

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
11/12/18	Cabinet Member for Children and Young People	CYP4(18/19)	Provision of accommodation for Care Leavers	Wendy Saunders 033 022 22553
11/12/18	Cabinet Member for Corporate Relations	CR3(18/19)	Procurement of a Microsoft Enterprise Agreement Subscription	Suzannah Hill 033 022 22551
13/12/18	Executive Director Economy, Infrastructure and Environment	OKD16(18/19)	Award of Contract for expansion of Crawley Down Primary School	Wendy Saunders 033 022 22553

Urgent Action

Members are asked to note the following urgent action taken by the Director of Law and Assurance, in consultation with the Chairman of the County Council, the relevant Cabinet Member and Select Committee Chairman or the Chairman of a non-Executive or County Local Committee

Electoral Division	No.	Decision	Officer Contact
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Planning Committee

Chichester North

[Authorisation for Chichester District Council to determine part of Planning Application \(SDNP/18/04918/FUL\) on behalf of West Sussex County Council](#)

Contact: Tracey Guinea (033 022 28679) ✉

The Director of Law and Assurance, in consultation with the Chairman of the Planning Committee, has used his

Electoral Division	No.	Decision	Officer Contact
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delegated powers under Standing Order 3.45 (d) to take a decision under the urgent action procedure that the County Council enters into an Agency Agreement with Chichester District Council to allow that authority to determine the part of South Downs National Park Authority planning application SDNP/18/04918/FUL that lies outside of the South Downs National Park boundary. The urgency of the matter was because the proposal cannot wait for the next Committee because this would create an unacceptable delay in the timely determination of the application.

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Finance and Resources	FR10(18/19) FR12(18/19) FR13(18/19)	Review of Property Holdings: Site Acquisition Horsham Total Performance Monitor Review of Property Holdings	Suzannah Hill 033 022 22551
Cabinet Member for Safer, Stronger Communities	SSC6(18/19)	Response to Mr Jones's Notice of Motion on Fire and Rescue Service Funding to County Council on 19 October 2018	Erica Keegan 033 022 26050
Chanctonbury County Local Committee	CBY3(18/19) CBY4(18/19) CBY5(18/19)	Community Initiative Funding Prioritisation of Traffic Regulation Orders Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Monique Smart 033 022 22540
Executive Director Children, Adults, Families, Health and Education	OKD15(18/19)	Approval of Contract Variations Regarding the Review of Charges for the Care and Support at Home Framework	Erica Keegan 033 022 26050

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
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[Health and Adult Social Care Select Committee](#) (12 December)

✉
Rob Castle
(033 022 22546)

All 4 **Responses to Recommendations**

The Committee will be asked to note the responses to recommendations made at its meeting on 15 November 2018.

Electoral Division	Item	Subject	Committee Officer
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All 5 **Forward Plan of Key Decisions – 27 November 2018**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 6 **Strategic Budget Options**

The Committee will be asked to consider an outline of the strategic budget options listed below for the Adults and Health portfolio for 2019/20:

- (a) Housing Related Support
- (b) Local Assistance Network
- (c) Minimum Income Guarantee for Working Age Adults

All 7 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc. If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group to consider in detail.

All 8 **Requests for Call-in**

There have been no requests for call-in to the Select Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 9 **Date of Next Meeting**

The next meeting of the Committee will be held on 16 January 2019 at 10.30 a.m. at County Hall, Chichester. Probable agenda items include:

- SECAmb Care Quality Commission Inspection Report
- West Sussex Joint Health and Wellbeing Board Strategy and Five Ways to Wellbeing
- Safeguarding Adults Board Annual Report

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 2 January 2019.

Weekly News

Electoral Division	No.	Subject	Officer Contact
All	1	Forward Plan of Key Decisions	 Helena Cox (033 022 22533)

The County Council is required to provide a minimum of 28 days' notice for all key decisions. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. The Forward Plan, which is updated on a rolling basis, contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. The current Forward Plan was published on 4 December 2018.

Since the last edition of the Members' Information Service changes to the Plan have been made to:

- Move any November decisions not yet taken to December;
- Add two new decisions to the Best Start in Life priority - Expansion of Shelley Primary School, Broadbridge Heath (February), and Expansion of Sompting Village Primary School (February);
- Add a new decision to the Prosperous Place priority – Broadbridge Heath Major Highway Improvement Scheme (February); and
- Add a new decision to the Council that works for the Community priority - Tobacco Control Strategy for West Sussex (January).

Communications

County Council Press Releases up to 30 November

26/11/18 - [Awards ceremony recognises County Council staff](#)

The positive difference County Council staff make to the lives of residents was recognised at an annual awards ceremony last Thursday

26/11/18 - ['Caring for your future' the theme of Carers Rights Day 2018](#)

With Carers Rights Day approaching on Friday 30 November, the County Council, the NHS and local expert charity provider partner Carers Support West Sussex are working together, urging family and friend carers to make sure they're getting the support they're entitled to

27/11/18 - [Sniffer dog helps bring Worthing fake tobacco sellers to justice](#)

Four men involved in the sale of fake tobacco in Worthing have been sentenced to 200 hours community service and ordered to pay more than £4,000

29/11/18 - [Diverse range of topics up for scrutiny](#)

A range of important subjects will be scrutinised by county councillors at the Environment, Communities and Fire Select Committee on 6 December

29/11/18 - [Young people take over West Sussex County Council for the day](#)

Youth Cabinet members stepped into the shoes of senior councillors and excelled as part of national Takeover Challenge Day

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033 022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 30/11/18

COUNTY COUNCIL PROPOSALS (REGULATION 3, 4 and 13)

Applications submitted under the Town & Country Planning
(Development Management Procedure) (England) Order 2015

Application No Applicant Grid Ref	Proposal/Location	Date Registered	Provisional Decision Method	Local Member
WSCC/049/18/LY Director of Economy, Planning and Place GR: 503007 104724	Creation of a 1.1km highway, with shared cycleway and footway, Pegasus crossing, viaduct, culvert, wetland areas, balancing pond and swales, street lighting and associated works. At east of Lyminster village and between Toddington Nurseries and A284 Lyminster Road, Lyminster, Littlehampton	29/11/18	Delegated	Mr Markwell

Comments on the above planning application should be made by 26/12/18 to planning.applications@westsussex.gov.uk or if you require further information, please contact County Planning on (01243) 642118

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Steven Shaw on 033 022 24674.

Proposals for Traffic Regulation Orders and Traffic Management Matters

TRAFFIC REGULATION ORDERS

Location	Proposal	County Local Committee/ Officer	Provisional Decision Method	Local Member(s)
Crawley – Ifield - Ifield Green, The Tithe and Rectory Lane	Vehicles are routinely parking close to the junctions of Ifield Green, Rectory Lane and The Tithe so as to obstruct visibility and affect the free flow of traffic. The proposed restrictions are to improve visibility for residents and visitors.	Crawley John Cunningham 033 022 26404	Delegated	Mrs Smith
Crawley – Ifield – Shipley Road and Ifield Drive	It is proposed to introduce double yellow lines in and around the junctions of Ifield Drive and Shipley Road to discourage drivers from parking in unsuitable locations, deter footway parking and enable enforcement action to be taken against drivers contravening the waiting restrictions.	Crawley John Cunningham 033 022 26404	Delegated	Mrs Smith
Church Road, Haywards Heath	To amend (remove and extend) existing double yellow line parking restrictions to facilitate installation of a build out with uncontrolled pedestrian crossing point.	Central and South Mid Sussex Simon Osborne 033 022 26351	Delegated	Mr Wickremaratchi

Comments on any of the above proposals should be made by 19/12/18 to tro.team@westsussex.gov.uk or if you require further information, please contact the officer shown

For further information about the Members' Information Service please contact Clare Jones on 033 022 22526 or ✉ clare.jones