  
(033022 23597)

#### **All**      4      **Cabinet Member's response to the Committee's recommendations on the Public Engagement and Consultation on the Future of the 3in1 Card Young Persons Travel Scheme**

The Committee will be asked to note the Cabinet Member's response to the Committee's recommendations on the Public Engagement and Consultation on the Future of the 3in1 Card young Persons Travel Scheme.

#### **All**      6      **Call-in – Subsidised Verge Marker Scheme – HT13(15/16) Decision**

The Environmental and Community Services Select Committee Business Planning Group has agreed to call in the proposed decision by the Cabinet Member for Highways and Transport concerning the Subsidised Verge Marker Scheme - decision published on the Executive Decision Database on 22 December 2015 and in the Members' Information Service on 5 January 2016, HT13(15/16) refers. The decision report asked that the Cabinet Member for Highways and Transport:

- (1) Approves the discontinuation of West Sussex County Council's verge marker subsidisation scheme; and
- (2) Instructs Highways staff to continue to work with residents of West Sussex to seek alternative solutions that enhance the street scene and remove damaged posts where resources allow.

<b>Electoral Division</b>	<b>Item Subject</b>	<b>Committee Officer</b>
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The call-in was initiated by Mr Lamb with the support of Mrs Mullins, Mrs Smith, Mr M G Jones, Mr Oxlade and Mr Quinn.

The Committee's Business Planning Group has agreed to the call-in for the following reasons:

- (i) Six members support the call-in request
- (ii) The decision has not been previewed by the Environmental and Community Services Select Committee

Mr Lamb has been invited to outline the reasons for the call-in request to the Committee. Mr John O'Brien (Cabinet Member for Highways and Transport) has been invited to address the Committee and answer questions. The Committee will be invited to consider the issues raised in the call-in request and to make recommendations to the Cabinet Member accordingly.

**All 7 Draft Budget Including Savings Proposals 2016/17**

The Committee will be asked to:

- (a) Endorse the County Council Draft Budget and Savings Proposals for the Committee's portfolio areas for 2016/17;
- (b) Identify any strategic issues for referral to the Performance and Finance Select Committee when it considers the Draft Budget on 21 January 2016; and
- (c) Agree any comments or issues it wishes the Cabinet to take into account when it considers the Draft Budget and Savings Proposals for 2016/17 on 2 February 2016.

**All 8 Final Report of the Joint Scrutiny Task and Finish Group on Flooding**

The Committee will be asked to consider an overview of the work carried out by the Joint Scrutiny Task and Finish Group on Flooding. The Committee will be asked to note the recommendations.

**All 9 Forward Plan of Key Decisions – February to May 2016**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting will be tabled at the meeting and be available on the Internet. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All 10 Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

**All 11 Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 10 February 2016 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 29 January 2016. Items likely to be on the agenda include:

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
		<ul style="list-style-type: none"> <li>• Draft Minerals Local Plan</li> <li>• Economic Growth – Place and Infrastructure Plans</li> <li>• Developer Contributions</li> <li>• Bus Subsidies</li> </ul>	

**Children and Young People's Services**  
**Select Committee (14 January)**



**Wendy Saunders**  
 (033022 22553)

**All**            4            **Draft Budget including savings proposals 2016/17**

The Committee, in consultation with the members of the Health and Adult Social Care Select Committee present, will be asked to:

- (a) Consider the County Council Draft Budget and Savings Proposals for the Care Wellbeing and Education Directorate for 2016/17;
- (b) Identify any strategic issues for referral to the Performance and Finance Select Committee when it considers the Draft Budget on 21 January 2016; and
- (c) Agree any comments or issues it wishes the Cabinet to take into account when it considers the Draft Budget and Savings Proposals for 2016/17 on 2 February 2016.

**All**            5            **Appointment to the Business Planning Group**

Following the recent changes to the Committee membership a vacancy now exists on the Committee's Business Planning Group (BPG). The current membership of the BPG is:

Mr Cloake (Chairman), Mrs Duncton, Mrs Mullins and Mr Parsons

The Committee will be asked to appoint one further member to the BPG.

**All**            6            **Requests for Call-In**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law, Assurance and Strategy will report any requests since the publication of the agenda papers.

**All**            7            **Forward Plan of Key Decisions – February to May 2016**

Any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

**All**            8(a)        **Suggestions for Scrutiny**

A number of suggestions for scrutiny have been made for the Committee to consider via the County Council's website.

<b>Electoral Division</b>	<b>Item</b>	<b>Subject</b>	<b>Committee Officer</b>
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The Committee will be invited to consider the issues raised and whether or not it wishes to include any additional items on future agendas.

**All**                    8(b)    **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at the meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

**All**                    9            **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on 3 February 2016 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- Education and Skills Annual Report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law, Assurance and Strategy by 20 January 2016.

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**Chanctonbury County Local Committee (1 February)**

✉  
**Rachel Allan**  
(033022 28966)

Please note that there will be a meeting of the Chanctonbury County Local Committee at 7.00 p.m. on Monday, 1 February 2016 at West Chiltington Village Hall.

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**Children and Young People's Services  
Select Committee (3 February)**

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**Wendy Saunders**  
(033022 22553)

Please note that there will be an additional meeting of the Children and Young People's Services Select Committee at 10.30 a.m. on Wednesday, 3 February 2016 at County Hall, Chichester. This date was previously in members' diaries as a project day.

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**Performance and Finance Select Committee (25 February)**

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**Adam Chisnall**  
(033022 28314)

Please note that an additional meeting of the Performance and Finance Select Committee will be held at 10.30 a.m. on Thursday, 25 February 2016 at County Hall, Chichester in place of the current diared project day.

## Weekly News

Electoral Division	No.	Subject	Officer Contact
<b>All</b>	1	<a href="#"><u>Forward Plan – February to May 2016</u></a>	 <b>Charles Gauntlett</b> (033022 22524)

The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. An amended version of the Forward Plan of Key Decisions for February to May 2016 has been published in order to include a new decision for the Integrated Works Plan 2016/17 in the Highways and Transport portfolio for March 2016. In addition, the decisions concerning the consultation on options for the 3in1 Card Scheme for Young People and the Highways and Transport Traffic Signals Maintenance Contract - Approval to Procure a Professional Services Term Contract have been moved from December 2015 to January 2016.

### New Year's Honours

#### Companions of the Order of the Bath (CB)

**Stephen Leonard Gooding** of Haywards Heath, lately Director-General, Roads, Traffic and Local Group, Department of Transport, for public service to Transport

#### Commanders of the Order of the British Empire (CBE)

**Dr Caroline Harper** of Haywards Heath, Chief Executive Officer, Sightsavers, for services to visually impaired people abroad

#### Officers of the Order of the British Empire (OBE)

**Simon Brett** of Burpham, Arundel, Author, for services to literature

**Charles Denyer, MVO** of Bolney, Deputy Clerk of the Crown in Chancery, Crown Office, Ministry of Justice, for services to constitutional and ceremonial administration

**Ian Thornley** of Graffham, Petworth, Non-Executive Director, Remploy Ltd, for services to disabled people

#### Members of the Order of the British Empire (MBE)

**Brian Doick** of Steyning, President, National Association for Park Home Residents, for services to the park home industry

**Richard Groom** of Shipley, for services to the community, particularly disabled young people

**Mrs Sonia Jacob, JP** of Rustington, for services to the Magistry and the voluntary sector in West Sussex

**Robert Pooley** of Steyning, for services to business and aviation

**Gregory Valerio** of Chichester, for services to the UK and Fairtrade Gold Sectors in Columbia and East Africa

**Dr Ian Viney** of Horsted Keynes, Haywards Heath, Director of Strategic Evaluation and Impact, Medical Research Council, for services to research funding and evaluation

### **Medallist of the Order of the British Empire (BEM)**

**Ms Sharon Blackman** of Felpham, Bognor Regis, Head Coach, Chichester Fencing Club, for services to fencing

**Mrs Rosemary Ann Burns** of Hurstpierpoint, Hassocks, for services to local government and to the community in Sussex

**Kenneth Monk** of Ardingly, for services to the community in Ardingly

**Gary Smart** of Littlehampton, Owner, Harbour Park, Littlehampton, for services to the tourism and leisure park industry

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## Communications

### **County Council Press Releases up to 1 January**

24/12/15 - [Free drop-in session for local businesses](#)

West Sussex business community invited to a drop-in Business Information Session in Billingshurst

24/12/15 - [Recycling your tree this Christmas...](#)

If you're unsure of what to do with your real Christmas tree following your festive celebrations, let us help

29/01/15 - [Start the New Year with a new you at Edes House](#)

Drop into this event in Chichester on Sunday, 17 January for some New Year inspiration

29/12/15 - [Businesses urged not to miss out on new grant funding to improve broadband](#)

Businesses in West Sussex have until 15 January 2016 to apply to the new Digital Connectivity Grant Programme

29/12/15 - [Start the New Year with a new you at Edes House](#)

Drop into this event in Chichester on Sunday 17 January for some New Year inspiration

30/12/15 - [Visit our virtual library 24/7](#)

Did you get a new tablet, e-reader or computer for Christmas?

**For further information on or copies of the press releases listed please contact Philippa Eld in the Communications Unit on (033022 22418) or ✉ [philippa.eld](mailto:philippa.eld)**

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## Planning Applications registered in the week ending 01/01/16

There were no applications registered

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## Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: [SU.Local.Development@westsussex.gov.uk](mailto:SU.Local.Development@westsussex.gov.uk). If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service  
please contact Clare Jones on 033022 22526 or ✉ [clare.jones](mailto:clare.jones)