

If you would like to know more about any items in this newsletter please contact the officer shown (✉ address is the name shown with a stop between followed by @westsussex.gov.uk) or access the links via the [County Council's website](#). Significant decisions to be taken in the next four months are included in a [Forward Plan](#) of key decisions. If you would like to receive free [e-mail alerts](#) for the Forward Plan, please register via the [County Council's website](#).

Decisions Published in the Past Week

The following proposed decisions have been published during the past week and will come into effect at the end of the call-in period unless the call-in procedure is activated

Call-in Deadline	Decision-Maker	No.	Proposal	Officer Contact
05/07/17	South Chichester County Local Committee	SC1(17/18) SC2(17/18) SC3(17/18)	Community Initiative Funding Appointments to Outside Bodies Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Adam Chisnall 033022 28314
05/07/17	Central and South Mid Sussex County Local Committee	CSMS1(17/18) CSMS2(17/18)	Community initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	David Penrose 033022 24612
06/07/17	Joint Western Arun Area Committee	WA1(17/18) WA2(17/18)	Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Monique Smart 033022 22540
07/07/17	Crawley County Local Committee	C1(17/18) C2(17/18) C3(17/18)	Community Initiative Funding Appointments to Outside Bodies Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Adam Chisnall 033022 28314
11/07/17	Cabinet Member for Education and Skills	ES2(17/18)	Procurement of a Secondary Schools Catering Service Provider Framework	Wendy Saunders 033022 22553
13/07/17	Cabinet Member for Finance and Resources	FR2(17/18)	Translation and Interpreting Services	Rosemary Pugh 033022 22548

Decisions Confirmed

The following decisions have been confirmed in the last week

Decision-Maker	No.	Decision	Officer Contact
Cabinet Member for Infrastructure and Highways	IH3(17/18)	Approval of Contract for Part 1 of two stage award for the Design & Build for A259 Littlehampton Corridor Improvements	Laura Johnston 033022 22536
North Chichester County Local Committee	NC1(17/18) NC2(17/18) NC3(17/18)	Appointments to Outside Bodies Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	Adam Chisnall 033022 28314
Chanctonbury County Local Committee	CBY1(17/18) CBY2(17/18)	Upper Beeding – Proposed 20 mph Speed Limit Order Community Initiative Funding	Monique Smart 033022 22540
North Mid Sussex County Local Committee	NMS1(17/18) NMS2(17/18)	Community Initiative Funding Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies	David Penrose 033022 24612

Senior Advisers to Cabinet Members

Following the recent transfer of the Adults Social Care and Adults Safeguarding responsibilities to the Leader, the Leader has given notice of two changes to Senior Advisers to Cabinet Members as set out below:

- **Children and Young People portfolio** – Mrs Jupp is no longer a Senior Adviser, following her appointment as Senior Adviser to the Leader with responsibility for Adult Social Care
- **Leader portfolio** – Mr Patel is now the Senior Adviser – Safeguarding rather than the Senior Adviser Adult Social Care and Safeguarding

Notices of Motion to County Council

Notices of motion withdrawn with the agreement of the proposer, seconder and responder under Standing Order 16(9)(iv)

County Council Notice of Motion by Mr Oppler: 24 March 2017 - Impact on Snaring on Council Land

The Chairman of the County Council referred the notice of motion on snaring on Council land, submitted by Mr Oppler to the County Council on 24 March 2017, to the Cabinet Member for Finance and Resources for consideration. The Cabinet Member met Mr Oppler on 18 April 2017 to discuss the motion.

In May this year the Cabinet Member took a decision to approve a new County Council policy on snaring on County Council land ([FR1\(17/18\)](#) refers. Under the new policy (which started on 2 June 2017) an additional clause will be

included in all new farm business tenancies, and in existing tenancies as they come up for renewal, that bans snaring. Additionally, a letter has been sent to all current County Council tenants and licensees of farm businesses and smallholding agreements informing them of the County Council's policy to ban snaring on its land and seeking their compliance with the policy on a voluntary basis. As a result of this decision Mr Oppler, with the agreement of his seconder, Mr Smytherman, and with the Cabinet Member as responder, has agreed that the motion will not be put before the Council for debate but will be withdrawn.

Committee News - Committee Meetings

Electoral Division	Item	Subject	Committee Officer
--------------------	------	---------	-------------------

[Health and Adult Social Care Select Committee](#) (7 July)



Rob Castle
(033022 22546)

All 4 **Committee Membership**

Members will be asked to note the County Council appointments to the Committee as set out below:

Mrs Arculus	Mr Fitzjohn	Mr Petts
Lt Cdr Atkins	Ms Flynn	Mrs Smith
Mrs Bridges	Mrs Jones	Mr Turner (Chairman)
Mr Edwards	Dr O'Kelly	Dr Walsh (Vice Chairman)

and approve the co-opted membership of the Committee as set out below:

Mr Barton (Adur District Council)	Mr Coldwell (Horsham District Council)
Mr Belsey (Mid Sussex District Council)	Mrs Neville (Chichester District Council)
Mr Bickers (Worthing Borough Council)	Mrs Sudan (Crawley Borough Council)
Mr Blampied (Arun District Council)	

N.B. The Healthwatch West Sussex representative, Mr Pickering, is an ongoing appointment.

All 5 **Terms of Reference**

The Committee will be asked to note its terms of reference.

All 6 **Forward Plan of Key Decisions – July to October 2017**

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 7 **Responses to Recommendations**

The Committee will be asked to note a response from the Leader of the Council to the Committee's January recommendation that a letter be sent to the Secretary of State for Communities and Local Government reflecting the Committee's concerns about Adult Social Care.

All 8 **Radiotherapy Services**

The Committee will be asked to consider whether adequate provision is in place for West Sussex residents receiving

Electoral Division	Item	Subject	Committee Officer
---------------------------	-------------	----------------	--------------------------

radiotherapy services. It will receive a submission by Mr J Gooderham, a member of the public, which sets out Mr Gooderham's views on radiotherapy services in West Sussex and a report by Fiona Mackison, Service Specialist, NHS England South (South East), which describes the current provision in West Sussex and the next steps in providing radiotherapy services in the county.

All 9 **Adult Social Care Grant – improved Better Care Fund (iBCF)**

The Committee will receive a presentation by the Executive Director Children, Adults, Families, Health, Education and the Director of Adults Operations and an accompanying outline spending plan which will inform the Committee on discussions with clinical commissioning groups and acute providers, to agree the use of the improved Better Care Fund (iBCF), which was announced as part of the Spring Budget in March 2017. The Committee will be asked to:

- (i) Comment on the progress to date; and
- (ii) Ask that the final allocation of the iBCF is the subject of further scrutiny at a future meeting.

All 10 **Outturn Total Performance Monitor 2016/17**

The Committee will be asked to consider the end of year Total Performance Monitor outturn position for 2016/17 for the Adults and Health portfolio (formerly known as Adult Social Care and Health). The Committee will be invited to:

- (i) Examine the data and supporting commentary for the Outturn 2016/17 and make any relevant recommendations for action to the Cabinet Member;
- (ii) Identify any issues for further scrutiny by this Committee; and
- (iii) Identify any strategic issues for referral to Performance and Finance Select Committee.

All 11 **Appointment of Liaison Members**

Liaison members serve as a communication link between the Committee and relevant organisations and act as lead members for the Committee on key themes or issues of specific interest. The Committee will be asked to appoint its liaison members, taking into account the role of liaison members and the positions to be filled.

All 12 **Work Programme Planning**

The Committee will be asked to consider the proposed process and timescale for work programme planning and information about the Health and Adult Social Care Select Committee's draft interim work programme plan developed by the outgoing Committee and Business Planning Group. The Committee will be asked to approve the draft interim work programme.

All 13 **Appointment of Business Planning Group Members**

The Committee will be asked to appoint five of its members to its Business Planning Group, to include the Chairman of the Committee and two minority party members.

All 14 **Appointments to Brighton & Sussex University Hospitals NHS Trust Task and Finish Group and to South East Coast Ambulance Service NHS Foundation Trust Task and Finish Group**

As a result of poor Care Quality Commission reports, the Committee agreed at its meetings on 2 and 29 September 2016 to take part in regional task and finish groups (TFGs) to monitor improvements at Brighton & Sussex University

Electoral Division	Item	Subject	Committee Officer
---------------------------	-------------	----------------	--------------------------

Hospitals NHS Trust (BSUH) and South East Coast Ambulance Service NHS Foundation Trust (SECamb) respectively.

(a) BSUH TFG - Mr Turner, Dr Walsh and Mr Belsey were appointed to the BSUH TFG with Mr Griffiths as substitute.

(b) Mr Turner and Dr Walsh were appointed to the SECamb TFG.

Now that Mr Griffiths is no longer a member of the Committee, the Committee will be asked to appoint a new substitute member for the BSUH TFG and confirm the existing appointments.

All 15 **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

All 16 **Members' Items**

Members to mention any items which they believe to be of relevance to the business of the Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

All 17 **Date of Next Meeting**

The next scheduled meeting of the Committee will be held on 29 September 2017 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 14 September 2017.

Environmental and Community Services
Select Committee (10 July)



Lisa Etchell
(033022 23597)

All 4 **Membership**

The Committee will be invited to note that the membership confirmed at Council on 16 May 2017 comprises:

Mr Barrett-Miles (Chairman)	Mr S J Oakley (Vice-Chairman)
Mr Baldwin	Mr Patel
Lt Col Barton	Mr Purchase
Mrs Brunsdon	Mrs Purnell
Mr Jones	Mrs Russell
Mr McDonald	Vacant

All 5 **Terms of Reference**

The Committee will be invited to note its terms of reference.

All 7 **Cabinet Member's response to the Committee's recommendations on the Implementation of the Highways Asset Management Strategy**

The Committee will be asked to note the Cabinet Member's response to the Committee's recommendations on the

Electoral Division	Item	Subject	Committee Officer
---------------------------	-------------	----------------	--------------------------

Implementation of the Highways Asset Management Strategy.

All 8 **Cabinet Member's response to the Committee's recommendations on the Solar Panels for Schools – 2017/18 Programme**

The Committee will be asked to note the Cabinet Member's response to the Committee's recommendations on the Solar Panels for Schools – 2017/18 Programme.

All 9 **2016/17 Outturn Total Performance Monitor**

The Total Performance Monitor (TPM) information reflects the 2016/17 outturn performance position in relation to the services which fall under the remit of the Committee and has been reviewed by Cabinet Members and senior officers within the authority. The recommendations within the TPM have been approved by the Cabinet Member for Finance and Resources as a decision report. The Committee will be asked to examine the data and supporting commentary for the 2016/17 outturn TPM and make any relevant recommendations for action to the Cabinet Member; identify any issues for further scrutiny by the Committee; and identify any strategic issues for referral to the Performance and Finance Select Committee.

All 10 **Highway Maintenance Term Contract 2018 Update**

The Committee will receive an update on the progress of the new contract, following the its consideration of the report outlining the procurement process for a new Highways Maintenance Term Contract at its meeting in January 2017. The Committee will be asked to advise the Cabinet Member on the service levels considered the most appropriate for service level reduction under the new contract, and support the letting of a contract for an initial period of seven years, with the option to extend to a maximum duration of 10 years, in line with the recommendations of the full business case.

All 11 **Local Transport Investment Programme Prioritisation**

The Committee will receive an outline of the process by which Local Transport Investment Programme (LTIP) schemes are identified and prioritised. The Committee will be asked to consider the proposal for the process for the prioritisation of LTIP schemes and agree any comments to raise with the Cabinet Member for Infrastructure and Highways.

All 12 **Appointment of Business Planning Group Members**

The Committee will be asked to appoint five members to the Business Planning Group (BPG) for 2017/18, including the Chairman of the Committee and two minority party members. The membership of the Committee's BPG in 2016/17 was Mr Tyler (Chairman), Mr J Rogers (Vice-Chairman), Dr Dennis, Mr M Jones and Mr S Oakley.

All 13 **Requests for Call-in**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting.

All 14 **Forward Plan of Key Decisions – July to October 2017**

An extract from any Forward Plan published between the date of dispatch of the agenda and the date of the meeting

Electoral Division	Item	Subject	Committee Officer
--------------------	------	---------	-------------------

will be tabled at the meeting and be available on the Internet. The Committee will be asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

All 15 **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee, and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

All 16 **Date of the Next Meeting**

Members are asked to note that there may be an additional meeting of the Committee on 7 September 2017 in respect of a planned consultation, based on an anticipated consultation timeline.

The next scheduled meeting of the Committee will be held on 28 September 2017 at 10.30 a.m. at County Hall, Chichester. Any member wishing to place an item on the agenda for that meeting must notify the Director of Law and Assurance by 18 September 2017. Items likely to be on the agenda include:

- Road Safety Framework Progress Report
- Annual Sustainability Report
- Corporate Plan

Rights of Way Committee (11 July)



Tracey Guinea
(033022 28679)

All 2 **Membership**

The Committee will be invited to note that the membership confirmed at Council on 16 May 2017 comprises: Mr Acraman, Mr Bradbury, Mr Baldwin, Mrs Duncton, Dr O'Kelly, Mr Quinn, Mrs Purnell, Mrs Russell and Mr Whittington (Chairman).

All 3 **Terms of Reference**

The Committee will be invited to note its terms of reference.

All 6(a) **Previous Decisions Progress Report**

The Committee will be asked to consider progress on previous decisions.

All 6(b) **Outstanding Applications and Delegated Decisions**

The Committee will be asked to consider progress on Outstanding Applications and Delegated Decisions.

All 7 **Secretary of State Decisions**

The Committee will be invited to note the following Secretary of State Decisions:

- The West Sussex County Council (Worthing – No.1 (Worthing: Addition of a Footpath)) Definitive Map Modification Order 2012

Electoral Division	Item	Subject	Committee Officer
		<ul style="list-style-type: none"> The West Sussex County Council (Worthing – No.1 (Worthing: Addition of a Footpath)) Definitive Map Modification Order 2014 Appeal against WSCC decision not to make an order – DMMO 4/15 	

All 8 **Date of Next Meeting**

The next meeting of the Committee will be held at 2.15 p.m. on Tuesday, 31 October 2017.

Weekly News

Electoral Division	No.	Subject	Officer Contact
			✉
All	1	<u>Forward Plan – July to October 2017</u>	Helena Cox (033022 22533)

The Forward Plan contains details of all key decisions to be taken by the County Council, the Cabinet, Cabinet Members, County Local Committees and officers in the following four months. Key decisions are those which involve expenditure or savings of £500,000 or more or which will have a significant effect on communities in two or more electoral divisions. During June, an amended version of the Forward Plan of Key Decisions, for July to October 2017, was published for the following reasons:

- Adults' Safeguarding and Adult Social Care have moved to the Leader's portfolio from the Cabinet Member for Adults and Health
- The Cabinet Member for Adults and Health portfolio is now known as the Health portfolio
- There is a new entry in the Education and Skills portfolio - Proposal to disband the Education and Skills Forum and establish alternative arrangements for engaging with West Sussex schools
- The entry in the Environment portfolio, Development of a Refuse Derived Fuel (RDF) Bulking and Baling facility on Site Ha – Phase 2, has been updated and is now called Development of an RDF Bulking and Baling facility on Site Ha

A new version of the Forward Plan, for August to November 2017, has since been published and is available on our website.

Communications

County Council Press Releases up to 30 June

26/06/17 - [Horsham Library - what's on in July?](#)

There's a literary feast of events coming up at Horsham Library this summer. The first two are part of the town's annual Festival

26/06/17 - [Rowfant Business Centre fire](#)

West Sussex Fire & Rescue Service remains at the scene of a fire that burnt overnight in a business park at Rowfant, near Crawley Down. The service received the first of over ten emergency calls to this incident at 1.15 am this morning (26 June)

26/06/17 - [Fire Service welcomes new retained firefighters into the fold](#)

West Sussex Fire & Rescue Service is delighted to announce ten new recruits have successfully completed their initial retained firefighting course, marking the accomplishment in style with an outstanding pass out parade in front of proud family, friends, officers and colleagues

27/06/17 - [Fire Service collaborates with The Chestnuts for a refreshed approach to dementia](#)

West Sussex Fire & Rescue Service has been working with dementia day centre, The Chestnuts, on an innovative new project to increase recognition and understanding of the condition among its staff

28/06/17 - [Fake Rolex fraudster served time by Trading Standards](#)

Jamie Thorpe, of Ludgate Watches, given suspended jail sentence for selling counterfeit watches and parts following investigation

29/06/17 - [West Sussex school admission figures are better than national average](#)

More than nine out of ten West Sussex children were offered their first choice school in 2017

29/06/17 - [Partners launch Transport for the South East to transform travel and enhance economy](#)

Shadow sub-national transport body comes into existence for region

29/06/17 - [Update on WSFRS response to the Grenfell Tower fire](#)

West Sussex Fire & Rescue Service has been working with a number of partners following the Grenfell Tower fire

30/06/17 - [New smoke alarm fitted in the nick of time](#)

A West Sussex Fire & Rescue Service crew is reminding everyone of the availability of radio-linked smoke alarms after one such alarm proved its worth the very same day it was fitted

30/06/17 - [Guard against scams](#)

Young people in West Sussex are warned they are not invincible to scams ahead of Scams Awareness Month

For further information on or copies of the press releases listed please contact the Communications and Engagement Team on (033022 28090) or ✉ pressoffice@westsussex.gov.uk

Planning Applications registered in the week ending 30/06/17

No applications registered

Strategic Planning Business Unit - Planning Applications

The attached [report](#) (pdf file) contains all the planning applications received by the County Highways Team from the seven borough and district councils over the past week where comments on highways, ecology, landscaping and archaeology have been requested. An Excel spreadsheet of this report is also available on request via the following email address: SU.Local.Development@westsussex.gov.uk. If you have any further questions or would like to enquire about an application that does not appear on the list or one on which you would like to be updated, please contact Dominic Smith on 033022 25711.

For further information about the Members' Information Service
please contact Clare Jones on 033022 22526 or ✉ clare.jones